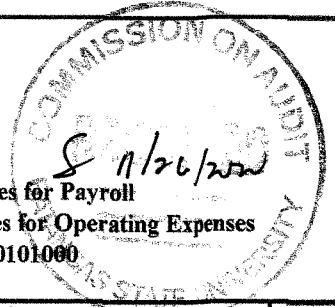


**Annex 3-Report on Ageing of Cash Advance  
Schedule of Advances to Officers & Employees  
As of November 15, 2020**



Agency Name: **BATANGAS STATE UNIVERSITY**  
Agency Code: **A-4989**

Book Title:  
Account Title: **Advances to Officers and Employees, Advances for Payroll  
Advances to Special Disbursing Officer & Advances for Operating Expenses**  
Account Code: **1990104000, 1990102000, 1990103000 & 1990101000**

Name	Particulars	Fund	Total Amount	Date of Check	Not yet due	Amount Due				Remarks Date of Liquidation
						Less than 30 days	31-60 days	61-365 days	over 1 year	
<b>A. Advances for Special Purpose</b>										
<b>1. LOCAL TRAVEL</b>										
MARK B. ABENIR	Cash advance for the per diem and transportation expenses to be incurred to coordinate, facilitate and conduct research on GIS Mapping and characterization on San Juan River, Saran River and San Cristobal River in the Province of Laguna on October 9,15,16 & 23, 2020	RTF	70,979.00	10/7/2020	70,979.00					Liquidated 11/20/2020
HERBERT G. BAÑADOS Jr.	Cash advance for the per diem and transportation expenses to be incurred to coordinate, facilitate and conduct research on GIS Mapping and characterization on San Juan River in the Province of Batangas on October 9,15, & 16, 2020	RTF	73,969.00	10/7/2020		73,969.00				Liquidated 11/20/2020
<b>Sub Total</b>			<b>144,948.00</b>		<b>70,979.00</b>	<b>73,969.00</b>	-	-	-	
<b>2. FOREIGN TRAVEL</b>										
<i>None to Report</i>										
<b>Sub Total</b>										

Name	Particulars	Fund	Total Amount	Date of Check	Not yet due	Amount Due				Remarks Date of Liquidation
						Less than 30 days	31-60 days	61-365 days	over 1 year	
<b>3. SPECIAL ACTIVITIES/PROJECTS</b>										
ELVIC M. SANCHEZ	Cash advance for the cash prize to be given to the winners for the Food Styling and Food Photography Competition on November 5, 2020	STF	6,000.00	11/3/2020	6,000.00					Liquidated 11/19/2020
LOUWELYN L. ANDAL	Cash advance for the expenses to be incurred during the Academic and Finance Committees joint meeting of the BatStateU Board of Regents via Zoom on November 3, 2020.	STF	2,500.00	11/3/2020	2,500.00					Liquidated 11/19/2020
<b>Sub Total</b>			<b>8,500.00</b>		<b>8,500.00</b>					
<b>TOTAL ADVANCES FOR SPECIAL PURPOSE</b>			<b>153,448.00</b>		<b>79,479.00</b>	<b>73,969.00</b>				
<b>B. Advances to Regular Disbursing Officers</b>										
<b>1. ROLL</b>										
SUSAN DATINGALING	Payment of per diem during the Academic and Finance Committees joint meeting of the BatStateU Board of Regents via Zoom on November 3, 2020.	MDS	25,000.00	11/3/2020	25,000.00					Liquidated 11/20/2020
<b>Sub Total</b>			<b>25,000.00</b>		<b>25,000.00</b>					
<b>2. SEMINAR/CONFERENCE</b>										
<b>Sub Total</b>										
<b>3. EXPENSES</b>										
JULIETA C. VILLAVICENCIO	Revolving Fund for FY 2020 Expenses	IGP	25,000.00	1/23/2020	25,000.00					Due Date 12/28/2020
<b>Sub Total</b>			<b>25,000.00</b>		<b>25,000.00</b>					
<b>TOTAL ADVANCES TO REGULAR DISBURSING OFFICERS</b>			<b>50,000.00</b>		<b>50,000.00</b>					
<b>GRAND TOTAL</b>			<b>203,448.00</b>		<b>129,479.00</b>	<b>73,969.00</b>				
Certified Correct:			Approved by:			Verified by:				
MS. SHARMAINE PAULINE P. LACORTE Assistant Director for Accounting			DR. TIRSO A. RONQUILLO University President			MS. MERLITA D. CASTILLO Audit Team Leader				