

**ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM**

**Introduction:**

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

**Instructions:**

1. Download the worksheet file APP-CSE 2019 template at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
  - a. form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
  - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
  - a. Saved using this format: APP2019\_Name of Agency\_Main or Regional Office (e.g. APP2019\_DBM\_Central Office, APP2019\_DBM\_Region IVA).
  - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

*Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.*

Department/Bureau/Office: BATANGAS STATE UNIVERSITY  
 Region: MAIN & NCR  
 Address: Rizal Avenue Extension, Batangas City

Agency Account Code: Z070  
 Organization Type: State University and College (SUC)

Contact Person: Dr. CARMELA S. MACATANGAY  
 Position: Assistant Director, PSMO  
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																										
<b>Pesticides or Pest Repellents</b>																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	18	8		26	3,623.36	18	8		26	3,623.36	16	9		25	3,484.00	13	9		22	3,065.92	99.00	139.36	13,796.64
<b>Solvents</b>																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	91	29	10	130	5,718.96	67	25	17	109	4,795.13	84	25	17	126	5,542.99	86	35	25	146	6,422.83	511.00	43.99	22,479.91
<b>Color Compounds and Dispersions</b>																										
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	17	6	6	29	714.19	15	6	5	26	640.31	12	6	5	23	566.43	11	5	5	21	517.17	99.00	24.63	2,438.09
<b>Films</b>																										
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	7	2	2	11	8,109.59	7	2	1	10	7,372.35	6	2	1	9	6,635.12	5			5	3,686.18	35.00	737.24	25,803.23
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
<b>Paper Materials and Products</b>																										



7	1411525-CA-A01	CARTOLINA, assorted colors	pack	5			5	363.90	5			5	363.90	5			5	363.90	5		5	363.90	20.00	72.78	1,455.58	
8	1411506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	682.24	0.00	
9	1411506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,029.60	0.00	
10	1411506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,300.00	0.00	
11	1411506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	7	3	2	12	9,185.28	8	3	2	13	9,950.72	7	3	2	12	9,185.28	5		5	3,827.20	42.00	765.44	32,148.48	
12	1411506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	10	3	2	15	8,952.06	7	3	2	12	7,161.65	8	3	2	13	7,758.45	7		7	4,177.63	47.00	596.80	28,049.79	
13	1411506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	5			5	5,174.00				0	0.00				0	0.00			0	0.00	5.00	1,034.80	5,174.00	
14	1411609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	10	5	5	20	13,413.92	10	5	5	20	13,413.92	10	5	5	20	13,413.92	10	5	5	20	13,413.92	80.00	670.70	53,655.68
15	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	10	10		20	644.38	10	10		20	644.38	10	10		20	644.38	10	10		20	644.38	80.00	32.22	2,577.54
16	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	10	16		26	1,457.46	10	10		20	1,121.12	17	10		27	1,513.51	10	10		20	1,121.12	93.00	56.06	5,213.21
17	1411514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad		6		6	248.98				0	0.00		7		7	290.47			0	0.00	13.00	41.50	539.45	
18	1411514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	12.04	0.00	
19	1411507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	234	171	156	561	74,260.24	237	159	155	551	72,936.53	243	159	155	557	73,730.76	237	158	155	550	72,804.16	2,219.00	132.37	293,731.69
20	1411507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	882	495	227	1604	248,222.21	885	303	227	1415	218,974.08	820	306	221	1347	208,450.94	870	295	121	1286	199,011.07	5,652.00	154.75	874,658.30
21	1411507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	158	156	159	473	54,165.31	175	157	159	491	56,226.57	179	158	155	492	56,341.08	162	150	150	462	52,905.65	1,918.00	114.51	219,638.62
22	1411507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	314	211	107	632	82,146.85	428	209	109	746	96,964.48	320	214	106	640	83,186.69	314	200	100	614	79,807.23	2,632.00	129.98	342,105.25
23	1411531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad				0	0.00				0	0.00				0	0.00			0	0.00	0.00	17.35	0.00	
24	1411503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	2			2	192.40				0	0.00	2			2	192.40			0	0.00	4.00	96.20	384.80	
25	1411818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 300-0.3m	roll				0	0.00				0	0.00				0	0.00			0	0.00	0.00	48.78	0.00	
26	1411531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	40	6	5	51	3,606.72	47	5	5	57	4,031.04	29	5	5	39	2,758.08	26	5	5	36	2,545.92	183.00	70.72	12,941.76
27	1411531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	10			10	1,019.20	5			5	509.60	10			10	1,019.20	10		10	1,019.20	35.00	101.92	3,567.20	
28	1411704-TT-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	74	57	35	166	10,859.06	70	63	39	172	11,251.55	72	66	36	174	11,382.38	54	47	29	130	8,504.08	642.00	65.42	41,997.07

**Batteries and Cells and Accessories**

29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	8	5		13	256.47	10	5		15	295.93	13	7		20	394.58	11	5		16	315.66	64.00	19.73	1,262.64
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	8	5	5	18	351.00	9	5	5	19	370.50	7	5	2	14	273.00	5	2	5	12	234.00	63.00	19.50	1,228.50
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00			0	0.00	0.00	88.40	0.00	

**Manufacturing Components and Supplies**

32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	35	8	6	49	2,343.14	28	8	6	42	2,008.41	33	11	6	50	2,390.96	24	6	5	35	1,673.67	176.00	47.82	8,416.18
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	7	25	7	39	806.33	7	5	10	22	454.85	9	5	15	29	599.58	5	5	5	15	310.13	105.00	20.68	2,170.90
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	56	32	31	119	2,386.09	67	32	33	132	2,646.76	61	32	30	123	2,466.30	60	32	30	122	2,446.25	496.00	20.05	9,945.40
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	6			6	109.20				0	0.00	4			4	72.80			0	0.00	10.00	18.20	182.00	
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	21	15	10	46	2,535.52	29	12	5	46	2,535.52	30	15	5	50	2,756.00	29	12	5	46	2,535.52	188.00	55.12	10,362.56
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	25	6	1	32	3,411.20	17	3	2	22	2,345.20	21	3	1	25	2,665.00	13	2		15	1,599.00	94.00	106.60	10,020.40



38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	10			10	182.00	10			10	182.00	10			10	182.00	10			10	182.00	40.00	18.20	728.00
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	88	40	24	152	1,383.20	84	25	23	132	1,201.20	87	32	20	139	1,264.90	81	20	20	121	1,101.10	544.00	9.10	4,950.40
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.20	0.00
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	50.96	0.00

**Heating and Ventilation and Air Circulation**

42	40101604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	974.48	0.00
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,192.88	0.00
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,006.39	0.00
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	669.66	0.00

**Lighting and Fixtures and Accessories**

46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.56	0.00
47	39101628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.49	0.00

**Measuring and Observing and Testing Equipment**

48	4111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	19	3	6	28	433.31	9	3	6	18	278.55	9	3	6	18	278.55	9	3	6	18	278.55	82.00	15.48	1,268.97
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**Cleaning Equipment and Supplies**

49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	39	13	12	64	5,507.84	31	8	6	45	3,872.70	28	10	8	46	3,958.76	27	6	5	38	3,270.28	193.00	86.06	16,609.58
50	47131604-BR-S01	BROOM, soft (tambo)	piece	36	11	8	55	7,150.00	30	10	8	48	6,240.00	27	14	7	48	6,240.00	19	7	5	31	4,030.00	182.00	130.00	23,660.00
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	18	20	3	41	1,253.62	9	7	3	19	580.94	12	6	2	20	611.52	4			4	122.30	84.00	30.58	2,568.38
52	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	15	5	5	25	1,040.00	10	5	5	20	832.00	10	5	5	20	832.00	15	5	5	25	1,040.00	90.00	41.60	3,744.00
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	4		1	5	119.60	7	1		8	191.36	4			4	95.68	8			8	191.36	25.00	23.92	598.00
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar		5	5	10	80.08	5	5		10	80.08		5	5	10	80.08	5	5		10	80.08	40.00	8.01	320.32
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	102	20	17	139	5,202.71	83	20	17	120	4,491.55	60	71	19	150	5,614.44	63	14	15	92	3,443.52	501.00	37.43	18,752.23
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	12	10	5	27	3,320.46	12	5	5	22	2,705.56	12	5	10	27	3,320.46	10	10	5	25	3,074.50	101.00	122.98	12,420.98
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	6	6		12	298.02	1			1	24.84	5	5		10	248.35	1			1	24.84	24.00	24.84	596.04
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	269.36	0.00
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	11	3	1	15	1,310.40	5	4		9	786.24	7	2		9	786.24	5	2		7	611.52	40.00	87.36	3,494.40
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,911.00	0.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	13	6	5	24	3,494.40	8	5	5	18	2,620.80	13	5	5	23	3,348.80	8	5	5	18	2,620.80	83.00	145.60	12,084.80
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	16	6	5	27	2,976.48	16	6	5	27	2,976.48	16	5	6	27	2,976.48	16	5	5	26	2,866.24	107.00	110.24	11,795.68
63	47131501-RG-C01	RACS, all cotton, 32 pieces per kilogram min	bundle	25	7	5	37	1,838.57	16	14	7	37	1,838.57	19	10	5	34	1,689.50	19	8	5	32	1,590.12	140.00	49.69	6,956.77
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	102.96	0.00
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll	6	2	1	9	1,258.92				0	0.00	3	1		4	559.52	1			1	139.88	14.00	139.88	1,958.32
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	15			15	353.81	15			15	353.81	10			10	235.87	5			5	117.94	45.00	23.59	1,061.42



**Information and Communication Technology (ICT) Equipment and Devices and Accessories**

67	4321507-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00				0	0.00	0.00	39,208.00	0.00					
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece				0	0.00				0	0.00				0	0.00	0.00	21.79	0.00					
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece	2	2	4	8	21,798.40	2	1	1	4	10,899.20	2	1	1	4	10,899.20	1	1	1	3	8,174.40	19.00	2,724.80	51,771.20
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	18	23	15	56	15,491.84	19	5	15	39	10,788.96	19	7	15	41	11,342.24	15	5	15	35	9,682.40	171.00	276.64	47,305.44
71	4321503-LCT-02	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00	0.00	35,916.40	0.00					
72	4321708-MO-O01	MOUSE, optical, USB connection type	unit	5			5	674.96	5			5	674.96	5			5	674.96	5			5	674.96	20.00	134.99	2,699.84
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00	0.00	33,131.28	0.00					
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00	0.00	7,995.52	0.00					
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00					
76	N/A	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00	0.00		0.00					
77	N/A	PRINTER, Inkjet, Monochrome	piece				0	0.00				0	0.00				0	0.00	0.00		0.00					
78	N/A	PRINTER, Inkjet, Color	unit				0	0.00				0	0.00				0	0.00	0.00		0.00					
79	N/A	Hub/Switches	unit				0	0.00				0	0.00				0	0.00	0.00		0.00					
80	N/A	Network Routers	unit				0	0.00				0	0.00				0	0.00	0.00		0.00					
81	N/A	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00	0.00		0.00					

**Office Equipment and Accessories and Supplies**

82	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	25	5	5	35	898.72	15	5	5	25	641.94	25	5	5	35	898.72	15	5	5	25	641.94	120.00	25.68	3,081.31
83	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	15	18	2	35	264.99	30	3	2	35	264.99	30	3	2	35	264.99	30	3	2	35	264.99	140.00	7.57	1,059.97
84	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	15	19	2	36	482.23	30	3	2	35	468.83	30	3	2	35	468.83	30	3	2	35	468.83	141.00	13.40	1,888.72
85	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	20	15	2	37	760.36	40	3	2	45	924.77	35	3	2	40	822.02	35	3	2	40	822.02	162.00	20.55	3,329.16
86	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	21	21	7	49	1,936.48	38	14	12	64	2,529.28	38	14	12	64	2,529.28	39	14	12	65	2,568.80	242.00	39.52	9,563.84
87	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	61	27	14	102	1,790.63	63	12	13	88	1,544.86	63	11	13	87	1,527.30	42	11	13	66	1,158.64	343.00	17.56	6,021.43
88	4411515-Df-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	72	79	96	247	17,236.65	127	56	63	246	17,166.86	124	56	64	244	17,027.30	150	11	51	212	14,794.21	949.00	69.78	66,225.02
89	44122011-Df-F01	DATA FOLDER, made of chipboard, taglia lock	piece	20	26	5	51	3,500.64	35	10	5	50	3,432.00	35	10	5	50	3,432.00	35	10	5	50	3,432.00	201.00	68.64	13,796.64
90	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	1			1	408.14				0	0.00				0	0.00				0	0.00	1.00	408.14	408.14
91	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	13	11	7	31	16,060.36	8	6	5	19	9,843.44	10	5	5	20	10,361.52	8	5	4	17	8,807.29	87.00	518.08	45,072.61
92	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	9	6	1	16	11,814.40	12	6	4	22	16,244.80	13	5	4	22	16,244.80	11	5	4	20	14,768.00	80.00	738.40	59,072.00
93	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	5			5	152.46	5			5	152.46	5			5	152.46	5			5	152.46	20.00	30.49	609.86
94	44121506-EN-M01	ENVELOPE, MAILING, white, 80gsm (-5%)	box	2	3	1	6	1,971.84	2	2	2	6	1,971.84	2	2	1	5	1,643.20	2	2	1	5	1,643.20	22.00	328.64	7,230.08
95	44121504-EN-W01	ENVELOPE, mailing, white, with window	box		1		1	410.80				1	410.80				1	410.80				0	0.00	3.00	410.80	1,232.40
96	4411912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	112	10	10	132	1,466.15	50	11	50	111	1,232.90	55	100	40	195	2,165.90	45	10	55	610.90	493.00	11.11	5,475.85	
97	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	41	24	17	82	6,471.05	48	8	18	74	5,839.72	47	7	17	71	5,602.98	39	6	5	50	3,945.76	277.00	78.92	21,859.51



98	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece								0	0.00									0	0.00					0	0.00	0.00	70.61	0.00
99	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set								0	0.00									0	0.00					0	0.00	0.00	12.48	0.00
100	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set								0	0.00									0	0.00					0	0.00	0.00	16.64	0.00
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle								0	0.00									0	0.00					0	0.00	0.00	253.29	0.00
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	2							2	582.40									0	0.00					0	0.00	2.00	291.20	582.40
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack								0	0.00									0	0.00					0	0.00	0.00	171.08	0.00
104	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack								0	0.00									0	0.00					0	0.00	0.00	213.72	0.00
105	44122027-FO-F01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	20	17	12	49	36,589.28	17	18	16	51	38,082.72	12	12	12	36	26,881.92	11	9	7	27	20,161.44	163.00					746.72	121,715.36	
106	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack								1	217.36									0	0.00					0	0.00	1.00	217.36	217.36
107	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	15	18	14	47	13,142.85	17	14	13	44	12,303.95	17	12	13	42	11,744.68	14	12	13	39	10,905.77	172.00					279.64	48,097.25	
108	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	93	45	28	166	8,611.28	217	32	30	279	14,473.18	85	32	29	146	7,573.78	44	45	25	114	5,913.77	705.00					51.88	36,572.02	
109	4411515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece								0	0.00									0	0.00					0	0.00	0.00	41.60	0.00
110	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	61	26	13	100	3,723.20	31	13	15	59	2,196.69	55	15	13	83	3,090.26	28	15	13	56	2,084.99	298.00					37.23	11,095.14	
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	982	678	642	2302	23,725.33	952	659	635	2246	23,148.17	988	662	631	2281	23,508.90	929	661	628	2218	22,859.60	9,047.00					10.31	93,242.00	
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	530	455	450	1435	14,789.68	490	496	450	1436	14,799.99	486	492	446	1424	14,676.31	486	451	446	1383	14,253.75	5,678.00					10.31	58,519.74	
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	450	440	440	1330	13,707.51	450	440	440	1330	13,707.51	446	436	36	918	9,461.28	446	436	436	1318	13,583.84	4,896.00					10.31	50,460.13	
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	58	26	25	109	1,051.98	32	26	21	79	762.44	47	30	21	98	945.82	31	26	21	78	752.79	364.00					9.65	3,513.04	
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	15	15	10	40	386.05	15	15	10	40	386.05	15	15	10	40	386.05	15	15	10	40	386.05	160.00					9.65	1,544.19	
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece								0	0.00									0	0.00					0	0.00	0.00	9.65	0.00
117	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	61	28	4	93	556.14	66	12	4	82	490.36	73	11	1	85	508.30	49	11	1	61	364.78	321.00					5.98	1,919.58	
118	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	62	23	20	105	1,337.70	72	20	15	107	1,363.18	76	20	12	108	1,375.92	50	19	10	79	1,006.46	399.00					12.74	5,083.26	
119	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	63	38	30	131	2,723.44	52	32	30	114	2,370.01	52	47	30	129	2,681.86	52	32	30	114	2,370.01	488.00					20.79	10,145.32	
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle								0	0.00									0	0.00					0	0.00	0.00	201.64	0.00
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	12	11	3	26	2,514.72	9		4	13	1,257.36	13	1	3	17	1,644.24	6		4	10	967.20	66.00					96.72	6,383.52	
122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	10	3	2	15	414.96	7	4	2	13	359.63	3	3	3	9	248.98	2	2	2	6	165.98	43.00					27.66	1,189.55	
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece								0	0.00									0	0.00					0	0.00	0.00	11.77	0.00
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	13	4	2	19	520.68	8	4	1	13	356.25	13	4	1	18	493.27	5	4	1	10	274.04	60.00					27.40	1,644.24	
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece								0	0.00									3						3	1,435.14	3.00	478.38	1,435.14
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	4		2	6	1,123.20	1	2		3	561.60	1		1	187.20	1			1	187.20	11.00						187.20	2,059.20	
127	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	27	13	11	51	6,729.72	20	14	11	45	5,937.98	25	14	12	51	6,729.72	16	13	11	40	5,278.21	187.00					131.96	24,675.62	
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	20	7	5	32	499.20	14	4	6	24	374.40	15	6	7	28	436.80	27	9	7	43	670.80	127.00					15.60	1,981.20	
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	10	4	3	17	1,396.72	10	2	4	16	1,314.56	10	2	5	17	1,396.72	11	4	1	16	1,314.56	66.00					82.16	5,422.56	
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	1			1	878.80	3			3	2,636.40	1			1	878.80	2			2	1,757.60	7.00					878.80	6,151.60	



131	44101613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	13	6	8	27	490.84	16	6	9	31	563.56	8	5	8	21	381.76	8	5	8	21	381.76	100.00	18.18	1,817.92
132	44101605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	8	2	3	13	725.75	7		1	8	446.62	5		1	6	334.96	3	1		4	223.31	31.00	55.83	1,730.64
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10,400.00	0.00
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	5	6	5	16	2,163.20	12	5	4	21	2,839.20	5	5	5	15	2,028.00	4	4	3	11	1,487.20	63.00	135.20	8,517.60
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,711.20	0.00
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1		2	3	24,264.24				0	0.00				0	0.00				0	0.00	3.00	8,088.08	24,264.24
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,699.20	0.00
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Printer or Facsimile or Photocopier Supplies

139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,864.00	0.00
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,001.52	0.00
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780.00	0.00
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	73	34	17	124	31,595.20	96	39	22	157	40,003.60	97	39	17	153	38,984.40	83	21	15	119	30,321.20	553.00	254.80	140,904.40
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	52	39	21	112	28,537.60	69	40	30	139	35,417.20	67	39	20	126	32,104.80	49	32	20	101	25,734.80	478.00	254.80	121,794.40
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	50	32	11	93	23,696.40	56	27	20	103	26,244.40	57	22	10	89	22,677.20	39	22	10	71	18,090.80	356.00	254.80	90,708.80
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	45	32	10	87	22,167.60	47	29	20	96	24,460.80	58	27	11	96	24,460.80	39	22	10	71	18,090.80	350.00	254.80	89,180.00
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	3	1	1	5	3,291.60	3	1	1	5	3,291.60	1	1		2	1,316.64	1	1		2	1,316.64	14.00	658.32	9,216.48
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	2	1	1	4	2,982.72	2	1	1	4	2,982.72	1	1		2	1,491.36	1	1		2	1,491.36	12.00	745.68	8,948.16
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,492.40	0.00
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	650.00	0.00
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	2	1	1	4	1,356.16	2	1	1	4	1,356.16	2			2	678.08	2			2	678.08	12.00	339.04	4,068.48
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	2	1	1	4	1,356.16	2	1	1	4	1,356.16	2			2	678.08	2			2	678.08	12.00	339.04	4,068.48



163	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00					
164	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00					
165	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	629.20	0.00					
166	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00	0.00	1,242.80	0.00					
167	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00	0.00	644.80	0.00					
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00	0.00	826.80	0.00					
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00	0.00	1,872.00	0.00					
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00					
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00					
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	1,300.00	0.00					
173	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00	0.00	1,554.80	0.00					
174	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	1,175.20	0.00					
175	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00					
176	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	1,180.40	0.00					
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	4	3		7	2,373.28	3	2		5	1,695.20	6	2		8	2,712.32	6	2	8	2,712.32	28.00	339.04	9,493.12	
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	3	2		5	1,695.20	3	2		5	1,695.20	5	2		7	2,373.28	5	2	3	10	3,390.40	27.00	339.04	9,154.08
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	11	12	2	25	8,476.00	9	12	2	23	7,797.92	15	12	2	29	9,832.16	26	2	2	30	10,171.20	107.00	339.04	36,277.28
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	10	12	2	24	8,136.96	10	12	2	24	8,136.96	11	12	2	25	8,476.00	17	2	2	21	7,119.84	94.00	339.04	31,869.76
181	44103105-HP-B41	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00	5			5	1,830.40	5			5	1,830.40					0.00	10.00	366.08	3,660.80
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	249.60	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	249.60	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	249.60	0.00
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	403.83	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	403.83	0.00
187	44103105-HP-C50	INK CART, HP LoS51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP LoS54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	0.00	0.00
189	44103105-HP-Y50	INK CART, HP LoS57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP LoS60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	0.00	0.00
191	44103105-HX-C48	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	1,277.76	0.00
192	44103105-HX-M48	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	1,277.76	0.00
193	44103105-HX-Y48	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	1,277.76	0.00
194	44103105-HX-B48	INK CART, HP LoS72AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	1,737.02	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00					0.00	0.00	453.62	0.00



196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	453.62	0.00			
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	453.62	0.00			
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	741.28	0.00			
199	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00			
200	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00			
201	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00			
202	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00			
203	44103112-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	76.75	0.00			
204	44103112-EP-R07	RIBBON CART, EPSON C135015531 (S015086), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	724.88	0.00			
205	44103112-EP-R13	RIBBON CART, EPSON C135015632, Black, for LX-310	cart			0	0.00	5		5	379.60			0	0.00			0	0.00	5.00	75.92	379.60			
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,556.32	0.00			
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,820.00	0.00			
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,615.60	0.00			
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,941.95	0.00			
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,288.54	0.00			
211	44103103-HP-B12	TONER CART, HP CE435A, Black	cart	2	1	2	5	14,289.60	2	2	1	5	14,289.60	3	1	3	7	20,005.44	1	1	2,857.92	18.00	2,857.92	51,442.56	
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,312.40	0.00			
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,791.20	0.00			
214	44103103-HP-B21	TONER CART, HP CE278A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,179.28	0.00			
215	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	13	2		15	44,304.00	7	5	2	14	41,350.40	5	4		9	26,582.40	5	3	8	23,628.80	46.00	2,953.60	135,865.60
216	44103103-HP-B33	TONER CART, HP CE310A, Black	cart		1		1	2,386.80				0	0.00					0	0.00	1.00	2,386.80	2,386.80			
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart		1		1	2,490.80				0	0.00					0	0.00	1.00	2,490.80	2,490.80			
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart		1		1	2,490.80				0	0.00					0	0.00	1.00	2,490.80	2,490.80			
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart		1		1	2,490.80				0	0.00					0	0.00	1.00	2,490.80	2,490.80			
220	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00					0	0.00	0.00	2,854.80	0.00			
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00					0	0.00	0.00	3,010.80	0.00			
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00					0	0.00	0.00	3,010.80	0.00			
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00					0	0.00	0.00	3,010.80	0.00			
224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00					0	0.00	0.00	7,690.80	0.00			
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00					0	0.00	0.00	6,754.80	0.00			
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00					0	0.00	0.00	9,978.80	0.00			
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00					0	0.00	0.00	9,978.80	0.00			
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00					0	0.00	0.00	9,978.80	0.00			



229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart					0	0.00					0	0.00					0	0.00	0.00	3,868.80	0.00		
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart					0	0.00					0	0.00					0	0.00	0.00	5,512.00	0.00		
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart					0	0.00					0	0.00					0	0.00	0.00	5,512.00	0.00		
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart					0	0.00					0	0.00					0	0.00	0.00	5,512.00	0.00		
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	7	9	5	21	85,678.32	11	5	9	25	101,998.00	9	9	5	23	93,838.16	6	4	5	15	61,198.80	84.00	4,079.92	342,713.28
234	44103103-HX-B38	TONER CART, HP CE505X, Black, high cap	cart					0	0.00					0	0.00					0	0.00	0.00	7,213.44	0.00		
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart					0	0.00					0	0.00					0	0.00	0.00	2,932.80	0.00		
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart	2			2	14,200.00						0	0.00					0	0.00	2.00	7,100.00	14,200.00		
237	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
238	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
239	44103103-HP-B51	TONER CART, HP CF280XC	cart					0	0.00					0	0.00					0	0.00	0.00	6,962.80	0.00		
240	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart					0	0.00					0	0.00					0	0.00	0.00	8,640.85	0.00		
241	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart					0	0.00					0	0.00					0	0.00	0.00	3,241.70	0.00		
242	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart					0	0.00					0	0.00					0	0.00	0.00	3,946.80	0.00		
243	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart					0	0.00					0	0.00					0	0.00	0.00	10,051.60	0.00		
244	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
248	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart					0	0.00					0	0.00					0	0.00	0.00	13,156.00	0.00		
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart					0	0.00					0	0.00					0	0.00	0.00	2,901.60	0.00		
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart					0	0.00					0	0.00					0	0.00	0.00	2,943.20	0.00		
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart					0	0.00					0	0.00					0	0.00	0.00	2,943.20	0.00		
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart					0	0.00					0	0.00					0	0.00	0.00	2,943.20	0.00		
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart					0	0.00					0	0.00					0	0.00	0.00	7,389.20	0.00		
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart					0	0.00					0	0.00					0	0.00	0.00	9,474.40	0.00		
256	44103103-HX-C33	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart					0	0.00					0	0.00					0	0.00	0.00	9,474.40	0.00		
258	44103103-HX-Y33	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart					0	0.00					0	0.00					0	0.00	0.00	9,474.40	0.00		
260	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart					0	0.00					0	0.00					0	0.00	0.00	0.00	0.00		
261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart	3	1	1	5	20,000.00	3	1	1	5	20,000.00	2	1	1	4	16,000.00	2	1	1	4	16,000.00	18.00	4,000.00	72,000.00



262	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart	3	1	1	5	25,000.00	3	1	1	5	25,000.00	2	1	1	4	20,000.00	2	1	1	4	20,000.00	18.00	5,000.00	90,000.00
263	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart	3	1	1	5	25,000.00	3	1	1	5	25,000.00	2	1	1	4	20,000.00	2	1	1	4	20,000.00	18.00	5,000.00	90,000.00
264	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart	3	1	1	5	25,000.00	3	1	1	5	25,000.00	2	1	1	4	20,000.00	2	1	1	4	20,000.00	18.00	5,000.00	90,000.00
265	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,440.80	0.00
266	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,441.20	0.00
267	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
268	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
269	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
270	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
271	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,049.20	0.00
272	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,472.40	0.00
273	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	3	2	2	7	22,153.04	3	2	2	7	22,153.04	3	2		5	15,823.60	2	1		3	9,494.16	22.00	3,164.72	69,623.84
274	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,482.80	0.00
275	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,972.80	0.00
276	44103103-LX-B03	TONER CART, LEXMARK E360H1P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,874.32	0.00
277	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,630.40	0.00
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,641.60	0.00
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,912.00	0.00
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,444.00	0.00
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,787.20	0.00
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,745.60	0.00
283	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,124.00	0.00
284	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,617.60	0.00
285	44103103-SA-B10	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,464.00	0.00
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,204.00	0.00
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,064.80	0.00
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,357.60	0.00
289	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3470, Blackf, for printer HL-6400DW (12,000 pages)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,069.44	0.00
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,399.36	0.00

**Audio and Visual Equipment and Supplies**

291	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	28,860.00	0.00
292	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18,616.00	0.00

**Flag or Accessories**



293	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	2		1	3	957.84			1	1	319.28			1	1	319.28		1	1	319.28	6.00	319.28	1,915.68
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**Printed Publications**

294	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	46.28	0.00
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**Fire Fighting Equipment**

295	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00	3			3	3,432.00		4			4	4,576.00	7.00	1,144.00	8,008.00
296	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,992.00	0.00	

**Consumer Electronics**

297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00	1			1	6,828.14				0	0.00				0	0.00	1.00	6,828.14	6,828.14
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**Furniture and Furnishings**

298	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
299	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 88g x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 88g x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00

**Arts and Crafts Equipment and Accessories and Supplies**

302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	15	15	15	45	1,790.10	15	15	15	45	1,790.10	15	15	15	45	1,790.10	15	15	15	45	1,790.10	180.00	39.78	7,160.40
303	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42.38	0.00
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	4	3	3	10	44.20	4	2	3	9	39.78	4	1	3	8	35.36	4	1	2	7	30.94	34.00	4.42	150.28
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	93	40	39	172	5,953.13	84	42	36	162	5,607.01	89	38	45	172	5,953.13	85	35	35	155	5,364.74	661.00	34.61	22,878.00
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	53	28	25	106	3,668.79	56	25	25	106	3,668.79	48	25	25	98	3,391.90	47	25	25	97	3,357.29	407.00	34.61	14,086.76
307	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	3			3	103.83	3		3	6	207.67				0	0.00				0	0.00	9.00	34.61	311.50
308	60121134-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	129.67	0.00

**SOFTWARE**

1	43230000-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00



12	43230000-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00	0.00			0.00
13	43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00	0.00			0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00	0.00			0.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00	0.00			0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00	0.00			0.00

**OTHER SOFTWARE**

1							0	0.00				0	0.00				0	0.00	0.00			0.00
2							0	0.00				0	0.00				0	0.00	0.00			0.00
3							0	0.00				0	0.00				0	0.00	0.00			0.00

**PASSENGER AIR TRANSPORTATION**

1	2811501-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00	0.00			0.00
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**PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

**COMMON ELECTRICAL SUPPLIES**

1	N/A	Battery (9 Volts)	piece		2		2	360.00	2		2	360.00	2		2	360.00	2		2	360.00	8.00	180.00	1,440.00			
2	N/A	Cable Tie, 8"	pack	5			5	625.00	5		5	625.00	5		5	625.00			0	0.00	15.00	125.00	1,875.00			
3	N/A	Electrical Wire #12	box				0	0.00			0	0.00			5			5	16,000.00	5.00	3,200.00	16,000.00				
4	N/A	Extension Cord, 6M with 5 gang outlet	set	8	3		11	5,500.00	8	2	1	11	5,500.00	7	2	1	10	5,000.00	7	2	1	10	5,000.00	42.00	500.00	21,000.00
5	N/A	PVC Male Adaptor, 1/2 Blue	piece	10			10	150.00				0	0.00					0	0.00		10.00	15.00	150.00			
6	N/A	Rubber Tape	roll	5			5	850.00	10			10	1,700.00	5			5	850.00			0	0.00	20.00	170.00	3,400.00	
7	N/A	Universal Adapter (International)	piece	6		5	11	2,200.00	6			6	1,200.00	5	1		6	1,200.00	5		5	1,000.00	28.00	200.00	5,600.00	

**COMMON OFFICE EQUIPMENT**

1	N/A	Paper Shredder (Heavy Duty)	unit			1	1	13,000.00				0	0.00					0	0.00		1.00	13,000.00	13,000.00
2	N/A	Ring Binder Machine (24-Holes)	unit			1	1	10,816.00				0	0.00					0	0.00		1.00	10,816.00	10,816.00

**COMMON OFFICE SUPPLIES**

1	N/A	Arch File Binder (Long, 3")	piece	135	40	75	250	30,000.00	50	37	78	165	19,800.00	47	39	76	162	19,440.00	90	26	25	141	16,920.00	718.00	120.00	86,160.00
2	N/A	Ballpen (Black)	box	65	25	18	108	10,800.00	50	19	18	87	8,700.00	55	18	17	90	9,000.00	57	19	16	92	9,200.00	377.00	100.00	37,700.00
3	N/A	Ballpen (Blue)	box	9			9	909.00	1	5		6	606.00	8			8	808.00	1			1	101.00	24.00	101.00	2,424.00
4	N/A	Ballpen (Red)	box	39	21	22	82	8,364.00	23	22	22	67	6,834.00	38	21	21	80	8,160.00	23	22	21	66	6,732.00	295.00	102.00	30,090.00
5	N/A	Ballpen (Colored, Assorted Colors)	pack	2			2	206.00	2			2	206.00	2			2	206.00	2			2	206.00	8.00	103.00	824.00
6	N/A	Binder Clip (Black, 1")	box	21	7	4	32	3,328.00	2	6	5	13	1,352.00	18	5		23	2,392.00		10	5	15	1,560.00	83.00	104.00	8,632.00
7	N/A	Binder Clip (Black, 3/4")	box	17	10	5	32	3,360.00	23	7	1	31	3,255.00	23	5	5	33	3,465.00	10	5		15	1,575.00	111.00	105.00	11,655.00
8	N/A	Clear Folder	piece	30			30	3,180.00	30			30	3,180.00	30			30	3,180.00	30			30	3,180.00	120.00	106.00	12,720.00



9	N/A	Data Folder, w/ Finger Ring (3" x 9" x 15")	pack	1			1	108.00	6		6	648.00	6		6	648.00	1		1	108.00	14.00	108.00	1,512.00			
10	N/A	DVD-RW with Case	piece				0	0.00	10		10	1,090.00			0	0.00			0	0.00	10.00	109.00	1,090.00			
11	N/A	Envelope, Brown, Short	piece	10			10	1,100.00	10		10	1,100.00	10		10	1,100.00	10		10	1,100.00	40.00	110.00	4,400.00			
12	N/A	File Holder, 4x10x12	piece	5			5	555.00	15		15	1,665.00	15		15	1,665.00	5		5	555.00	40.00	111.00	4,440.00			
13	N/A	File Organizer, Expanding Legal	piece	5	5	5	15	1,680.00	5	5	5	15	1,680.00	5	5	5	15	1,680.00	5	5	5	15	1,680.00	60.00	112.00	6,720.00
14	N/A	Folder, Ring Bind/ Hard Folder, Red	piece	8	3	3	14	1,582.00	5	5	5	15	1,695.00	10	5	5	20	2,260.00	5	5	5	15	1,695.00	64.00	113.00	7,232.00
15	N/A	Folder (Tagboard, Short)	piece		10		10	1,140.00				0	0.00	10		10	1,140.00				0	0.00	20.00	114.00	2,280.00	
16	N/A	Push Pin, Hammerhead Type	box	59	26	22	107	12,733.00	34	23	20	77	9,163.00	60	18	20	98	11,662.00	19	17	20	56	6,664.00	338.00	119.00	40,222.00
17	N/A	PVC Cover (A4)	box	2	3	2	7	840.00	5	6	5	16	1,920.00	6	5	5	16	1,920.00	5	5	5	15	1,800.00	54.00	120.00	6,480.00
18	N/A	PVC Cover (Long)	box	23	17	4	44	5,324.00	47	8	3	58	7,018.00	17	8	3	28	3,388.00	4	4	1	9	1,089.00	139.00	121.00	16,819.00
19	N/A	Refill Clearbook, Legal Size	pack	20			20	2,440.00	30			30	3,660.00	20			20	2,440.00	20			20	2,440.00	90.00	122.00	10,980.00
20	N/A	Refill Clear Folder (Arch File Folder)	pack			100	100	12,300.00				0	0.00				0	0.00				0	0.00	100.00	123.00	12,300.00
21	N/A	Ring Binding Element (3", White)	piece	15			15	1,860.00	25			25	3,100.00				0	0.00	20			20	2,480.00	60.00	124.00	7,440.00
22	N/A	Ring Binding Element (2", Black)	piece	30	16	18	64	8,000.00	55	6	5	66	8,250.00	15	6	5	26	3,250.00	30	5	5	40	5,000.00	196.00	125.00	24,500.00
23	N/A	Ring Binding Element (1", Black)	piece	100	17	44	161	20,286.00	35	7	6	48	6,048.00	25	6	6	37	4,662.00	11	5	5	21	2,646.00	267.00	126.00	33,642.00
24	N/A	Ring Binding Element (1/2", Black)	piece	20	15	5	40	5,080.00	35	5	5	45	5,715.00	15	5	5	25	3,175.00	15	5	5	25	3,175.00	135.00	127.00	17,145.00
25	N/A	Ring Binding Element (1/4", Black)	piece	35	10	5	50	6,400.00	50	5	5	60	7,680.00	10	5	5	20	2,560.00	10	5	5	20	2,560.00	150.00	128.00	19,200.00
26	N/A	Ring Binding Element (3/4", Black)	piece	25	1		26	3,354.00	25		1	26	3,354.00	10		1	11	1,419.00				0	0.00	63.00	129.00	8,127.00
27	N/A	Ring Binder Folder (Red)	piece	250			250	32,500.00				0	0.00				0	0.00				0	0.00	250.00	130.00	32,500.00
28	N/A	Tape, Double Sided 1"	roll	48	22	24	94	13,160.00	35	23	23	81	11,340.00	51	23	21	95	13,300.00	30	22	20	72	10,080.00	342.00	140.00	47,880.00
29	N/A	Whiteboard Ink Refill (Black)	bottle	5	4	5	14	1,974.00	9	1	4	14	1,974.00	9	3	4	16	2,256.00	8		1	9	1,269.00	53.00	141.00	7,473.00

**COMMON JANITORIAL SUPPLIES**

1	N/A	Bathroom Soap (Mini)	sachet	25	12	7	44	660.00	20	12	11	43	645.00	20	12	11	43	645.00	20	10	5	35	525.00	165.00	15.00	2,475.00
2	N/A	Chlorine Bleach (Zonrox)	gallon	11	2		13	1,300.00	11		2	13	1,300.00	10			10	1,000.00	11			11	1,100.00	47.00	100.00	4,700.00
4	N/A	Deodorant Cake	piece	67	39	5	111	3,330.00	42	17	11	70	2,100.00	42	19	5	66	1,980.00	38	11		49	1,470.00	296.00	30.00	8,880.00
5	N/A	Dishwashing Liquid, 500ml (Generic)	bottle	5	6	2	13	178.75	5	6	2	13	178.75	5	6	3	14	192.50	2	3		5	68.75	45.00	13.75	618.75
6	N/A	Dishwashing Liquid	bottle	17	2	1	20	3,000.00	17	7		24	3,600.00	18	2		20	3,000.00	12	6		18	2,700.00	82.00	150.00	12,300.00
7	N/A	Glass Cleaner, 500ml	bottle	11	3		14	1,820.00	9	2		11	1,430.00	13	2		15	1,950.00	9	1		10	1,300.00	50.00	130.00	6,500.00
8	N/A	Muriatic Acid	gallon	7	6		13	2,130.70	5	1		6	983.40	7	4		11	1,802.90		1		1	163.90	31.00	163.90	5,080.90
9	N/A	Plastic Trash Bag, Large Size	pack	5	5	5	15	450.00	8	5	5	18	540.00	5	5	5	15	450.00	8	5	5	18	540.00	66.00	30.00	1,980.00
10	N/A	Rugs 4 x 4	piece	15			15	600.00	5			5	200.00	3			3	120.00	3			3	120.00	26.00	40.00	1,040.00
11	N/A	Scouring Pad	pack	6	1		7	280.00	20	1		21	840.00	5	1		6	240.00	19	1		20	800.00	54.00	40.00	2,160.00
12	N/A	Shampoo, 12ml	sachet		15		15	225.00				15	225.00				15	225.00				15	225.00	60.00	15.00	900.00



13	N/A	Toilet Bowl Cleaner, 500ml	liter	15	4		19	3,800.00	15	2	2	19	3,800.00	15	4		19	3,800.00	14	4		18	3,600.00	75.00	200.00	15,000.00
<b>Office Equipment and Accessories</b>																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Office Supplies</b>																										
1	N/A	BatStateU Folder with Logo, Caliver 18 Long Size, Full Colores Printing, Offset	piece	116			116	3,712.00	182	1		183	5,856.00	183			183	5,856.00	84	10		94	3,008.00	576.00	32.00	18,432.00
2	N/A	Certificate Frame, with Glass (8.5 x 11)	piece	15			15	1,050.00				0	0.00				0	0.00				0	0.00	15.00	70.00	1,050.00
3	N/A	Certificate Frame, A4	piece	5			5	975.00	5	5	5	15	2,925.00	5	5	5	15	2,925.00				0	0.00	35.00	195.00	6,825.00
4	N/A	Colored Pens, Large Tips	piece				0	0.00			1	1	85.00				0	0.00				0	0.00	1.00	85.00	85.00
5	N/A	Cork Board, 3ft x 4ft	piece	1			1	1,390.00	1			1	1,390.00	1			1	1,390.00	1			1	1,390.00	4.00	1,390.00	5,560.00
6	N/A	Cork Board 3ft x 4ft with aluminum frame	piece				0	0.00	3			3	4,500.00	4			4	6,000.00	3			3	4,500.00	10.00	1,500.00	15,000.00
7	N/A	Display Holder (Triangular Type), Acrylic Type; Size: 3" x 12"	piece				0	0.00	15			15	5,250.00				0	0.00				0	0.00	15.00	350.00	5,250.00
8	N/A	Duct Tape, Scotch Grey, 6oy 2"	roll				0	0.00	10			10	8,500.00				0	0.00				0	0.00	10.00	850.00	8,500.00
9	N/A	Marker, Permanent (12pcs per box) Assorted Colors)	box	1	2		3	1,500.00				0	0.00		1		1	500.00				0	0.00	4.00	500.00	2,000.00
10	N/A	Notebook, Hardbound, 50 leaves with lines, with personalized print on cover	piece	1			1	240.00	2			2	480.00	2			2	480.00	2			2	480.00	7.00	240.00	1,680.00
11	N/A	Thumb Tacks	box	5			5	50.00	8			8	80.00	8			8	80.00	11			11	110.00	32.00	10.00	320.00
13	N/A	Whiteboard, 3ft x 4ft with Stand	piece		2		2	7,000.00	3	2		5	17,500.00		2		2	7,000.00		2		2	7,000.00	11.00	3,500.00	38,500.00
14	N/A	Whiteboard 4ft x 8ft	piece				0	0.00	1			1	6,000.00				0	0.00				0	0.00	1.00	6,000.00	6,000.00
<b>Audio and visual presentation and composing equipment</b>																										
1	N/A	Dual Wireless Microphone, 2 Handed Mic., 100M Range, Uses 2 AA Batteries,	set		1		1	10,000.00				0	0.00	2			2	20,000.00				0	0.00	3.00	10,000.00	30,000.00
2	N/A	Multimedia Speaker, Total RMS	unit				0	0.00	1			1	600.00	1			1	600.00	1			1	600.00	3.00	600.00	1,800.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
<b>Photographic or filming or video equipment</b>																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00



Cleaning Equipment and Supplies																										
1	N/A	Basin, Plastic	piece		1		1	35.00				0	0.00				0	0.00			0	0.00	1.00	35.00	35.00	
2	N/A	Cotton Balls, 150's	pack	20		2	22	1,430.00	5		2	7	455.00	10		10	650.00	5		5	325.00	44.00	65.00	2,860.00		
3	N/A	Doommat	piece	14	1	1	16	800.00	15		15	750.00	9		9	450.00	9		9	450.00	49.00	50.00	2,450.00			
4	N/A	Dust Mop Set, rayon blend heavy duty with steel frame and handle	set				0	0.00		2		2	4,000.00			0	0.00			0	0.00	2.00	2,000.00	4,000.00		
5	N/A	Fabric Conditioner	bottle	31	5		36	6,300.00	36	5	41	7,175.00	31	5	5	41	7,175.00	35		4	39	6,825.00	157.00	175.00	27,475.00	
6	N/A	Hand Sanitizer, 60ml	bottle	16			16	880.00	5		5	275.00	11		11	605.00	5		5	275.00	37.00	55.00	2,035.00			
7	N/A	Hand Soap (Liquid)	bottle	27	8	5	40	2,080.00	32	6	2	40	2,080.00	33	6	2	41	2,132.00	32	6	2	40	2,080.00	161.00	52.00	8,372.00
8	N/A	Liquid Hand Soap	gallon	1			1	290.00				0	0.00	1		1	290.00			0	0.00	2.00	290.00	580.00		
9	N/A	Microfiber Towel, 2pcs/pack 15.75" x 15.75"	pack	5			5	500.00	5		5	500.00	5		5	500.00	5		5	500.00	20.00	100.00	2,000.00			
10	N/A	Mop, Tornado, Pole Material: Steel, Stainless Steel Refill Diameter:36cm, 2-ell	set	2			2	1,400.00	2		2	1,400.00	1	1		2	1,400.00	2		2	1,400.00	8.00	700.00	5,600.00		
11	N/A	Pail, 64 liters	piece	7	10		17	11,917.00	15	3		18	12,618.00	4	6		10	7,010.00	12		12	8,412.00	57.00	701.00	39,957.00	
12	N/A	Push Brush	piece	8			8	3,600.00	3			3	1,350.00	6		6	2,700.00	3		3	1,350.00	20.00	450.00	9,000.00		
13	N/A	Toilet Brush	piece	15			15	2,250.00				0	0.00	15	5		20	3,000.00			0	0.00	35.00	150.00	5,250.00	
14	N/A	Toothpaste 24grams twin pack	sachet	5		5	10	120.00	5	5	5	15	180.00	5	5	5	15	180.00	5		5	10	120.00	50.00	12.00	600.00
15	N/A	Water Dipper	piece	26	6		32	528.00	6		3	9	148.50	20	3		23	379.50	7		7	115.50	71.00	16.50	1,171.50	

Paper Materials and Products																										
1	N/A	Colored Paper, Assorted	ream	1	1	1	3	321.00	1	1	1	3	321.00	1	1	1	3	321.00	1	1	1	3	321.00	12.00	107.00	1,284.00
2	N/A	Coron Bond Paper wwith BatStateU Logo	ream	1			1	107.00				0	0.00	1		1	107.00			0	0.00	2.00	107.00	214.00		
3	N/A	Index Card, 5" x 8", 500's/pack	pack	1	1	1	3	345.00	1	1	1	3	345.00	1	1	1	3	345.00	1	1	1	3	345.00	12.00	115.00	1,380.00
4	N/A	Note Pad (4x6)	piece		5	5	10	1,160.00	8	5	5	18	2,088.00	8	5	5	18	2,088.00	10	5	6	21	2,436.00	67.00	116.00	7,772.00
5	N/A	Paper, (Short)	pack	10	10	10	30	3,510.00	10	10	10	30	3,510.00	10	10	10	30	3,510.00	10	10	10	30	3,510.00	120.00	117.00	14,040.00
6	N/A	Photo Paper (Glossy/Matte)	pack	35	15	20	70	8,260.00	30	15	15	60	7,080.00	35	20	15	70	8,260.00	35	15	10	60	7,080.00	260.00	118.00	30,680.00
7	N/A	Specialty Board Paper (long, White/Pale Cream)	pack	54	24	4	82	10,742.00	25			25	3,275.00	25			25	3,275.00			0	0.00	132.00	131.00	17,292.00	
8	N/A	Specialty Board Paper (short, White/Pale Cream)	pack	25	10		35	4,620.00	20			20	2,640.00	20	10		30	3,960.00	5		5	660.00	90.00	132.00	11,880.00	
9	N/A	Specialty Paper (Long, White/Pale Cream Color)	pack	35	50	17	102	13,566.00	56	19	26	101	13,433.00	30	10	15	55	7,315.00	60	20	15	95	12,635.00	353.00	133.00	46,949.00
10	N/A	Specialty Paper (Short, Light Cream)	pack	12	10		22	2,948.00	12			12	1,608.00	10	12		22	2,948.00	10		10	1,340.00	66.00	134.00	8,844.00	
11	N/A	Sticker Paper (White/Glossy)	pack	32	44	24	100	13,500.00	35	32	20	87	11,745.00	33	40	20	93	12,555.00	37	25	15	77	10,395.00	357.00	135.00	48,195.00
12	N/A	Sticky Note, 2 x 3	piece	20	5	6	31	4,216.00	15	5	6	26	3,536.00	24	5	5	34	4,624.00	16	5	5	26	3,536.00	117.00	136.00	15,912.00
13	N/A	Sticky Note, 3 x 3	piece	48	42	31	121	16,577.00	42	37	31	110	15,070.00	47	36	30	113	15,481.00	42	41	30	113	15,481.00	457.00	137.00	62,609.00
14	N/A	Sticky Note, 3 x 4	piece	15		1	16	2,208.00	10		1	11	1,518.00	20		20	2,760.00	10		10	1,380.00	57.00	138.00	7,866.00		
15	N/A	Sticky Note (Arrow Flags) 1/2" assorted colors	pack	5	4	3	12	1,668.00	6	5	4	15	2,085.00	6	5	4	15	2,085.00	4	5	4	13	1,807.00	55.00	139.00	7,645.00
16	N/A	Vellum Board 220gsm (long) (specialty board, vellum board, board paper, acid-	pack		2		2	130.00			3	3	195.00			2	2	130.00	3		3	195.00	10.00	65.00	650.00	



17	N/A	Yellow Paper	pad	340			340	13,600.00	227			227	9,080.00				0	0.00			0	0.00	567.00	40.00	22,680.00
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**Lighting and fixtures and accessories**

1	N/A	Ballast, 40watts	piece	30			30	3,600.00	20			20	2,400.00				0	0.00			0	0.00	50.00	120.00	6,000.00	
2	N/A	Fluorescent LED Tube, 16watts	piece	40			40	10,000.00	40			40	10,000.00	10			10	2,500.00	10		10	2,500.00	100.00	250.00	25,000.00	
3	N/A	Fluorescent Light, T8 40W	piece	10	15	15	40	4,000.00	15	15	15	45	4,500.00	10	15	10	35	3,500.00	15	15	10	40	4,000.00	160.00	100.00	16,000.00
4	N/A	LED Bulb, 9 watts	piece				0	0.00				0	0.00	10			10	1,650.00			0	0.00	10.00	165.00	1,650.00	
5	N/A	Starter (for Fluorescent Light)	piece	30	5	5	40	1,600.00	35	5		40	1,600.00	35	5		40	1,600.00	15	5		20	800.00	140.00	40.00	5,600.00
							0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00	

**Electrical equipment and components and supplies**

1	N/A	Angle Grinder, Power Tools Heavy Duty	set	1			1	3,200.00				0	0.00				0	0.00			0	0.00	1.00	3,200.00	3,200.00
2	N/A	Electric Drill, Rated Poer Input: 750W	unit	1			1	8,000.00				0	0.00				0	0.00			0	0.00	1.00	8,000.00	8,000.00
3							0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00

**Computer Supplies**

1	N/A	4 Port VGA Splitter (Suitable for common LCD Display)	piece	1			1	800.00				0	0.00				0	0.00			0	0.00	1.00	800.00	800.00
2	N/A	Computer Power Supply, 700watts	piece		3		3	4,500.00				0	0.00				0	0.00			0	0.00	3.00	1,500.00	4,500.00
3	N/A	HDMI Cable 10m	piece		1		1	600.00				0	0.00				0	0.00			0	0.00	1.00	600.00	600.00
4	N/A	HDMI Splitter, 4-Port	piece		1		1	2,000.00				0	0.00				0	0.00			0	0.00	1.00	2,000.00	2,000.00
5	N/A	Heat Sink LGA1150 (with Fan)	piece			1	1	1,500.00				0	0.00				0	0.00			0	0.00	1.00	1,500.00	1,500.00
6	N/A	Internal Hard Disk Drive, 1TB	unit			3	3	7,200.00				0	0.00				0	0.00			0	0.00	3.00	2,400.00	7,200.00
7	N/A	Keyboard, KRS-83 USB Black	piece	5			5	1,800.00	5			5	1,800.00	5			5	1,800.00	5		5	1,800.00	20.00	360.00	7,200.00
8	N/A	Memory Card Adaptor, All-in-One Micro SD to USB Multi-Card Memory card	piece		1		1	300.00				0	0.00				0	0.00			0	0.00	1.00	300.00	300.00
9	N/A	Mini-Display Port to HDMI/DVI/VGA for iMac	piece		1		1	500.00				0	0.00				0	0.00			0	0.00	1.00	500.00	500.00
10	N/A	RAM DDR3 1600MHz 4GB	piece		1		1	1,500.00				0	0.00				0	0.00			0	0.00	1.00	1,500.00	1,500.00
11	N/A	RJ45 Connector	piece	20			20	200.00	20			20	200.00	20			20	200.00	20		20	200.00	80.00	10.00	800.00
12	N/A	VGA Cable 10M	piece		1		1	600.00				0	0.00				0	0.00			0	0.00	1.00	600.00	600.00
13	N/A	VGA Cable 5M (Male & Female)	piece		1		1	500.00				0	0.00				0	0.00			0	0.00	1.00	500.00	500.00
14	N/A	Wireless Presenter (for Powerpoint)	piece	2	7		9	4,500.00				0	0.00				0	0.00			0	0.00	9.00	500.00	4,500.00
							0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00

**Common ICT Equipment**

1	N/A	3-in-1 Printer with CISS	unit		1		1	8,000.00				0	0.00				0	0.00			0	0.00	1.00	8,000.00	8,000.00
2	N/A	External Hard Drive 2TB	piece		1		1	5,500.00				0	0.00				0	0.00			0	0.00	1.00	5,500.00	5,500.00



3	N/A	Printer with CISS	unit	2			2	10,200.00	1			1	5,100.00			0	0.00	1			1	5,100.00	4.00	5,100.00	20,400.00
4	N/A	Uninterruptible Power Supply (UPS) 325watts/ 650VA	unit				0	0.00	1			1	2,900.00			0	0.00				0	0.00	1.00	2,900.00	2,900.00
							0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00

**CONSUMABLES**

1	N/A	Brother DCP-T310 (Black, Cyan, Magenta, Yellos Ink)	set	2			2	3,120.00	2			2	3,120.00	2		2	3,120.00	2			2	3,120.00	8.00	1,560.00	12,480.00	
2	N/A	Brother MFC-7470D (Black, Cyan, Magenta, Yellow Ink)	set	1			1	1,560.00	1			1	1,560.00	1		1	1,560.00	1			1	1,560.00	4.00	1,560.00	6,240.00	
3	N/A	Brother MFC-7470D Toner Refill	piece	1			1	900.00	1			1	900.00	1		1	900.00	1			1	900.00	4.00	900.00	3,600.00	
4	N/A	Brother MFC-7470D (Drum Unit)	unit	1			1	3,600.00				0	0.00			0	0.00				0	0.00	1.00	3,600.00	3,600.00	
5	N/A	BT D60 Black, Ink for DCP-T710W Printer	piece				0	0.00	2			2	874.00			0	0.00	14			14	6,118.00	16.00	437.00	6,992.00	
6	N/A	BT5000 Cyan, Ink for DCP-T710W Printer	piece				0	0.00	2			2	874.00	4		4	1,748.00	4			4	1,748.00	10.00	437.00	4,370.00	
7	N/A	BT5000 Magenta, Ink for DCP-T710W Printer	piece				0	0.00	2			2	874.00	3		3	1,311.00	5			5	2,185.00	10.00	437.00	4,370.00	
8	N/A	BT5000 Yellow, Ink for DCP-T710W Printer	piece				0	0.00	2			2	874.00	4		4	1,748.00	4			4	1,748.00	10.00	437.00	4,370.00	
9	N/A	Canon GI-790 Black	bottle	2	2	2	6	1,860.00	2	2	2	6	1,860.00	2	2	2	6	1,860.00	2	2	2	6	1,860.00	24.00	310.00	7,440.00
10	N/A	Canon GI-790 Cyan	bottle	2	2	2	6	1,860.00	2	2	2	6	1,860.00	2	2	2	6	1,860.00	2	2	2	6	1,860.00	24.00	310.00	7,440.00
11	N/A	Canon GI-790 Magenta	bottle	2	2	2	6	1,860.00	2	2	2	6	1,860.00	2	2	2	6	1,860.00	2	2	2	6	1,860.00	24.00	310.00	7,440.00
12	N/A	Canon GI-790 Yellow	bottle	2	2	2	6	1,860.00	2	2	2	6	1,860.00	2	2	2	6	1,860.00	2	2	2	6	1,860.00	24.00	310.00	7,440.00
13	N/A	Develop Ineo Developer (DV-110)	piece	1			1	1,450.00	1			1	1,450.00	1		1	1,450.00	1			1	1,450.00	4.00	1,450.00	5,800.00	
14	N/A	Develop Ineo Toner (TN-116)	piece		2		2	7,200.00		3		3	10,800.00		3		3	10,800.00		2		2	7,200.00	10.00	3,600.00	36,000.00
15	N/A	Develop Ineo Toner (TN-117H) AIUC080	piece	2			2	8,760.00	2			2	8,760.00	2		2	8,760.00	2			2	8,760.00	8.00	4,380.00	35,040.00	
16	N/A	Develop Ineo Toner (TN-118)	piece	1			1	3,200.00	1			1	3,200.00	1	3	4	12,800.00	1			1	3,200.00	7.00	3,200.00	22,400.00	
17	N/A	EPSON LX-300 Ribbon	piece	10			10	767.50	10			10	767.50	10		10	767.50	10			10	767.50	40.00	76.75	3,070.00	
18	N/A	Fuji Xerox Machine DCS1810 Drum Kit	unit				0	0.00				0	0.00	2		2	29,920.00				0	0.00	2.00	14,960.00	29,920.00	
19	N/A	Fuji Xerox DCS1810 Toner	piece	1			1	4,400.00	1			1	4,400.00			0	0.00				0	0.00	2.00	4,400.00	8,800.00	
20	N/A	HP Ink #46 Black Cartridge	piece	7			7	3,850.00	4			4	2,200.00			0	0.00				0	0.00	11.00	550.00	6,050.00	
21	N/A	HP Ink #46 Colored Cartridge	piece	9			9	4,950.00	6			6	3,300.00	4		4	2,200.00				0	0.00	19.00	550.00	10,450.00	
22	N/A	HP LaserJet CE314A Imaging Drum	unit		1		1	4,250.00				0	0.00			0	0.00				0	0.00	1.00	4,250.00	4,250.00	
23	N/A	HP LaserJet CF283A Toner (HP83A)	cartridge		1		1	3,500.00	2			2	7,000.00	2		2	7,000.00	2			2	7,000.00	7.00	3,500.00	24,500.00	
24	N/A	Kyocera TK-354 Toner	piece	3			3	25,350.00	1	1		2	16,900.00	1		1	8,450.00	3			3	25,350.00	9.00	8,450.00	76,050.00	
25	N/A	Kyocera TK-479 Toner	piece	1			1	9,100.00		1		1	9,100.00	2		2	18,200.00				0	0.00	4.00	9,100.00	36,400.00	
26	N/A	Kyocera TK-1147 Toner	piece	6	4	5	15	97,500.00	3	3	2	8	52,000.00	6	3	2	11	71,500.00	1	1	1	3	19,500.00	37.00	6,500.00	240,500.00
27	N/A	Lexmark MX510ed Toner Cartridge	piece				0	0.00	1			1	5,000.00	1		1	5,000.00	1			1	5,000.00	3.00	5,000.00	15,000.00	
28	N/A	Muratec Drum Kit	kit	1			1	12,000.00	2			2	24,000.00	1		1	12,000.00	2			2	24,000.00	6.00	12,000.00	72,000.00	
29	N/A	Muratec TS-1820 Toner	piece	16	8	10	34	193,800.00	13	6	4	23	131,100.00	11	5	3	19	108,300.00	12		2	14	79,800.00	90.00	5,700.00	513,000.00

							0	0.00				0	0.00					0	0.00	0.00			0.00			
Other Categories																										
1	N/A	1/2" uPVC Pipe (Orange)	piece	10			10	900.00				0	0.00					0	0.00	10.00	90.00		900.00			
2	N/A	2T Oil	bottle	4			4	160.00	4			4	160.00	4				4	160.00	16.00	40.00		640.00			
3	N/A	3D Ear	piece				0	0.00				0	0.00	1				1	4,500.00	1.00	4,500.00		4,500.00			
4	N/A	3D Eye	piece				0	0.00		1	1	3,500.00						0	0.00	1.00	3,500.00		3,500.00			
5	N/A	3-in-1 Recycling Trash Cans	set	1			1	850.00				0	0.00	1				1	850.00		2.00	850.00	1,700.00			
6	N/A	A First Course in Probability 6th, Ross, C2002	copy				0	0.00	1			1	936.00					0	0.00	1.00	936.00		936.00			
7	N/A	Aceite de Manzanilla, 25ml	bottle	1			1	35.00				0	0.00					0	0.00	1.00	35.00		35.00			
8	N/A	Advanced Calculus for Applications/, 2016/Arul/HB	copy	1			1	7,450.00				0	0.00					0	0.00	1.00	7,450.00		7,450.00			
9	N/A	Air Diffuser with Essential Oils	piece				0	0.00		1	1	3,100.00						0	0.00	1.00	3,100.00		3,100.00			
10	N/A	Albendazole, Dewormer (10ml)	bottle	1			1	400.00				0	0.00					0	0.00	1.00	400.00		400.00			
11	N/A	Aneroid Blood Pressure Apparatus	unit	1			1	450.00				0	0.00					0	0.00	1.00	450.00		450.00			
12	N/A	Aneroid Sphygmomanometer with Stethoscope	unit	1			1	1,900.00				0	0.00					0	0.00	1.00	1,900.00		1,900.00			
13	N/A	Ball Faucet, 1/2 Size	piece	10			10	1,700.00	10			10	1,700.00					0	0.00	20.00	170.00		3,400.00			
14	N/A	Band Aid, 100's	box	11			11	1,320.00	6			6	720.00	11				11	1,320.00	5	600.00	33.00	120.00	3,960.00		
15	N/A	Bank Checks, Landbank Check, MDS Fund 100pcs per booklet	booklet	1			1	600.00				0	0.00					0	0.00	1.00	600.00		600.00			
16	N/A	BatStateU Lei, Red & White Garland-like necklace adorned with a BatStateU	piece		15		15	3,150.00	15		13	28	5,880.00	14		13	27	5,670.00	13	13	13	39	8,190.00	109.00	210.00	22,890.00
17	N/A	Betadine Solution	bottle	12			12	720.00	1			1	60.00	11				11	660.00	1	60.00	25.00	60.00	1,500.00		
18	N/A	Big Webster Dictionary (English), The Merriam-Webster Dictionary New	copy				0	0.00				0	0.00		2	2	2,000.00	1		2	3	3,000.00	5.00	1,000.00	5,000.00	
19	N/A	Blackout Ring Curtain, 98" (2 colors) Semi Sheering 98"	piece		2	2	13,000.00	2				2	13,000.00	2				2	13,000.00	2	13,000.00	8.00	6,500.00	52,000.00		
20	N/A	Brain 3D Model	piece				0	0.00	1			1	3,000.00					0	0.00	1.00	3,000.00		3,000.00			
21	N/A	Cash Box, Small	piece				0	0.00				0	0.00					3	1,500.00	3.00	500.00		1,500.00			
22	N/A	Checkbook (IGP), (032-1133-00)	booklet	1			1	600.00				0	0.00					0	0.00	1.00	600.00		600.00			
23	N/A	Circulatory System Model	piece	1			1	4,500.00				0	0.00	1				1	4,500.00		0	0.00	2.00	4,500.00	9,000.00	
24	N/A	Claw Hammer, Ordinary	piece	1			1	400.00	1			1	400.00					0	0.00	2.00	400.00		800.00			
25	N/A	Clean Gloves, Medium	box	1			1	310.00				0	0.00					0	0.00	1.00	310.00		310.00			
26	N/A	Combination Pliers, Linesman	piece	1			1	1,300.00				0	0.00					0	0.00	1.00	1,300.00		1,300.00			
27	N/A	Common Nail #2	kilogram				0	0.00				0	0.00					5	250.00	5.00	50.00		250.00			
28	N/A	Common Nail #1 1/2	kilogram				0	0.00				0	0.00					5	250.00	5.00	50.00		250.00			
29	N/A	Common Nail #3	kilogram				0	0.00				0	0.00					5	250.00	5.00	50.00		250.00			
30	N/A	Comparative Study of Traditional Teaching, by Czarnocki/2015	copy				0	0.00				0	0.00					1	6,695.00	1.00	6,695.00		6,695.00			
31	N/A	Cotton Buds 200's	pack	5			5	125.00				0	0.00					0	0.00	5.00	25.00		125.00			



32	N/A	Cotton Roll Dispenser	pack	1			1	300.00				0	0.00				0	0.00			0	0.00	1.00	300.00	300.00
33	N/A	Customized Official Receipt	box	38	5	12	55	82,500.00	10	5	5	20	30,000.00	5	11		16	24,000.00	4		4	6,000.00	95.00	1,500.00	142,500.00
34	N/A	Desk Tray, Metal, 3 layers	piece	1			1	1,000.00				0	0.00				0	0.00			0	0.00	1.00	1,000.00	1,000.00
35	N/A	Dictionary opf Synonyms	copy				0	0.00				0	0.00	2			2	2,000.00			0	0.00	2.00	1,000.00	2,000.00
36	N/A	Diesel	liter				0	0.00	5			5	225.00				0	0.00			0	0.00	5.00	45.00	225.00
37	N/A	Differential Equations, C2017/Borres	copy	1			1	5,595.00				0	0.00				0	0.00			0	0.00	1.00	5,595.00	5,595.00
38	N/A	Disposable Gloves	box	3			3	1,050.00				0	0.00	2			2	700.00			0	0.00	5.00	350.00	1,750.00
39	N/A	Dressing Tray	unit	1			1	630.00				0	0.00				0	0.00			0	0.00	1.00	630.00	630.00
40	N/A	Durabox	unit	1	1		2	7,000.00				0	0.00				0	0.00			0	0.00	2.00	3,500.00	7,000.00
41	N/A	DVD Organic Chemistry	piece	1			1	1,000.00				0	0.00				0	0.00	10		10	10,000.00	11.00	1,000.00	11,000.00
42	N/A	Educational Leadership Simplified: A guide for existing and aspiring leaders, by Peter G. Dabney, Ph.D.	copy				0	0.00	1			1	3,590.00				0	0.00			0	0.00	1.00	3,590.00	3,590.00
43	N/A	Educational Technology for Teaching and Learning, C2017/gallagher	copy	2			2	9,990.00				0	0.00	2	1		3	14,985.00			0	0.00	5.00	4,995.00	24,975.00
44	N/A	Electric Sewing Machine Model: Singer Promise 1408 - 8 built-in stitches - Emergency foot and tread for easy	unit	1			1	8,500.00	2			2	17,000.00	2			2	17,000.00	2		2	17,000.00	7.00	8,500.00	59,500.00
45	N/A	Emerging Issues and Trends in Education, C2017 by Theodore S.	copy				0	0.00	1			1	3,990.00				0	0.00			0	0.00	1.00	3,990.00	3,990.00
46	N/A	Face Mask, Premium Series, Medical Grade, Bacterial Filtration Efficiency (BFE) 99.97%, Disposable, 3-ply, Latex	box	6			6	2,100.00	1			1	350.00	2			2	700.00	1		1	350.00	10.00	350.00	3,500.00
47	N/A	Faucet Hose, Bib Type	piece	5			5	750.00	5			5	750.00				0	0.00			0	0.00	10.00	150.00	1,500.00
48	N/A	Fire Extinguisher Refill, 10lbs	tank	3			3	1,500.00	6			6	3,000.00				0	0.00			0	0.00	9.00	500.00	4,500.00
49	N/A	FRAC BOX CABINET, 100-11, Size: 11.4 x 4.5" x 13.7", Made in Indonesia, Hard	unit	1			1	700.00				0	0.00				0	0.00			0	0.00	1.00	700.00	700.00
50	N/A	First Aid Kit	kit	8			8	6,400.00				0	0.00				0	0.00			0	0.00	8.00	800.00	6,400.00
51	N/A	Freon, R-22	tank			1	1	4,000.00				0	0.00	1			1	4,000.00			0	0.00	2.00	4,000.00	8,000.00
52	N/A	GAD Books, Various GAD Related Books	lot				0	0.00	1			1	20,000.00				0	0.00			0	0.00	1.00	20,000.00	20,000.00
53	N/A	Gasoline (For Grass Cutter, Unleaded)	liter	15			15	0.00	15			15	0.00	15			15	0.00	15		15	0.00	60.00		0.00
54	N/A	Glucometer, One Touch Select	unit	1			1	2,700.00				0	0.00				0	0.00			0	0.00	1.00	2,700.00	2,700.00
55	N/A	Hard Hat, Type 1, White	piece	5			5	2,500.00	5			5	2,500.00				0	0.00			0	0.00	10.00	500.00	5,000.00
56	N/A	Hose Connector. 1/2	piece	5			5	200.00	5			5	200.00				0	0.00			0	0.00	10.00	40.00	400.00
57	N/A	Human Resource Management/ C2017/Rose	copy				0	0.00	1			1	4,995.00				0	0.00			0	0.00	1.00	4,995.00	4,995.00
58	N/A	Hydrogen Peroxide, 120ml	bottle	1			1	30.00				0	0.00				0	0.00			0	0.00	1.00	30.00	30.00
59	N/A	Lavatory Faucet, Gooseneck 1/5	piece	10			10	1,100.00	10			10	1,100.00				0	0.00			0	0.00	20.00	110.00	2,200.00
60	N/A	Ledger	piece	50			50	1,000.00				0	0.00				0	0.00			0	0.00	50.00	20.00	1,000.00
61	N/A	Mayo Scissor	piece	1			1	275.00				0	0.00				0	0.00			0	0.00	1.00	275.00	275.00
62	N/A	Medicine Dropper	piece	1			1	15.00				0	0.00				0	0.00			0	0.00	1.00	15.00	15.00
63	N/A	Micropore Tape, 1"	box	1			1	720.00	1			1	720.00	1			1	720.00	1		1	720.00	4.00	720.00	2,880.00

64	N/A	Mobile Whiteboard Portrait (3' x 4')	piece			1	1	10,000.00				0	0.00			0	0.00			0	0.00	1.00	10,000.00	10,000.00		
65	N/A	Modern Theories of Language, Phillip W. Davies Latest Ed. PB/HB	copy	1			1	909.48				0	0.00			0	0.00			0	0.00	1.00	909.48	909.48		
66	N/A	Moltex Blue Elbow, 1/2 90 Degree	piece	10			10	150.00	15			15	225.00			0	0.00			0	0.00	25.00	15.00	375.00		
67	N/A	Needle Holder	piece	1			1	200.00				0	0.00			0	0.00			0	0.00	1.00	200.00	200.00		
68	N/A	Neltex Teflon Tape, 3/4 and 10m	piece	10			10	200.00	5			5	100.00	5		5	100.00			0	0.00	20.00	20.00	400.00		
69	N/A	Normal Saline Solution, 500ml	bottle	2			2	330.00				0	0.00			0	0.00			0	0.00	2.00	165.00	330.00		
70	N/A	Paint Brush #2	piece	5			5	275.00	5			5	275.00			0	0.00			0	0.00	10.00	55.00	550.00		
71	N/A	Paint Brush #3	piece	5			5	250.00	5			5	250.00			0	0.00			0	0.00	10.00	50.00	500.00		
72	N/A	Paint Brush #7	piece	5			5	236.25	5			5	236.25			0	0.00			0	0.00	10.00	47.25	472.50		
73	N/A	Paint Thinner	gallon	3			3	765.00	2			2	510.00			0	0.00			0	0.00	5.00	255.00	1,275.00		
74	N/A	Philippine Literature through the Years, Alice Kahayon Latest Ed. PB/HB	copy				0	0.00	1		1	2	2,698.80			0	0.00			0	0.00	2.00	1,349.40	2,698.80		
75	N/A	Philosophy of Man, C2014/Ariola	copy				0	0.00		1	1	2	840.00		1	1	420.00			0	0.00	3.00	420.00	1,260.00		
76	N/A	Practical research 1 on Qualitative research/ C2016/Serrano	copy				0	0.00	1			1	490.00			0	0.00			0	0.00	1.00	490.00	490.00		
77	N/A	Prepaid Card, Smart 300	piece	1	1	1	3	900.00	1	1	1	3	900.00	1	1	1	3	900.00	1	1	1	3	900.00	12.00	300.00	3,600.00
78	N/A	Probability and Statistics, C2017/Stokes	copy				0	0.00				0	0.00			0	0.00	1		1	4,995.00	1.00	4,995.00	4,995.00		
79	N/A	Repellent Lotion	piece	10			10	80.00	10			10	80.00			0	0.00			0	0.00	20.00	8.00	160.00		
80	N/A	Research Methodology, C2014/Sharman	copy				0	0.00	1			1	2,995.00			0	0.00			0	0.00	1.00	2,995.00	2,995.00		
81	N/A	Research on Educational Innovation/ C2016/Ellis	copy				0	0.00		2		2	9,990.00			0	0.00			0	0.00	2.00	4,995.00	9,990.00		
82	N/A	Roll-Up Banner Stand, High-end type roll-up/pull-up banner stand 275 feet	unit			3	3	7,500.00				0	0.00			0	0.00			0	0.00	3.00	2,500.00	7,500.00		
83	N/A	Room Divider, 4 Panel	piece			3	3	12,150.00				0	0.00			0	0.00			0	0.00	3.00	4,050.00	12,150.00		
84	N/A	Safety Gloves	piece				0	0.00	25			25	7,500.00			0	0.00			0	0.00	25.00	300.00	7,500.00		
85	N/A	Safety Goggles	piece	10			10	2,000.00				0	0.00			0	0.00			0	0.00	10.00	200.00	2,000.00		
86	N/A	Screw Driver, Set of 6	set	1			1	700.00				0	0.00			0	0.00			0	0.00	1.00	700.00	700.00		
87	N/A	Skeletal System Model	piece				0	0.00				0	0.00	1		1	5,000.00			0	0.00	1.00	5,000.00	5,000.00		
88	N/A	Step Ladder, 6 x hurdles	set	1			1	2,400.00				0	0.00			0	0.00			0	0.00	1.00	2,400.00	2,400.00		
89	N/A	Stove, 2 Burner Gas Stove	unit	1			1	1,798.00	1			1	1,798.00	1		1	1,798.00			0	0.00	3.00	1,798.00	5,394.00		
90	N/A	Suturing Solk 3-0	roll	2			2	200.00				0	0.00			0	0.00			0	0.00	2.00	100.00	200.00		
91	N/A	Syringe (Varied Sizes)	piece	2			2	50.00				0	0.00			0	0.00			0	0.00	2.00	25.00	50.00		
92	N/A	Textbooks, For CABEIHM Main I	lot			1	1	156,816.17				0	0.00			0	0.00			0	0.00	1.00	156,816.17	156,816.17		
93	N/A	Textbooks, For CABEIHM -Production & Operation Management by William	lot	1			1	17,147.95				0	0.00			0	0.00			0	0.00	1.00	17,147.95	17,147.95		



94	N/A	Textbooks, For CIT - Occupational Health & Safety Management -	lot		0	0.00		0	0.00	1		1	17,147.95		0	0.00	1.00	17,147.95	17,147.95
95	N/A	Textbook, For CTE Microbiology by L. Ordoñez Sosyaledad sa	lot		0	0.00	1	1	17,147.95		0	0.00			0	0.00	1.00	17,147.95	17,147.95
96	N/A	The Action Research Dissertation: A Guide for Students and Faculty, 2nd	copy		0	0.00	1	1	3,990.00		0	0.00			0	0.00	1.00	3,990.00	3,990.00
97	N/A	The Arts of Life, Holmes	copy		0	0.00		0	0.00	1		1	1,495.00		0	0.00	1.00	1,495.00	1,495.00
98	N/A	The Teaching of English as a Second or Foreign Language, Marian Celce-	book	1	1	4,000.00		0	0.00		0	0.00			0	0.00	1.00	4,000.00	4,000.00
99	N/A	Topics in Abstract Algebra, Pb, Herstein, Latest Edition	copy		0	0.00		0	0.00		0	0.00	1		1	2,183.48	1.00	2,183.48	2,183.48
100	N/A	Two-Way Radio, 1 Pair	set	1	1	2,000.00		0	0.00		0	0.00			0	0.00	1.00	2,000.00	2,000.00
101	N/A	uPVC Blue Male and Female Adaptor, 1/2"	piece	5	5	125.00	5	5	125.00		0	0.00			0	0.00	10.00	25.00	250.00
					0	0.00		0	0.00		0	0.00			0	0.00	0.00		0.00

<b>A. TOTAL</b>																		<b>P</b>	7,932,871.54
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																		<b>P</b>	793,287.15
<b>C. GRAND TOTAL (A + B)</b>																		<b>P</b>	8,726,158.69
<b>D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:</b>																		<b>P</b>	-
<b>G. MONTHLY CASH REQUIREMENTS</b>																		<b>P</b>	-
G.1 Available at Procurement Service Stores		X		1,281,604.70	X		1,225,558.73	X		1,129,252.26	X		977,547.42	<b>P</b>	4,613,963.11				
G.2 Other Items not available at PS but regularly purchased from other sources		X		1,279,268.80	X		803,907.15	X		715,033.35	X		520,699.13	<b>P</b>	3,318,908.43				
<b>TOTAL MONTHLY CASH REQUIREMENTS</b>		X		2,560,873.50	X		2,029,465.88	X		1,844,285.61	X		1,498,246.55	<b>P</b>	7,932,871.54				

\*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Dr. CARMEL S. MACAYANGAY  
Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:

Mrs. LOLITA M. ANENZA  
Accountant / Local Budget Officer

Approved by:

Dr. TIRSO A. RONQUILLO  
Head of Office/Agency

Date Prepared: August 22, 2018