



Reference No.: BatStateU-DOC-AF-13

Republic of the Philippines  
**BATANGAS STATE UNIVERSITY**  
Batangas City

March 6, 2019

**THE HONORABLE CHAIR & MEMBERS**

BatStateU Board of Regent  
Manila:

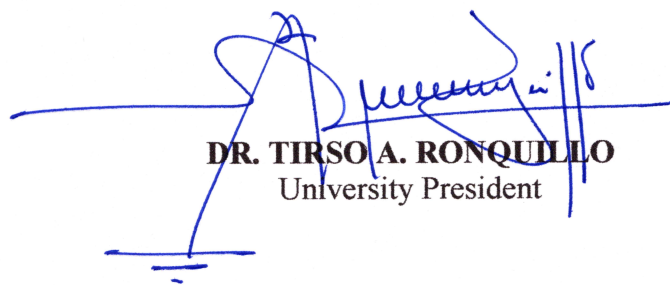
Sir/Madam:

I have the honor to submit the Supplemental Budget amounting to **ONE BILLION ONE HUNDRED ONE MILLION SEVEN HUNDRED NINETY FIVE THOUSAND ONE HUNDRED FIFTY THREE PESOS (Php 1,101,795,153.00)**. This is in addition to the Approved Program of Receipts and Expenditures for FY 2019 of Php 770,247,400.00.

Overall, the Total Operating Budget for FY 2019 amounts to Php **2,403,649,553.00** composed of the approved Program of Receipts and Expenditures of Php 770,247,400.00, Supplemental Budget Php 1,101,795,153.00 and DBM approved budget (MDS) of Php 531,607,000.00.

Approval of the Supplemental Budget FY 2019 is most respectfully requested for the furtherance of the University's continuing commitment to its mission and vision.

Very truly yours,



**DR. TIRSO A. RONQUILLO**  
University President

## EXECUTIVE SUMMARY

In line with the University's continuing commitment to achieve its mission and vision through fiscal discipline, strategic allocation of limited resources and operational efficiencies, it proposes a Supplemental Budget for FY 2019 amounting to One Billion One Hundred One Million Seven Hundred Ninety-Five Thousand and One Hundred Fifty-Three Pesos (Php 1,101,795,153). This is an additional budget for the Approved Program of Receipts and Expenditures for FY 2019 of Php 770,247,400.00. Overall, the Total Operating Budget for Internally Generated Income amounts to Php 1,872,042,553.00.

### PART I: Supplemental Budget FY 2019

The Proposed Supplemental Budget is broken down as follows:

#### I.1 - RECEIPTS

PARTICULARS	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	TOTAL	PERCENT -AGE (%)
<b>I.1A - Savings from FY 2018</b>					
Tuition & Other Fee	136,825,465	33,714,302	21,030,321	191,570,088	17.39%
Fiduciary – Miscellaneous Fees	114,4586,851	17,427,180	14,541,103	146,555,133	13.30%
Income Generating Project	25,997,645	1,618,168	8,448,703	36,064,516	3.27%
<b>TOTAL</b>	<b>277,409,961</b>	<b>52,759,649</b>	<b>44,020,127</b>	<b>374,189,737</b>	<b>33.96%</b>
<b>I.1B - Continuing Investment/Appropriations</b>					
Tuition & Other Fee	317,819,929	72,660,603	26,070,609	416,551,141	37.80%
Fiduciary – Miscellaneous Fees	170,004,033	67,436,496	55,258,620	292,699,148	26.56%
Income Generating Project	4,612,520	13,742,607		18,355,127	1.67%
<b>TOTAL</b>	<b>492,436,482</b>	<b>153,839,705</b>	<b>81,329,229</b>	<b>727,605,416</b>	<b>66.04%</b>
<b>GRAND TOTAL</b>	<b>769,846,443</b>	<b>206,599,354</b>	<b>125,349,356</b>	<b>1,101,795,153</b>	<b>100.00%</b>
<b>SUMMARY:</b>					
Tuition & Other Fee	454,645,394	106,374,904	47,100,931	608,121,229	55.19%
Fiduciary – Miscellaneous Fees	284,590,883	84,863,676	69,799,723	439,254,281	39.87%
Income Generating Project	30,610,166	15,360,774	8,448,703	54,419,642	4.94%
<b>GRAND TOTAL (See Schedule 1)</b>	<b>769,846,443</b>	<b>206,599,354</b>	<b>125,349,356</b>	<b>1,101,795,153</b>	<b>100.00%</b>
<b>PERCENTAGE (%)</b>	<b>69.87%</b>	<b>18.75%</b>	<b>11.38%</b>	<b>100.00%</b>	

## I.2 - Proposed Expenditures

### I.2A – By Fund Source / By Object of Expenditures

PARTICULARS	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	TOTAL	PERCENT -AGE (%)
<b>I.2A.1 - Savings from FY 2018</b>					
<b>I.2A.1A - Tuition &amp; Other Fees</b>					
Personnel Services (Schedule 2)	-		117,786	117,786	0.04%
Maintenance & Other Operating Expenses (Schedule 3)	10,906,260	4,040,313	4,150,711	19,097,284	5.10%
Capital Outlay (Schedule 4)	122,363,737	29,673,989	16,658,140	168,695,865	45.08%
Extension Projects (Schedule 5)	3,555,468		103,685	3,659,153	0.98%
<i>Sub-Total</i>	<i>136,825,465</i>	<i>33,714,302</i>	<i>21,030,321</i>	<i>191,570,088</i>	<i>51.20%</i>
<b>I.2A.1B - Fiduciary - Miscellaneous Fees</b>					
Personnel Services (Schedule 6)	980,410			980,410	0.26%
Maintenance & Other Operating Expenses (Schedule 7)	15,011,843	6,732,965	606,951	22,351,759	5.97%
Capital Outlay (Schedule 8)	69,960,932	10,694,215	13,934,152	94,589,299	25.28%
Reserve Fund (Schedule 9)	28,633,665			28,633,665	7.65%
<i>Sub-Total</i>	<i>114,586,851</i>	<i>17,427,180</i>	<i>14,541,103</i>	<i>146,555,133</i>	<i>39.16%</i>
<b>I.2A.1C - Income Generating Project</b>					
Maintenance & Other Operating Expenses (including cost of sales) (Schedule 10)	-	497,409	1,325,600	1,823,009	0.49%
Capital Outlay (Schedule 11)	16,500,000	1,120,759	140,000	17,760,759	4.75%
Capital for New Projects (Schedule 12)	9,497,645		6,983,103	16,480,748	4.40%
<i>Sub-Total</i>	<i>25,997,645</i>	<i>1,618,168</i>	<i>8,448,703</i>	<i>36,064,516</i>	<i>9.64%</i>
<b>Total</b>	<b>277,409,961</b>	<b>52,759,649</b>	<b>44,020,127</b>	<b>374,189,737</b>	<b>100.00%</b>
<b>I.2A.2 - Continuing Investment/Appropriations</b>					
<b>I.2A.2A - Tuition &amp; Other Fees</b>					
Personnel Services (Schedule 13)	2,036,282			2,036,282	0.28%
Maintenance & Other Operating Expenses (Schedule 14)	48,956,570	3,458,676		52,415,246	7.20%
Capital Outlay (Schedule 15)	250,980,319	66,873,160	26,070,609	343,924,089	47.27%
Research Projects (Schedule 16)	15,846,759	585,140		16,431,899	2.26%
Extension Projects (Schedule 17)		1,743,626		1,743,626	0.24%
<i>Sub-Total</i>	<i>317,819,929</i>	<i>72,660,603</i>	<i>26,070,609</i>	<i>416,551,141</i>	<i>57.25%</i>
<b>I.2A.2B - Fiduciary - Miscellaneous Fees</b>					
Maintenance & Other Operating Expenses (Schedule 18)		12,171,773		12,171,773	1.67%
Capital Outlay (Schedule 19)	170,004,033	43,106,835	55,258,620	268,369,487	36.89%
Reserve Fund (Schedule 20)		12,157,888		12,157,888	1.67%
<i>Sub-Total</i>	<i>170,004,033</i>	<i>67,436,496</i>	<i>55,258,620</i>	<i>292,699,148</i>	<i>40.23%</i>
<b>I.2A.2C - Income Generating Project</b>					
Maintenance & Other Operating Expenses (including cost of sales) (Schedule 21)		870,844		870,844	0.12%
Capital Outlay (Schedule 22)	4,612,520	12,871,763		17,484,283	2.40%
<i>Sub-Total</i>	<i>4,612,520</i>	<i>13,742,607</i>	<i>-</i>	<i>18,355,127</i>	<i>2.52%</i>
<b>Total</b>	<b>492,436,482</b>	<b>153,839,705</b>	<b>81,329,229</b>	<b>727,605,416</b>	<b>100.00%</b>
<b>GRAND TOTAL</b>	<b>769,846,443</b>	<b>206,599,354</b>	<b>125,349,356</b>	<b>1,101,795,153</b>	
<b>PERCENTAGE (%)</b>	<b>69.87%</b>	<b>18.75%</b>	<b>11.38%</b>	<b>100.00%</b>	

PARTICULARS	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	TOTAL	PERCENT- AGE (%)
<b>SUMMARY:</b>					
Personnel Services ( <i>Schedule 23</i> )	3,016,692	-	117,786	3,134,478	0.28%
Maintenance & Other Operating Expenses (including cost of sales) ( <i>Schedule 24</i> )	74,874,673	27,771,979	6,083,262	108,729,914	9.87%
Capital Outlay	634,421,541	164,340,721	112,061,520	910,823,782	82.67%
Research Projects	15,846,759	585,140	-	16,431,899	1.49%
Extension Projects	3,555,468	1,743,626	103,685	5,402,779	0.49%
Capital for New Projects	9,497,645	-	6,983,103	16,480,748	1.50%
Reserve Fund	28,633,665	12,157,888	-	40,791,553	3.70%
<b>Grand Total</b>	<b>769,846,443</b>	<b>206,599,354</b>	<b>125,349,356</b>	<b>1,101,795,153</b>	<b>100.00%</b>
<b>PERCENTAGE (%)</b>	<b>69.87%</b>	<b>18.75%</b>	<b>11.38%</b>	<b>100.00%</b>	

### Personnel Services

Personnel Services includes additional budget for payment of honorarium for overload teaching of BatStateU ARASOF-Nasugbu and for the Balik Scientist program of Research Services for BatStateU Proper. It also includes additional budget for salaries and wages of contractual for Integrated School.

### Maintenance and Other Operating Expenses

This is used to augment the meager appropriation from the National Government for maintenance and operating expenditure like electricity, general services (with salaries of additional job order employees), and security services, other professional services, internet expenses, supplies and materials, repairs and maintenance of buildings, equipment, and others.

### Capital Outlay

This includes the acquisition of equipment, furniture books, and construction of fixed assets such as building and other structures, necessary to meet the increasing needs for University's operation. Major projects include 609.222 Million:

NAME OF PROJECTS	Fund Source		TOTAL	Remarks
	Savings from 2018	Continuing Investment /Appropriations		
<b>BatStateU PROPER</b>				
Construction of Technology Hub Building (Phase I) – Main II KIST Park		83.000	83.000	<ul style="list-style-type: none"> <li>It is designed and conceptualized to cater the needs of the region for a university – based innovation facility that would cater to students, faculty members, MSMEs, industry and other stakeholders in the development of smart solutions that would benefit the society. It aims to promote industry – academe collaboration through the provision of spaces that would promote innovation as well as learning spaces for instruction and startup mentoring. Locators and industry players may also avail locator spaces available as well as the Innovation Conference Hall for bigger events.</li> <li>The project will benefit more than 9,000 students and over 200 employees of Alangilan Campus. It will also be beneficial for the rest of Batangas State University community (over 30,000 students and over 2,000 employees) aside from other researchers from the region.</li> <li>The project remains continuing because the implementation are deferred until approval of the Office of the President as endorsed by the Philippine Economic Zone Authority (PEZA).</li> </ul>

NAME OF PROJECTS	Fund Source		TOTAL	Remarks
	Savings from 2018	Continuing Investment /Appropriations		
Knowledge, Innovation, Science, Technology (KIST) Park		54.702	54.702	<ul style="list-style-type: none"> <li>• This is intended for the following: <ul style="list-style-type: none"> <li>○ Procurement of Design Services for the BatStateU Knowledge, Innovation, Science and Technology (KIST) Park Development - 23.815 Million</li> <li>○ Construction of Road and Drainage Network (Phase I) - 30.502 Million</li> <li>○ Traveling Expenses – 50,000</li> <li>○ Representation Expenses – 100,000</li> <li>○ Office Supplies Expenses – 10,000</li> <li>○ Per diem of Technopark Management Board (TMB) – 225,000</li> </ul> </li> <li>• The TMB met last January 10, 2018 to discuss the Project Procurement Management Plan for the Design Services for the Knowledge, Innovation, Science and Technology (KIST) Park Development. The TMB endorsed the project as essential activity in the development of the KIST Park.</li> </ul>
Establishment of Physical Development Center -Main Campus II		64.049	64.049	<ul style="list-style-type: none"> <li>• The availability of such facility in BatStateU Pablo Borbon Main II has been a necessity to its growing constituents, to hold physical education, classes and activities like intramurals and other special events. Through the University's continuous effort of providing learning and recreational facilities this project was proposed.</li> <li>• The project remains continuing investment / appropriations because of failure of bidding which was due to some document technicalities on the part of the prospective bidders.</li> <li>• To date, the scope of works and specification is for review and evaluation by the Technical Working Group</li> </ul>
Construction of Four (4) Storey Student Service Center Building - Main Campus II		52.571	52.571	<ul style="list-style-type: none"> <li>• In this structure all the student services like Cashier's Office, Assessment Office, Scholarship Office, Guidance Office, and Registrar's Office will be placed in one location so that students will have an easy access to all of these basic services or one stop shop.</li> <li>• It will also serve as a student lounge for their academic activities</li> <li>• The projects remains continuing investment / appropriations due to on-going documentation</li> </ul>
Construction of Three (3) Storey University Learning Center – Main I	40.000		40.000	<ul style="list-style-type: none"> <li>• Additional classrooms are needed because the university is expecting an increase in the number of students due to implementation of RA 10931</li> </ul>
Establishment of the Verde Island Passage Marine Biodiversity Research Center – Research	4.000	20.000	24.000	<ul style="list-style-type: none"> <li>• The center aims at providing research, teaching, and extension services of the Batangas State University on the marine resources and its marine environment in the Verde Island Passage</li> <li>• To support the programs of the VIP CORALS, the university shall spearhead the construction of building for Verde Island Passage Center for Oceanographic Research and Aquatic Life Sciences (VIP-CORALS) in Batangas State University – Lobo. The facility is a five – storey facility with equipment and laboratories that would help achieve the objectives of the VIP CORALS.</li> </ul>

NAME OF PROJECTS	Fund Source		TOTAL	Remarks
	Savings from 2018	Continuing Investment /Appropriations		
				<ul style="list-style-type: none"> <li>The projects remains continuing investment / appropriations due to four (4) failures of bidding. Upon review and evaluation of the scope of works and specification by the TWG, there is a need for an increase in the budget from 20 Million to 24 Million.</li> </ul>
Construction of Student Center (Extension Campus)	12.635		12.635	<ul style="list-style-type: none"> <li>Student must be provided with a student lounge for their academic activities</li> </ul>
Completion of Higher Education Building (Phase III) – BatStateU Lipa	3.000	16.110	19.110	<ul style="list-style-type: none"> <li>The project remains continuing investment / appropriations due to three (3) failures of bidding. It was found out that upon review and evaluation of the ABC by the TWG, the budget is not sufficient for the completion of the project, hence there is a need for an increase in the budget from 16.110M to 19.110M.</li> </ul>
Completion of Gymnasium (Phase II) – BatStateU San Juan		12.580	12.580	<ul style="list-style-type: none"> <li>The availability of such facility has been a necessity to its growing constituents, to hold physical education, classes and activities like intramurals and other special events. Through the University's continuous effort of providing learning and recreational facilities this project was proposed.</li> <li>The project remains continuing investment /appropriations because of failure of bidding which was due to ineligible bidder</li> </ul>
Lump-sum variation cost (various projects)	20.137		20.137	This is intended for the possible variation cost of the various projects
<b>Sub-Total</b>	<b>79.772</b>	<b>303.012</b>	<b>382.784</b>	
<b>BatStateU JPLPC-MALVAR</b>				
Construction of Five Storey Higher Education Building	26.879	73.477	100.356	<ul style="list-style-type: none"> <li>The availability of such facility is deemed necessary to augment the required number of class rooms, laboratories and other facilities. Considering the fact that K-12 will have its graduates, the campus anticipates enormous increase in enrollment and for the purpose of compliance in accreditation by AACUP</li> <li>Moreover, the campus canteen will also be situated in this building. At present the existing canteen is located in a building wherein the space is not enough to accommodate 3,100 students enrolled for the second semester of 2019 and 2,500 freshmen expected enrollees for the 1st Semester of 2019-2020.</li> </ul>
Construction of Student Center	.436	22.064	22.500	<ul style="list-style-type: none"> <li>In this structure all the student services like Testing and Admission Office, Scholarship Office, Clinic, ICT Office, Cashier's Office, Accounting and Registrar's Office will be placed in one location so that students will have easy access to all of these basic services.</li> </ul>
<b>Sub-Total</b>	<b>27.315</b>	<b>95.541</b>	<b>122.856</b>	
<b>BatStateU ARASOF-NASUGBU</b>				
Construction of Student Services Building	21.923	68.326	90.249	<ul style="list-style-type: none"> <li>At present the offices of the Student Affairs and Services are housed separately in old buildings that requires longer turnaround time for the transactions of the students (i.e., Scholarship Office is housed in one small room donated by a politician about 125 meters from the Registrar's Office/old administration building, Sports Office and Culture and Arts Office are located in the PESS ground with an estimate distance of 200 meters from the old administration building etc.)</li> </ul>

NAME OF PROJECTS	Fund Source		TOTAL	Remarks
	Savings from 2018	Continuing Investment /Appropriations		
Construction of CECS Building	1.347	10.486	11.833	<ul style="list-style-type: none"> <li>• The existing CECS Building is already old and there are several parts of it that have undergone a number of repairs. This is not ideal for a building that houses technology equipment and tools that need to be put into safety. In addition to this, classrooms and laboratories in the said building do not conform to the required standards set by the Commission on Higher Education (CHED) and other accrediting agencies. Furthermore, there is a sudden increase in the number of students who enrolled in CECS programs.</li> <li>• The College has purchased sets of laboratory equipment and learning materials and supplies aimed to be integrated with the teaching and learning environment in order to keep abreast in the fast-phasing demands of education and technology. It is imperative that these sets of equipment be installed in a more appropriate environment.</li> <li>• Moreover, the College is aiming to submit itself to the Accreditation Board for Engineering and Technology (ABET), an international accrediting agency.</li> </ul>
<b>Sub-Total</b>	<b>23.270</b>	<b>78.812</b>	<b>102.082</b>	
<b>Total</b>	<b>130.357</b>	<b>477.365</b>	<b>607.722</b>	
<b>Add: Construction of Minor Projects (Schedule 25)</b>	<b>43.852</b>	<b>80.691</b>	<b>124.543</b>	
<b>Acquisition of Equipment, Furniture's etc. (Schedule 26)</b>	<b>106.837</b>	<b>71.722</b>	<b>178.559</b>	
<b>Grand Total</b>	<b>281.046</b>	<b>629.778</b>	<b>910.824</b>	

### Research Projects

This amount is allocated in support to the University goals of producing quality researchers and creative works. It likewise finances important research activities such as amphibulance, capacity building and extensive exploratory research in the verde island passage (CBEER-VIP), building earthquake - effect assessment and monitoring and system (BEAMS), marine biodiversity (VIP Corals), functional foods, development of briquetting system, etc.

### Extension Projects

This amount is geared toward enhancing capability building to beneficiaries in terms of literacy, professional development, and technical advisory services. Among of which is the Philippine Coconut Authority. The project is requirement for SUC Levelling which will fall under extension KRA 3 which is viable demonstration project and KRA 4 since the project will generate number of adopters engaged in profitable enterprise as well. It is also foreseen to have a return of investment during the years of the implementation.

### Capital for New Projects

This amount is intended for the New Business Projects / Other Sources of Income for IGP in FY 2019.

## Reserve Fund

Some of the reserve fund came from fiduciary – miscellaneous fees such as registration & other fees, library fee, medical & dental fee, journal fee, rlef fee etc. that fund is intended only for its specific purposes as per CMO 20 s. 2011.

### I. 2B – By Function

#### I.2B.1 – Tuition and Other Fees

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT- AGE (%)
<b>I.2B.1A - Instruction Services</b>					
Personnel Services			117,786	117,786	0.01%
Maintenance & Other Operating Expenses	57,512,070	6,218,882	1,977,680	65,708,632	5.96%
Capital Outlay	342,067,216	96,239,364	14,390,509	452,697,089	41.09%
<b>Sub-Total</b>	<b>399,579,286</b>	<b>102,458,246</b>	<b>16,485,975</b>	<b>518,523,507</b>	<b>47.06%</b>
<b>I.2B.1B - Research Services</b>					
Personnel Services	2,036,282			2,036,282	0.18%
Maintenance & Other Operating Expenses	1,800,000			1,800,000	0.16%
Capital Outlay	21,368,444	189,785	2,005,835	23,564,063	2.14%
Research Projects	15,846,759	585,140		16,431,899	1.49%
<b>Sub-Total</b>	<b>41,051,484</b>	<b>774,925</b>	<b>2,005,835</b>	<b>43,832,244</b>	<b>3.98%</b>
<b>I.2B.1C - Extension Services</b>					
Capital Outlay		118,000	1,614,269	1,732,269	0.16%
Extension Programs, Activities and Projects (PAPs)	3,555,468	1,743,626	103,685	5,402,779	0.49%
<b>Sub-Total</b>	<b>3,555,468</b>	<b>1,861,626</b>	<b>1,717,954</b>	<b>7,135,048</b>	<b>0.65%</b>
<b>I.2B.1D - General Administration Services</b>					
Maintenance & Other Operating Expenses	550,760	1,280,107	2,173,031	4,003,898	0.36%
Capital Outlay	9,908,396		24,718,136	34,626,532	3.14%
<b>Sub-Total</b>	<b>10,459,156</b>	<b>1,280,107</b>	<b>26,891,167</b>	<b>38,630,431</b>	<b>3.51%</b>
<b>TOTAL</b>	<b>454,645,394</b>	<b>106,374,904</b>	<b>47,100,931</b>	<b>608,121,229</b>	<b>55.19%</b>

#### I.2B.2 – Fiduciary - Miscellaneous Fees

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT- AGE (%)
I.2B.2A - Registration & Other Fees	30,266,348	13,996,325	11,062,205	55,324,878	5.02%
I.2B.2B - Library Fee	38,652,581	15,296,745	8,914,793	62,864,119	5.71%
I.2B.2C - Medical & Dental Fee	32,878,203	18,008,356	10,192,394	61,078,952	5.54%
I.2B.2D - Laboratory Fee	6,674,766	6,764,996	2,829,746	16,269,508	1.48%
I.2B.2E - Sports & Athletic Fee	37,838,125	3,859,030	1,871,006	43,568,161	3.95%
I.2B.2F - Cultural Fee	11,678,095	2,870,990	1,611,330	16,160,415	1.47%
I.2B.2G - Guidance & Entrance Fee	34,052,930	10,938,908	9,887,578	54,879,416	4.98%
I.2B.2H - ID Fee	6,472,269	867,890	1,461,135	8,801,294	0.80%
I.2B.2I - HEMF Fee	45,216,263	4,600,117	10,247,985	60,064,365	5.45%
I.2B.2J - Security Fee	592,725	2,736,528	771,914	4,101,167	0.37%
I.2B.2K - GDF Fee & JOURNAL Fee	14,696,078		184,881	14,880,960	1.35%
I.2B.2L - LSDF Fee	980,410	82,215	1,676,623	2,739,248	0.25%
I.2B.2M - RLEF Fee	11,571,972	805,629	2,798,291	15,175,892	1.38%
I.2B.2N - Internet Fee	10,314,779	4,035,948	4,028,821	18,379,548	1.67%
I.2B.2O - Other Miscellaneous Fee	2,705,338		1,296,856	4,002,194	0.36%
I.2B.2P - Energy Fee			85,935	85,935	0.01%
I.2B.2Q - Affiliation Fee			878,230	878,230	0.08%
<b>TOTAL</b>	<b>284,590,883</b>	<b>84,863,676</b>	<b>69,799,723</b>	<b>439,254,282</b>	<b>39.87%</b>

*See Schedule 27 for the detailed of by object of expenditures*



**I.2B.3 – Income Generating Projects**

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT- AGE (%)
Maintenance & Other Operating Expenses <i>(including Cost of Sales amounting to Php2,295,192)</i>		1,368,252	1,325,600	2,693,852	0.24%
Capital Outlay	21,112,520	13,992,522	140,000	35,245,042	3.20%
Capital for New Projects	9,497,645		6,983,103	16,480,748	1.50%
<b>TOTAL</b>	<b>30,610,166</b>	<b>15,360,774</b>	<b>8,448,703</b>	<b>54,419,642</b>	<b>4.94%</b>
<b>GRAND TOTAL</b>	<b>769,846,443</b>	<b>206,599,354</b>	<b>125,349,356</b>	<b>1,101,795,153</b>	<b>100.00%</b>
<b>PERCENTAGE (%)</b>	<b>69.87%</b>	<b>18.75%</b>	<b>11.38%</b>	<b>100.00%</b>	

**PART II: Approved Program of Receipts and Expenditures FY 2019**

The Approved Program of Receipts and Expenditures FY 2019 as per Res. No.130, S. 2018 is broken down as follows:

**II.1. Receipts**

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	TOTAL	PERCENT -AGE (%)
Income from Tuition	278,766,900	32,625,600	22,766,700	334,159,200	43.38%
Fiduciary – Miscellaneous Fees	208,958,400	25,202,300	20,835,300	254,996,000	33.11%
Receipts from IGP	48,000,000	2,878,800	10,830,500	61,709,300	8.01%
<b>TOTAL</b>	<b>535,725,300</b>	<b>60,706,700</b>	<b>54,432,500</b>	<b>650,864,500</b>	<b>84.50%</b>
<b>ADD: Contingent Income</b>	<b>96,951,000</b>	<b>12,877,300</b>	<b>9,554,600</b>	<b>119,382,900</b>	<b>15.50%</b>
HEMF	88,475,900	11,751,600	8,719,400	108,946,900	14.14%
SECURITY FEE	8,475,100	1,125,700	835,200	10,436,000	1.35%
<b>GRAND TOTAL</b>	<b>632,676,300</b>	<b>73,584,000</b>	<b>63,987,100</b>	<b>770,247,400</b>	<b>100.00%</b>
<b>PERCENTAGE (%)</b>	<b>82.14%</b>	<b>9.55%</b>	<b>8.31%</b>	<b>100.00%</b>	

**II.2 – Proposed Expenditures**

**II.2.1 – By Object of Expenditures**

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT -AGE (%)
Personnel Services	59,563,100	3,314,320	3,326,200	66,203,620	8.60%
Maintenance & Other Operating Expenses	359,624,000	36,751,110	44,053,300	440,428,410	57.18%
Capital Outlay	64,793,960	13,016,460	3,983,800	81,794,220	10.62%
Research Projects	6,387,740	-	500,000	6,887,740	0.89%
Extension Programs, Activities and Projects (PAPs)	5,379,760	1,000,000	429,100	6,808,860	0.88%
Reserve Fund	35,024,060	6,507,780	1,540,100	43,071,940	5.59%
Reserve Fund / Investment Fund for New Projects	4,952,680	117,030	600,000	5,669,710	0.74%
<b>TOTAL</b>	<b>535,725,300</b>	<b>60,706,700</b>	<b>54,432,500</b>	<b>650,864,500</b>	<b>84.50%</b>
<b>ADD: Contingent Income</b>	<b>96,951,000</b>	<b>12,877,300</b>	<b>9,554,600</b>	<b>119,382,900</b>	<b>15.50%</b>
<b>GRAND TOTAL</b>	<b>632,676,300</b>	<b>73,584,000</b>	<b>63,987,100</b>	<b>770,247,400</b>	<b>100.00%</b>
<b>PERCENTAGE (%)</b>	<b>82.14%</b>	<b>9.55%</b>	<b>8.31%</b>	<b>100.00%</b>	

## II.2.2 – By Function

### II.2.2.1 – Income from Tuition

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT -AGE (%)
<b>II.2.2.1A - Instruction Services</b>					
Personnel Services	28,143,180	3,000,000	2,932,600	34,075,780	4.42%
Maintenance & Other Operating Expenses	130,379,830	12,527,360	10,271,800	153,178,990	19.89%
Capital Outlay	22,402,370	4,048,000	455,600	26,905,970	3.49%
Reserve Fund	273,100			273,100	0.04%
<b>Sub-Total</b>	<b>181,198,480</b>	<b>19,575,360</b>	<b>13,660,000</b>	<b>214,433,840</b>	<b>27.84%</b>
<b>II.2.2.1B - Research Services</b>					
Personnel Services	2,500,000			2,500,000	0.32%
Maintenance & Other Operating Expenses	15,731,950	1,451,280	1,030,100	18,213,330	2.36%
Capital Outlay	3,257,000	180,000	177,400	3,614,400	0.47%
Research Projects	6,387,740	-	500,000	6,887,740	0.89%
<b>Sub-Total</b>	<b>27,876,690</b>	<b>1,631,280</b>	<b>1,707,500</b>	<b>31,215,470</b>	<b>4.05%</b>
<b>II.2.2.1C - Extension Services</b>					
Personnel Services	350,000			350,000	0.05%
Maintenance & Other Operating Expenses	2,551,250	316,280	1,011,300	3,878,830	0.50%
Capital Outlay	82,000	315,000	81,400	478,400	0.06%
Extension Programs, Activities and Projects (PAPs)	5,379,760	1,000,000	429,100	6,808,860	0.88%
Reserve Fund			185,700	185,700	0.02%
<b>Sub-Total</b>	<b>8,363,010</b>	<b>1,631,280</b>	<b>1,707,500</b>	<b>11,701,790</b>	<b>1.52%</b>
<b>II.2.2.1D - General Administration Services</b>					
Maintenance & Other Operating Expenses	38,934,610	6,025,120	4,483,800	49,443,530	6.42%
Capital Outlay	2,880,430	500,000	69,600	3,450,030	0.45%
<b>Sub-Total</b>	<b>41,815,040</b>	<b>6,525,120</b>	<b>4,553,400</b>	<b>52,893,560</b>	<b>6.87%</b>
<b>II.2.2.1E - Mandatory Reserve Fund</b>	<b>19,513,680</b>	<b>3,262,560</b>	<b>1,138,300</b>	<b>23,914,540</b>	<b>3.10%</b>
<b>TOTAL</b>	<b>278,766,900</b>	<b>32,625,600</b>	<b>22,766,700</b>	<b>334,159,200</b>	<b>43.38%</b>

### II.2.2.2 – Fiduciary - Miscellaneous Fees

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT -AGE (%)
II.2.2.2A - Registration & Other Fees	20,252,300	3,326,300	2,098,300	25,676,900	3.33%
II.2.2.2B - Library Fee	33,994,100	4,844,700	3,513,900	42,352,700	5.50%
II.2.2.2C - Medical & Dental Fee	21,182,600	2,973,400	2,150,300	26,306,300	3.42%
II.2.2.2D - Laboratory Fee	24,482,000	4,168,100	2,175,600	30,825,700	4.00%
II.2.2.2E - Sports & Athletic Fee	24,984,900	3,318,500	2,756,000	31,059,400	4.03%
II.2.2.2F - Cultural Fee	8,475,100	1,125,700	969,000	10,569,800	1.37%
II.2.2.2G - Guidance & Entrance Fee	17,737,400	2,376,700	1,785,100	21,899,200	2.84%
II.2.2.2H - ID Fee	3,145,500	312,200	344,500	3,802,200	0.49%
II.2.2.2I - GDF Fee	3,630,100	119,100	61,900	3,811,100	0.49%
II.2.2.2J - JOURNAL Fee	3,522,200	115,600	30,000	3,667,800	0.48%
II.2.2.2K - LSDF Fee	28,468,700	108,100	1,933,800	30,510,600	3.96%
II.2.2.2L - Security Fee (for Laboratory School of Nasugbu)	-		133,700	133,700	0.02%
II.2.2.2M - RLEF Fee	3,066,500	461,800	692,400	4,220,700	0.55%
II.2.2.2N - Internet Fee	14,697,000	1,952,100	1,690,500	18,339,600	2.38%
II.2.2.2O - Other Miscellaneous Fee	1,320,000			1,320,000	0.17%
II.2.2.2P - Affiliation Fee	-		500,300	500,300	0.06%
<b>TOTAL</b>	<b>208,958,400</b>	<b>25,202,300</b>	<b>20,835,300</b>	<b>254,996,000</b>	<b>33.11%</b>

See Schedule 28 for the detailed of by object of expenditures

### II.2.2.3 – Income Generating Projects

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT -AGE (%)
Maintenance & Other Operating Expenses <i>(including Cost of Sales amounting to Php42,836,400)</i>	42,453,320	2,691,770	10,102,500	55,247,590	7.17%
Capital Outlay	594,000	70,000	128,000	792,000	0.10%
Reserve Fund / Investment Fund for New Projects	4,952,680	117,030	600,000	5,669,710	0.74%
<b>TOTAL</b>	<b>48,000,000</b>	<b>2,878,800</b>	<b>10,830,500</b>	<b>61,709,300</b>	<b>8.01%</b>

<b>ADD: CONTINGENT INCOME</b>	<b>96,951,000</b>	<b>12,877,300</b>	<b>9,554,600</b>	<b>119,382,900</b>	<b>15.50%</b>
<b>HEMF</b>	88,475,900	11,751,600	8,719,400	108,946,900	14.14%
<b>SECURITY FEE</b>	8,475,100	1,125,700	835,200	10,436,000	1.35%
<b>GRAND TOTAL</b>	<b>632,676,300</b>	<b>73,584,000</b>	<b>63,987,100</b>	<b>770,247,400</b>	<b>100.00%</b>
<b>PERCENTAGE (%)</b>	<b>82.14%</b>	<b>9.55%</b>	<b>8.31%</b>	<b>100.00%</b>	

### III. Summary By Function – PRE FY 2019 & Supplemental Budget FY 2019

#### III.1 – Income from Tuition

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT -AGE (%)
<b>III-1.A - Instruction Services</b>					
Personnel Services	28,143,180	3,000,000	3,050,386	34,193,566	1.83%
Maintenance & Other Operating Expenses	187,891,900	18,746,242	12,249,480	218,887,622	11.69%
Capital Outlay	364,469,586	100,287,364	14,846,109	479,603,059	25.62%
Reserve Fund	273,100	-	-	273,100	0.01%
<b>Sub-Total</b>	<b>580,777,766</b>	<b>122,033,606</b>	<b>30,145,975</b>	<b>732,957,347</b>	<b>39.15%</b>
<b>III-1.B - Research Services</b>					
Personnel Services	4,536,282	-	-	4,536,282	0.24%
Maintenance & Other Operating Expenses	17,531,950	1,451,280	1,030,100	20,013,330	1.07%
Capital Outlay	24,625,444	369,785	2,183,235	27,178,463	1.45%
Research Projects	22,234,499	585,140	500,000	23,319,639	1.25%
<b>Sub-Total</b>	<b>68,928,174</b>	<b>2,406,205</b>	<b>3,713,335</b>	<b>75,047,714</b>	<b>4.01%</b>
<b>III-1.C - Extension Services</b>					
Personnel Services	350,000	-	-	350,000	0.02%
Maintenance & Other Operating Expenses	2,551,250	316,280	1,011,300	3,878,830	0.21%
Capital Outlay	82,000	433,000	1,695,669	2,210,669	0.12%
Extension Programs, Activities and Projects (PAPs)	8,935,228	2,743,626	532,785	12,211,639	0.65%
Reserve Fund	-	-	185,700	185,700	0.01%
<b>Sub-Total</b>	<b>11,918,478</b>	<b>3,492,906</b>	<b>3,425,454</b>	<b>18,836,838</b>	<b>1.01%</b>
<b>III-1.D - General Administration Services</b>					
Maintenance & Other Operating Expenses	39,485,370	7,305,227	6,656,831	53,447,428	2.86%
Capital Outlay	12,788,826	500,000	24,787,736	38,076,562	2.03%
<b>Sub-Total</b>	<b>52,274,196</b>	<b>7,805,227</b>	<b>31,444,567</b>	<b>91,523,991</b>	<b>4.89%</b>
<b>III-1.E - Mandatory Reserve Fund</b>	19,513,680	3,262,560	1,138,300	23,914,540	1.28%
<b>TOTAL</b>	<b>733,412,294</b>	<b>139,000,504</b>	<b>69,867,631</b>	<b>942,280,429</b>	<b>50.33%</b>

**III.2 – Fiduciary - Miscellaneous Fees**

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT -AGE (%)
III.2A - Registration & Other Fees	50,518,648	17,322,625	13,160,505	81,001,778	4.33%
III.2B - Library Fee	72,646,681	20,141,445	12,428,693	105,216,819	5.62%
III.2C - Medical & Dental Fee	54,060,803	20,981,756	12,342,694	87,385,252	4.67%
III.2D - Laboratory Fee	31,156,766	10,933,096	5,005,346	47,095,208	2.52%
III.2E - Sports & Athletic Fee	62,823,025	7,177,530	4,627,006	74,627,561	3.99%
III.2F - Cultural Fee	20,153,195	3,996,690	2,580,330	26,730,215	1.43%
III.2G - Guidance & Entrance Fee	51,790,330	13,315,608	11,672,678	76,778,616	4.10%
III.2H - ID Fee	9,617,769	1,180,090	1,805,635	12,603,494	0.67%
III.2I - HEMF Fee	45,216,263	4,600,117	10,247,985	60,064,365	3.21%
III.2J - Security Fee	592,725	2,736,528	905,614	4,234,867	0.23%
III.2K - GDF Fee & JOURNAL Fee	21,848,378	234,700	276,781	22,359,860	1.19%
III.2L - LSDF Fee	29,449,110	190,315	3,610,423	33,249,848	1.78%
III.2M - RLEF Fee	14,638,472	1,267,429	3,490,691	19,396,592	1.04%
III.2N - Internet Fee	25,011,779	5,988,048	5,719,321	36,719,148	1.96%
III.2O - Other Miscellaneous Fee	4,025,338	-	1,296,856	5,322,194	0.28%
III.2P - Energy Fee	-	-	85,935	85,935	0.00%
III.2Q - Affiliation Fee	-	-	1,378,530	1,378,530	0.07%
<b>TOTAL</b>	<b>493,549,283</b>	<b>110,065,976</b>	<b>90,635,023</b>	<b>694,250,282</b>	<b>37.09%</b>

**III.3 – Income Generating Projects**

Particulars	BatStateU PROPER	BatStateU JPLPC- MALVAR	BatStateU ARASOF- NASUGBU	Total	PERCENT -AGE (%)
Maintenance & Other Operating Expenses <i>(including Cost of Sales amounting to Php45,131,592)</i>	42,453,320	4,060,022	11,428,100	57,941,442	3.10%
Capital Outlay	21,706,520	14,062,522	268,000	36,037,042	1.93%
Capital for New Projects	14,450,325	117,030	7,583,103	22,150,458	1.18%
<b>TOTAL</b>	<b>78,610,166</b>	<b>18,239,574</b>	<b>19,279,203</b>	<b>116,128,942</b>	<b>6.20%</b>

<b>ADD: CONTINGENT INCOME</b>	<b>96,951,000</b>	<b>12,877,300</b>	<b>9,554,600</b>	<b>119,382,900</b>	<b>6.38%</b>
<b>HEMF</b>	<b>88,475,900</b>	<b>11,751,600</b>	<b>8,719,400</b>	<b>108,946,900</b>	<b>5.82%</b>
<b>SECURITY FEE</b>	<b>8,475,100</b>	<b>1,125,700</b>	<b>835,200</b>	<b>10,436,000</b>	<b>0.56%</b>

<b>GRAND TOTAL</b>	<b>1,402,522,743</b>	<b>280,183,354</b>	<b>189,336,456</b>	<b>1,872,042,553</b>	<b>100.00%</b>
<b>PERCENTAGE (%)</b>	<b>74.92%</b>	<b>14.97%</b>	<b>10.11%</b>	<b>100.00%</b>	

See Schedule 29 attached sub-classification of the budget allotment by campus

The University is zealously committed in realizing its development goals. It continuously make its budgetary allocation concentrated to investing in the faculty and staff development, student development, scholarship programs, research services, extension services, technology transfers for the benefit of cooperating/partner agencies in the lower sector and improvement of facilities. The University's budgeting allocation always supports' to wit:

### **1. Instruction Services**

The total amount of P732.958 Million (PRE FY 2019 - P214.434 Million and Supplemental Budget FY 2019 - P518.524 Million) from tuition and other fees includes the following:

- Personnel Services is allocated for payment of overload teaching of permanent/ temporary instructors/ professors amounting to P34.194 Million;
- Maintenance and Other Operating Expenses are allocated for student development which is P.871 Million or 12.5% taken from the total budget for Training Expenses (P5.651 Million); Travelling Expenses – Local (P.566 Million); and Travelling Expenses – Foreign (P.752 Million), payment of mandatory expenditures such as utilities expenses, salaries of job order workers (general and janitorial services), security services, communication expenses, insurance expenses and other operating expenses amounting to P212.192 Million
- Capital Outlay are allocated for acquisition of equipment, furniture books, and construction of fixed assets such as building and other structures amounting to P479.603 Million which is necessary to meet the increasing needs for University's operation.

### **2. Research Services**

The total amount of P75.047 Million (PRE FY 2019 - P31.215 Million and Supplemental Budget FY 2019 - P43.832 Million) from tuition and other fees includes the following:

- Personnel Services are allocated for honorarium of Balik Scientist Program and research resource speaker's amounting to P4.536 Million;
- Maintenance and Other Operating Expenses is allocated for payment of mandatory expenditures such as utilities expenses, salaries of job order workers (general and janitorial services), security services, communication expenses, insurance expenses and other operating expenses amounting to P20.013 Million;
- Capital Outlay are allocated for the additional budget in VIP Corals Research Center (P3.594 Million) and Construction of Five Storey STEER Hub (P2.7 Million), acquisition of equipment, furniture's and fixtures such as ICT Equipment & Furniture's and Fixtures for Five Storey STEER Hub (P9.5 Million), VIP Corals Marine Stations and Equipment (P3 Million), Technology Business Incubator (P2 Million) and the rest of capital outlay amounting to P9.384 Million are allocated for upgrading of the research laboratories equipment and software
- Research projects amounting to P23.320 Million is intended to improve research capability towards international competitiveness such as producing quality researchers and creative works that will support to the University goals and likewise finances important research activities.

### **3. Extension Services**

The total amount of P18.837 Million (PRE FY 2019 - P11.702 Million and Supplemental Budget FY 2019 - P7.135 Million) from tuition and other fees includes the following:

- Personnel Services is allocated for honorarium of resource speaker's amounting to P.350 Million;
- Maintenance and Other Operating Expenses is allocated for payment of mandatory expenditures such as utilities expenses, salaries of job order workers (general and janitorial services), security services, communication expenses, insurance expenses and other operating expenses (P3.879 Million);
- Capital Outlay are allocated for upgrading of the extension equipment and software amounting to P2.210 Million;
- Extension programs, activities and projects amounting to P12.212 Million is geared towards enhancing capability building to beneficiaries in terms of literacy, professional development, technical assistance and advisory services.
- Reserve Fund of P.186 Million which is intended as contingencies

#### **4. General Administration Services**

The total amount of P91.524 Million (PRE FY 2019 - P52.894 Million and Supplemental Budget FY 2019 - P38.630 Million) from tuition and other fees includes the following:

- Maintenance and Other Operating Expenses is allocated for payment of mandatory expenditures such as utilities expenses, salaries of job order workers (general and janitorial services), security services, communication expenses, insurance expenses and other operating expenses (P53.448 Million);
- Capital Outlay are allocated for the additional budget for Construction of Student Services Building for BatStateU ARASOF-Nasugbu (P24.319 Million), Purchase of three (3) university vehicle (P5.559 Million) and the rest of its capital outlay amounting to P8.198 Million are allocated for acquisition of equipment, furniture and fixtures, ict equipment etc.,

#### **5. Budget for Personnel Development (faculty and staff development)**

It includes Training Expenses (Local and Foreign) amounting to P12.145 Million and Personnel Development (faculty and staff) amounting to P35.230 Million. To successfully meet its institutional goals, the University exhausts all possible means to ensure that its teaching and non-teaching personnel, who are considered the prime movers of the university, are properly trained and given opportunities for personal and professional development so they can more efficiently perform their duties and responsibilities.

#### **6. Capital for New Projects**

The total amount of P22.151 Million is intended for the new business projects / other sources of income for IGP in FY 2019 such as expansion of university shop, expansion of catering services, expansion of sewing production, furniture, equipment, supplies and materials for photocopying services, fitness gym, nursery, spa/parlor etc. Those projects is still on-going feasibility study to be able to determine the viability of a business venture.

#### **7. Student Services Development**

The total amount of P205.335 Million is allocated for the student services development in support to the welfare of the general student population and for their enhancement, deepening of leadership skills, and social responsibility such as the following:

- P.871 Million or 12.5% taken from the total budget for Training Expenses (P5.651 Million); Travelling Expenses – Local (P.566 Million); and Travelling Expenses – Foreign (P.752 Million) which is from Instruction Services
- P.300 Million for incentive of student achievers which is from Instruction Services
- P1.394 Million for drugs and medicines expenses which is from medical and dental fee
- P24.815 Million for Books which is from library fee
- P52.571 Million for Construction of Four (4) Student Service Center Building – Main Campus II which serve as a student lounge for their academic activities and for having an easy access to all of the basic services or one stop shop for the offices like cashier’s office, assessment office, scholarship office, registrar’s office and guidance office;
- P12.635 Million for Construction of Student Center (extension campuses) which serve as a student lounge for their academic activities;
- P22.500 Million for Construction of Student Center – BatStateU JPLPC-Malvar which provide an easy access to all of the basic services or one stop shop for the offices like Testing and Admission Office, Scholarship Office, Clinic, ICT Office, Cashier’s Office, Accounting and Registrar’s Office;
- P90.249 Million for Construction of Student Services Building – BatStateU ARASOF-Nasugbu which provide an easy access to all of the basic services or one stop shop for the offices like Scholarship office, Registrar’s Office, Sports and Culture and Arts Office etc.)
- The University also allotted an allocation for the upgrading of facilities, equipment and software that will contribute to the delivery of effective curricular and extra-curricular activities to the general student population.