

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: BATANGAS STATE UNIVERS TY AR  
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Address: R. MARTINEZ STREET, BARANGAY NABUGBU, BATANGAS

Agency Code/UACS: 80380003993  
Organization Type: SUC

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	56	2	1	59	2,975.37	5	0	1	6	302.58	53	2	1	56	2,824.08	5	0	1	6	302.58	127	50.43	6,404.61
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	62	0	1	63	22,496.67	8	0	1	9	3,213.81	60	0	1	61	21,782.49	6	0	1	7	2,499.63	140	357.09	49,692.60
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	3	0	0	3	105.48	0	0	0	0	0.00	1	0	0	1	35.16	0	0	0	0	0.00	4	35.16	140.64
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	8	0	0	8	290.88	1	0	0	1	36.36	3	0	0	3	109.08	2	0	0	2	72.72	14	36.36	509.04
5	60121534-ER-P01	ERASER, plastic/rubber	piece	24	0	0	24	198.24	2	0	0	2	16.52	6	0	0	6	49.56	2	0	0	2	16.52	34	8.26	280.84
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	29	0	0	29	643.80	18	0	0	18	399.60	29	0	0	29	643.80	15	0	0	15	333.00	91	22.20	2,020.20
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	32	0	10	42	1,878.24	20	0	0	20	894.40	32	0	10	42	1,878.24	23	0	0	23	1,028.56	127	44.72	5,679.44
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	11	2	22	35	2,002.00	9	0	11	20	1,144.00	4	2	10	16	915.20	5	0	5	10	572.00	81	57.20	4,633.20
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	23	0	0	23	510.60	13	0	0	13	288.60	18	0	0	18	399.60	13	0	0	13	288.60	67	22.20	1,487.40
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	26	0	10	36	1,609.92	17	0	0	17	760.24	26	0	10	36	1,609.92	19	0	0	19	849.68	108	44.72	4,829.76
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	11	2	15	28	1,601.60	8	0	8	16	915.20	3	2	10	15	858.00	2	0	5	7	400.40	66	57.20	3,775.20
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	10	0	0	10	222.00	4	0	0	4	88.80	10	0	0	10	222.00	4	0	0	4	88.80	28	22.20	621.60
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	8	0	4	12	549.12	8	0	0	8	366.08	6	0	4	10	457.60	6	0	0	6	274.56	36	45.76	1,647.36
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	3	0	4	7	400.40	2	0	0	2	114.40	2	0	4	6	343.20	2	0	0	2	114.40	17	57.20	972.40
15	60121124-WR-P01	WRAPPING PAPER	pack	1	0	0	1	161.20	0	0	0	0	0.00	1	0	0	1	161.20	0	0	0	0	0.00	2	161.20	322.40
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	30	2	2	34	696.66	7	2	0	9	184.41	9	1	2	12	245.88	4	2	0	6	122.94	61	20.49	1,249.89
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	30	2	0	32	586.88	7	2	0	9	165.06	9	0	0	9	165.06	7	2	0	9	165.06	59	18.34	1,082.06
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT			
20 47131812-AF-A01	AIR FRESHENER	can	68	1	6	75	6,548.25	10	0	2	12	1,047.72	14	0	6	20	1,746.20	12	0	2	14	1,222.34	121	87.31	10,564.51		
21 47131604-BR-S01	BROOM (Wallis Tambo)	piece	13	0	1	14	1,747.20	0	0	1	1	124.80	12	0	0	12	1,497.60	0	0	0	0	0.00	27	124.80	3,369.60		
22 47131604-BR-T01	BROOM (Wallis Ting-ting)	piece	60	0	0	60	1,560.00	0	0	0	0	0.00	50	0	0	50	1,300.00	0	0	0	0	0.00	110	26.00	2,860.00		
23 47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	114	0	0	114	4,742.40	2	0	0	2	83.20	50	0	0	50	2,060.00	0	0	0	0	0.00	166	41.60	6,905.60		
24 47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	50	0	0	50	1,196.00	0	0	0	0	0.00	20	0	0	20	478.40	0	0	0	0	0.00	70	23.92	1,674.40		
25 47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00		
26 47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	36	0	0	36	1,946.88	6	0	0	6	324.48	26	0	0	26	1,406.08	6	0	0	6	324.48	74	54.08	4,001.92		
27 47131803-DS-A01	DISINFECTANT SPRAY	can	20	0	7	27	3,777.03	5	0	7	12	1,678.68	15	3	0	18	2,518.02	3	3	0	6	839.34	63	139.89	8,813.07		
28 47131601-DU-P01	DUST PAN	piece	11	0	0	11	514.80	0	0	0	0	0.00	13	0	0	13	608.40	0	0	0	0	0.00	24	46.80	1,123.20		
29 47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00		
30 47131830-FC-A01	FURNITURE CLEANER	can	43	0	2	45	6,362.55	6	0	2	8	1,131.12	32	0	2	34	4,807.26	1	0	2	3	424.17	90	141.39	12,725.10		
31 73101612-HS-L01	HAND SOAP, liquid, 500ml	bottle	29	0	0	29	1,245.55	4	0	0	4	171.80	19	0	0	19	816.05	3	0	0	3	128.85	55	42.95	2,362.25		
32 47121804-MP-B01	MOP BUCKET	unit	2	0	0	2	4,576.00	0	0	0	0	0.00	3	0	0	3	6,864.00	3	0	0	3	6,864.00	8	2,288.00	18,304.00		
33 47131501-RG-C01	RAGS	kilo	43	0	2	45	3,126.15	9	0	0	9	625.23	29	0	2	31	2,183.57	9	0	0	9	625.23	94	69.47	6,530.18		
34 47131602-SC-N01	SCOURING PAD	pack	10	0	0	10	856.30	0	0	0	0	0.00	12	0	0	12	1,027.56	0	0	0	0	0.00	22	85.63	1,883.86		
35 47121701-TB-P04	TRASHBAG, XXL size	roll/pack	5	0	6	11	1,430.00	5	0	6	11	1,430.00	5	0	6	11	1,430.00	5	0	6	11	1,430.00	44	130.00	5,720.00		
36 47121701-TB-P05	TRASHBAG, Large size	roll/pack	51	0	0	51	3,023.28	1	0	0	1	59.28	21	0	0	21	1,244.88	1	0	0	1	59.28	74	59.28	4,386.72		
37 47121701-TB-P06	TRASHBAG, XL size	roll/pack	57	0	0	57	5,275.92	5	0	0	5	462.80	56	0	0	56	5,183.36	6	0	0	6	555.36	124	92.56	11,477.44		
38 47121702-WB-P01	WASTEBASKET	piece	34	0	0	34	1,485.12	0	0	0	0	0.00	20	0	0	20	873.60	0	0	0	0	0.00	54	43.68	2,358.72		
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
39 12171703-SI-P01	INK, for stamp pad	bottle	8	0	3	11	316.69	1	0	0	1	28.79	4	0	3	7	201.53	1	0	0	1	28.79	20	28.79	575.80		
<b>CONSUMER ELECTRONICS</b>																											
40 52161535-DY-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00		
<b>FILMS</b>																											
41 13111203-AC-F01	ACETATE	roll	1	0	5	6	7,463.04	0	0	0	0	0.00	0	0	5	5	6,219.20	0	0	0	0	0.00	11	1,243.84	13,682.24		
42 13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.63	0.00		
<b>FIRE FIGHTING EQUIPMENT</b>																											
43 46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	1	0	0	1	1,144.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,144.00	1,144.00		
<b>FLAG OR ACCESSORIES</b>																											
44 55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00		
<b>FURNITURE AND FURNISHINGS</b>																											
45 56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00		
46 56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00		
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47 40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00		
48 40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00		
49 40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,560.00	0.00		
50 40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00		
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51 43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00		
52 43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00		
53 43201827-HD-X02	EXTERNAL HARD DRIVE	unit	3	0	0	3	9,044.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	3,014.96	9,044.88		
54 43202010-FD-U04	FLASH DRIVE	piece	9	0	0	9	1,374.66	0	0	0	0	0.00	1	0	0	1	152.74	0	0	0	0	0.00	10	152.74	1,527.40		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	42,380.00	0.00		
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	46,800.00	0.00		
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	7	0	0	7	1,133.44	0	0	0	0	1	0	0	1	161.92	0	0	0	0	0.00	8	161.92	1,295.36	
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,636.89	0.00		
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																										
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	20	0	0	20	1,512.20	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	75.61		1,512.20	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	20	0	0	20	4,116.40	20	0	0	20	4,116.40	20	0	0	20	4,116.40	20	0	0	20	4,116.40	80	205.82	16,465.60
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																										
61	31201610-GL-J02	GLUE, all-purpose	bottle	10	0	1	11	683.54	0	0	1	1	62.14	4	0	0	4	248.56	2	0	0	2	124.28	18	62.14	1,118.52
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	3	0	0	3	109.20	1	0	0	1	36.40	2	0	0	2	72.80	1	0	0	1	36.40	7	36.40	254.80
63	31151804-SW-S01	STAPLE WIRE, standard	box	30	1	6	37	879.12	4	0	2	6	142.56	33	0	6	39	926.64	5	0	2	7	166.32	89	23.76	2,114.64
64	31201502-TA-E02	TAPE, electrical	roll	23	0	0	23	447.35	20	0	0	20	389.00	20	0	0	20	389.00	20	0	0	20	389.00	83	19.45	1,614.35
65	31201503-TA-M01	TAPE, masking, 24mm	roll	18	0	2	20	1,113.60	7	0	0	7	389.76	14	0	0	14	779.52	5	0	0	5	278.40	46	55.88	2,561.28
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	13	0	0	13	1,575.08	3	0	0	3	363.48	12	0	0	12	1,483.92	2	0	0	2	242.32	30	121.16	3,634.80
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	8	0	0	8	178.88	2	0	0	2	44.72	5	0	0	5	111.80	1	0	0	1	22.36	16	22.36	357.76
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	26	2	5	33	583.44	8	0	0	8	141.44	19	0	5	24	424.32	6	0	0	6	106.08	71	17.68	1,255.28
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	25	0	1	26	586.82	1	0	0	1	22.57	16	0	1	17	383.69	2	0	0	2	45.14	46	22.57	1,038.22
70	31151507-TW-F01	TWINE, plastic	roll	11	0	0	11	732.82	0	0	0	0	0.00	9	0	0	9	599.58	0	0	0	0	0.00	20	66.62	1,332.40
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																										
71	41111604-RU-P02	RULER, plastic, 450mm	piece	9	0	1	10	199.30	0	0	1	1	19.93	8	0	0	8	159.44	0	0	0	0	0.00	19	19.93	378.67
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	9	0	0	9	147.33	5	0	0	5	81.85	7	0	0	7	114.59	10	0	0	10	163.70	31	16.37	507.47
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	3	0	0	3	28,604.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	9,534.72	28,604.16
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	3	0	1	4	1,039.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	259.89	1,039.56
75	44101807-CA-C01	CALCULATOR, Compact	unit	6	0	0	6	1,414.62	3	0	2	5	1,178.85	2	0	0	2	471.54	0	0	0	0	0.00	13	235.77	3,065.01
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	41	0	15	56	524.16	13	0	15	28	262.08	18	0	15	33	308.88	9	0	15	24	224.64	141	9.36	1,319.76
78	44122105-BF-C02	CLIP, backfold, 25mm	box	37	0	15	52	811.20	13	0	15	28	436.80	20	0	15	35	546.00	9	0	15	24	374.40	139	15.60	2,168.40
79	44122105-BF-C03	CLIP, backfold, 32mm	box	32	1	20	53	1,763.84	11	0	15	26	865.28	17	0	15	32	1,064.96	7	0	15	22	732.16	133	33.28	4,426.24
80	44122105-BF-C04	CLIP, backfold, 50mm	box	27	1	10	38	2,292.16	9	0	10	19	1,146.08	14	0	10	24	1,447.68	3	0	10	13	784.16	94	60.32	5,670.08
81	44121801-CT-R02	CORRECTION TAPE	piece	58	1	8	67	904.50	20	0	2	22	297.00	29	1	2	32	432.00	10	0	2	12	162.00	133	13.50	1,795.50
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	29	0	0	29	919.88	0	0	4	4	126.88	6	0	0	6	190.32	0	0	0	0	0.00	39	31.72	1,237.08
83	44111515-DF-B01	DATA FILE BOX	piece	104	4	11	119	17,360.91	25	0	11	36	5,252.04	33	0	0	33	4,814.37	17	5	0	22	3,209.58	210	145.89	30,636.90
84	44122011-DF-F01	DATA FOLDER	piece	66	0	2	68	5,644.68	21	0	0	21	1,743.21	39	2	0	41	3,403.41	14	0	0	14	1,162.14	144	83.01	11,953.44
85	44103202-DS-M01	DATER STAMP	piece	8	0	1	9	3,914.55	1	0	0	1	434.95	0	0	0	0	0.00	0	0	0	0	0.00	10	434.95	4,349.50
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	5	0	1	6	4,979.52	3	0	0	3	2,489.76	0	0	0	0	0.00	0	0	0	0	0.00	9	829.52	7,469.28
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	15	0	1	16	16,921.28	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	2,115.16	18	1,057.58	19,636.44
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	14	0	1	15	14,099.25	0	0	0	0	0.00	1	0	0	1	939.95	0	0	0	0	0.00	16	939.95	15,039.20
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	32	0	1	33	1,006.17	0	0	1	1	30.49	14	0	1	15	457.35	0	0	1	1	30.49	50	30.49	1,524.50
90	44121506-EN-M02	ENVELOPE, Mailing	box	7	0	0	7	3,027.64	0	0	0	0	0.00	3	0	0	3	1,297.56	0	0	0	0	0.00	10	432.52	4,325.20
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	2	0	0	2	1,025.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	512.72	1,025.44
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	29	0	0	29	419.92	0	0	0	0	0.00	1	0	0	1	14.48	0	0	0	0	0.00	30	14.48	434.40
93	44122118-FA-P01	FASTENER	box	51	0	14	65	6,151.60	13	0	13	26	2,460.64	20	0	3	23	2,176.72	3	0	3	6	567.84	120	94.64	11,356.80

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	19	0	0	19	1,713.80	2	0	0	2	180.40	8	0	0	8	721.60	2	0	0	2	180.40	31	90.20	2,796.20	
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	22	0	0	22	244.86	0	0	0	0	0.00	10	0	0	10	111.30	0	0	0	0	0.00	32	11.13	356.16	
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	40	0	1	41	583.43	1	0	0	1	14.23	16	0	0	16	227.68	1	0	0	1	14.23	59	14.23	839.57	
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00	
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
99	44122011-FO-L01	FOLDER, L-type, A4	pack	5	0	0	5	1,001.40	5	0	0	5	1,001.40	0	0	0	0	0.00	0	0	0	0	0.00	10	200.28	2,002.80	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	2	0	0	2	498.16	1	0	0	1	249.08	7	0	0	7	1,743.56	6	0	0	6	1,491.48	16	249.08	3,985.28	
101	44122027-FO-P01	FOLDER, pressboard	box	0	0	21	21	20,065.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	952.64	20,005.44	
102	44122011-FO-T01	FOLDER with tab, A4	pack	7	0	0	7	2,657.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	379.60	2,657.20	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	0	0	22	22	9,106.24	1	0	7	8	3,311.36	4	0	5	9	3,725.28	1	0	5	6	2,483.52	45	413.92	18,626.40	
104	44122008-IT-T01	INDEX TAB	box	29	0	0	29	1,960.40	7	0	0	7	473.20	6	0	0	6	405.60	5	0	0	5	338.00	47	67.60	3,177.20	
105	44121716-MA-F01	MARKER, Fluorescent	set	15	1	8	24	746.64	5	0	0	5	155.55	6	0	8	14	435.54	3	0	0	3	93.33	46	31.11	1,431.06	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	27	1	4	32	264.64	3	0	0	3	24.81	7	1	4	12	99.24	2	0	0	2	16.54	49	8.27	405.23	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	7	0	0	7	57.89	0	0	0	0	0.00	1	0	0	1	8.27	0	0	0	0	0.00	8	8.27	66.16	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	6	0	0	6	49.62	0	0	0	0	0.00	1	0	0	1	8.27	2	0	0	2	16.54	9	8.27	74.43	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	26	21	10	57	550.05	3	20	0	23	221.95	13	21	10	44	424.60	3	20	0	23	221.95	147	9.65	1,418.55	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	13	0	0	13	125.45	1	0	0	1	9.95	5	0	0	5	48.25	1	0	0	1	9.65	20	9.65	193.00	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	8	0	0	8	77.20	1	0	0	1	9.95	4	0	0	4	38.60	1	0	0	1	9.65	14	9.65	135.10	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	26	2	10	38	335.16	12	2	10	24	211.68	14	0	10	24	211.68	6	0	10	16	141.12	102	8.82	899.64	
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	30	2	15	47	914.62	16	0	15	31	603.26	18	0	15	33	643.18	7	0	15	22	428.12	133	19.46	2,588.18	
114	44101603-PS-M02	PAPER SHREDDER	unit	1	0	0	1	18,718.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,718.96	18,718.96	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	17	2	7	26	1,162.46	9	0	0	9	402.39	6	1	7	14	625.94	8	0	0	8	357.68	57	44.71	2,548.47	
117	44121619-PS-M01	PENCIL SHARPENER	piece	4	0	0	4	944.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	236.08	944.32	
118	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	6	0	2	8	1,231.36	1	0	0	1	153.92	1	0	0	1	153.92	0	0	0	0	0.00	10	153.92	1,539.20	
119	44122101-RJ-B01	RUBBER BAND No. 18	box	3	0	0	3	405.60	0	0	0	0	0.00	1	0	0	1	135.20	0	0	0	0	0.00	4	135.20	540.80	
120	44121905-SP-F01	STAMP PAD, felt	piece	11	0	0	11	439.12	1	0	0	1	39.92	1	0	0	1	39.92	0	0	0	0	0.00	13	39.92	518.96	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	15	1	4	20	1,310.40	2	0	2	4	262.08	3	0	2	5	327.60	1	0	0	1	66.52	30	65.52	1,965.60	
122	44121615-ST-S01	STAPLER, standard type	piece	10	0	2	12	2,371.20	0	0	1	1	197.60	0	0	0	0	0.00	0	0	1	1	197.60	14	197.60	2,766.40	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	693.15	0.00	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	18	0	0	18	837.18	0	0	0	0	0.00	4	0	0	4	186.04	1	0	0	1	46.51	23	46.51	1,069.73	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	7	0	0	7	543.06	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	77.58	543.06	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	2	0	0	2	167.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	83.72	167.44	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	8	0	0	8	7,562.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	945.36	7,562.88	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	25	2	12	39	1,445.34	6	0	10	16	592.96	12	0	2	14	518.84	3	0	0	3	111.18	72	37.06	2,668.32	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	24	4	10	38	2,252.64	9	0	10	19	1,126.32	11	0	0	11	652.08	5	0	0	5	256.40	73	59.28	4,327.44	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	25	0	2	27	1,404.00	9	0	0	9	468.00	11	0	0	11	572.00	5	0	0	5	260.00	52	52.00	2,704.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	1	0	1	2	28.08	0	0	0	0	0.00	1	0	0	1	14.04	0	0	0	0	0.00	3	14.04	42.12	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	83	10	55	148	31,642.40	40	6	4	50	10,690.00	41	6	55	102	21,807.60	17	6	0	23	4,917.40	323	213.80	69,057.40	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	49	14	55	118	27,489.28	20	14	5	39	9,085.44	53	10	5	68	15,841.28	19	5	60	84	19,168.64	309	232.96	71,984.64	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	44	0	5	49	6,749.26	18	0	5	23	3,168.02	32	0	5	37	5,096.38	24	0	5	29	3,994.46	138	137.74	19,008.12	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	72	0	30	102	16,208.82	27	0	30	57	9,057.87	52	0	30	82	13,030.62	7	0	30	37	5,879.67	278	158.91	44,176.98	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
137	14111531-PP-R01	PAD PAPER, ruled	pad	1	0	0	1	34.82	1	0	0	1	34.82	1	0	0	1	34.82	5	0	0	5	174.10	8	34.82	278.56	
138	14111503-PA-P01	PAPER, parchment	box	5	0	0	5	771.05	1	0	0	1	154.21	3	0	0	3	462.63	2	0	0	2	308.42	11	154.21	1,696.31	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	24	2	4	30	2,751.00	1	0	0	1	91.70	16	0	0	16	1,467.20	1	0	0	1	91.70	48	91.70	4,401.60	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	12	1	4	17	2,117.52	0	0	0	0	0.00	9	0	0	9	1,121.04	0	0	0	0	0.00	26	124.56	3,238.56	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	12	0	0	12	405.60	3	0	0	3	101.40	11	0	0	11	371.80	4	0	0	4	135.20	30	33.80	1,014.00	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	92	0	0	92	9,185.28	18	0	0	18	1,797.12	92	0	0	92	9,185.28	18	0	0	18	1,797.12	220	99.84	21,964.80	
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
143	53131626-HS-S01	HAND SANITIZER	bottle	21	0	0	21	1,785.68	1	0	0	1	85.08	16	0	0	16	1,361.28	2	0	0	2	170.16	40	85.08	3,403.20	
<b>PESTICIDES OR PEST REPELLENTS</b>																											
144	10191509-IN-A01	INSECTICIDE	can	114	0	6	120	16,723.20	11	0	0	11	1,532.96	112	0	0	112	15,608.32	12	0	0	12	1,672.32	255	139.36	35,536.80	
<b>PRINTED PUBLICATIONS</b>																											
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	7	0	5	12	2,782.80	2	0	5	7	1,623.30	5	0	5	10	2,319.00	2	0	5	7	1,623.30	36	231.90	8,348.40	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	3	0	3	6	1,453.20	2	0	3	5	1,211.00	2	0	3	5	1,211.00	1	0	3	4	968.80	20	242.20	4,844.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	3	0	3	6	1,453.20	2	0	3	5	1,211.00	2	0	3	5	1,211.00	1	0	3	4	968.80	20	242.20	4,844.00	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	3	0	3	6	1,453.20	2	0	3	5	1,211.00	2	0	3	5	1,211.00	1	0	3	4	968.80	20	242.20	4,844.00	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.60	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-B99	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	44103105-HP-B30	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21	44103105-HP-T30	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00	
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00			
32	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
33	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00			
35	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00			
36	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00			
37	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00			
38	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00			
39	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00			
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00			
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00			
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00			
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00			
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8790), Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00			
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00			
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00			
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00			
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00			
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00			
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00			
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00			
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00			
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00			
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00			
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00			
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00			
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00			
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart.	1	0	0	1	3,598.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,598.40	3,598.40			
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00			
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00			
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00			
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00			
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00			
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00			
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00			
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00			
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00			
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00			
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00			
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00			
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00			
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00			
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00			
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
75	44103103-HP-Y51	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103-HP-M51	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103-HP-B52	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103-HP-C52	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103-HP-Y52	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103-HP-M52	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103-HP-B53	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103-HP-C53	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103-HP-Y53	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
84	44103103-HP-M53	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart.	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
<b>SOFTWARE</b>																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																										
1	80141505-TS-001	BALLPEN	piece	0	0	9	9	90.00	0	0	4	4	40.00	0	0	2	2	20.00	0	0	0	0	0.00	15	10.00	150.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	0	0	4	4	400.00	0	0	4	4	400.00	0	0	2	2	200.00	0	0	2	2	200.00	12	100.00	1,200.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	4	4	140.00	0	0	2	2	70.00	0	0	0	0	0.00	0	0	2	2	70.00	8	35.00	280.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	2	2	0.00	0	0	2	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLOR PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	HANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DEIC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
S1 80141505-TS-009	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S2 80141505-TS-000	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S3 80141505-TS-001	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S0 80141505-TS-002	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S1 80141505-TS-003	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S2 80141505-TS-004	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S3 80141505-TS-005	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		P	822,756.84
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	82,275.68
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	905,032.52
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

MS. MAYBELLE DELAS ALAS  
Property Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

MS. APPLE KHEER CHUIDIAN / MS. ELEONOR T. LAÑA  
Accountant / Budget Officer

Approved by:

ENRICO M. DALANGIN  
Head of Office/Agency

Date Prepared: 07/29/2024



No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
42									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
43									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
44									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
45									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
46									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
47									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
48									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
49									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
50									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
51									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
52									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
53									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
54									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
55									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
56									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
57									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
58									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
59									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
60									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
61									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
62									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
63									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
64									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
65									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
66									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
67									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
68									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
69									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
70									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
71									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
72									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
73									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
74									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
75									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
76									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
77									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
78									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
79									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
80									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
81									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
82									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
83									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
84									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
85									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
86									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
87									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
88									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
89									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
90									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
91									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
92									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
93									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
94									0	0.00					0	0.00					0	0.00	0	0.00	0.00		
95									0	0.00					0	0.00					0	0.00	0	0.00	0.00		

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
96								0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00	
97								0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00	
98								0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00	
99								0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00	
100								0	0.00				0	0.00				0	0.00			0	0.00	0	0.00	0.00	
101		Epson 003 Black Ink		bottle	0	9	25	34	11,969.00	0	6	5	11	3,860.00	0	9	11	20	7,000.00	0	12	7	19	6,650.00	84	350.00	29,400.00
102		Epson 003 Cyan Ink		bottle	0	5	15	21	7,390.00	0	3	4	7	2,490.00	0	5	8	13	4,550.00	0	1	5	6	2,100.00	47	350.00	16,450.00
103		Epson 003 Magenta Ink		bottle	0	5	15	21	7,390.00	0	3	4	7	2,490.00	0	5	8	13	4,550.00	0	1	5	6	2,100.00	47	350.00	16,450.00
104		Epson 003 Yellow Ink		bottle	0	5	15	21	7,390.00	0	3	4	7	2,490.00	0	5	8	13	4,550.00	0	1	5	6	2,100.00	47	350.00	16,450.00
105		Toner Gestetner Copier MP 2014		cart	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,000.00	4,000.00
106		HP 30A (CF230A) Black Laserjet Toner		cartridge	3	0	0	3	18,000.00	0	0	0	0	0.00	2	0	0	2	12,000.00	0	0	0	0	0.00	5	6,000.00	30,000.00
107		HP 32A (CF232A) Black Laserjet Imaging Drum		cartridge	1	0	0	1	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,500.00	7,500.00
108		Olympia Single-Sided Carbon Ribbon C		cartridge	3	0	0	3	2,890.00	3	0	0	3	2,890.00	3	0	0	3	2,890.00	3	0	0	3	2,890.00	12	850.00	10,200.00
111		Sticker paper Glossy A4	10's A4	pack	0	0	15	18	1,200.00	0	0	0	0	0.00	8	0	0	8	640.00	0	0	0	0	0.00	23	80.00	1,840.00
112		Dc.ble Sided Tape		pack	0	0	2	2	100.00	0	0	0	0	0.00	2	0	0	2	100.00	0	0	0	0	0.00	4	50.00	200.00
113		Photopaper	Size A4	pack	0	0	0	8	2,000.00	0	0	0	0	0.00	8	0	0	8	2,000.00	0	0	0	0	0.00	16	130.00	4,000.00
114		Certificate Frame	48mm Stand	unit	0	0	3	3	1,430.00	0	0	0	0	0.00	3	0	0	3	870.00	0	0	0	0	0.00	6	290.00	2,320.00
115		Certificate Holder		unit	0	0	3	3	300.00	0	0	0	0	0.00	3	0	0	3	300.00	0	0	0	0	0.00	10	60.00	600.00
116		Muhatec Toner MPK-2835		pack	0	0	1	1	7,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,600.00	7,600.00
117		PVC Cover Legal Size		pack	0	1	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200.00	200.00
118		PVC Cover A4 Size		pack	0	1	0	1	85.00	0	0	0	0	0.00	0	1	0	1	85.00	0	0	0	0	0.00	2	85.00	170.00
119		Paper Multicopy Bigam size 216mmx30mm lega		ream	1	1	1	3	633.36	1	1	1	3	633.36	1	1	1	3	633.36	1	1	1	3	633.36	12	311.12	1,633.44
120		Plastic Cover (yard)		yard	0	1	0	1	25.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25.00	25.00
121		Specialty Board Legal White		pack	0	1	0	1	200.00	0	0	0	0	0.00	1	0	0	1	200.00	0	0	0	0	0.00	2	200.00	400.00
122		Specialty Board Letter 10's White		pack	0	1	1	2	280.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	130.00	260.00
123		Specialty Board A- Size 20pcs per pack		pack	0	1	1	2	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	150.00	300.00
124		Tape Double Sided		roll	0	1	0	1	50.00	0	1	0	1	50.00	1	0	0	1	50.00	1	0	0	1	50.00	4	50.00	200.00
125		Specialty Paper Legal Size 10's White		pack	0	1	0	1	150.00	0	1	0	1	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	150.00	0.00
126		Specialty Paper Letter White			1	0	0	1	242.50	1	0	0	1	242.50	1	0	0	1	242.50	1	0	0	1	242.50	4	242.50	970.00
127		Specialty Paper, Long	long, white/	pack	1	0	0	1	35.00	0	1	0	1	35.00	1	0	0	1	35.00	1	0	0	1	35.00	4	35.00	140.00
128		Specialty Paper, A4	4x6, white/	pack	1	0	0	1	30.00	0	1	0	1	30.00	1	0	0	1	30.00	1	0	0	1	30.00	4	30.00	120.00
129		Specialty Board, Long	long, white/	pack	1	0	0	1	45.00	0	1	0	1	45.00	1	0	0	1	45.00	1	0	0	1	45.00	4	45.00	180.00
130		Specialty Board, A4	4x6, white/	pack	1	0	0	1	40.00	0	1	0	1	40.00	1	0	0	1	40.00	1	0	0	1	40.00	4	40.00	160.00
131	44122037	Ring Binder	11" x 14", 44"	piece	0	1	2	3	180.00	0	2	0	2	180.00	0	0	0	0	0.00	0	0	0	0	0.00	5	60.00	300.00
132	44122037	Ring Binder	11" x 14", 44"	piece	2	1	2	5	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	50.00	250.00
133	44122037	Ring Binder	11" x 14", 44"	piece	1	1	1	3	60.00	1	1	0	2	60.00	0	0	0	0	0.00	0	0	0	0	0.00	5	30.00	150.00
134		BA-LPEN	black, Ordina	piece	0	10	0	10	80.00	0	6	0	6	48.00	0	0	0	0	0.00	0	0	0	0	0.00	16	8.00	128.00
135		TAPE	Ordina	roll	0	4	0	4	140.00	0	2	0	2	70.00	0	0	0	0	0.00	0	0	0	0	0.00	6	35.00	210.00
136		INK	HP CS, blue	bottle	0	10	3	13	8,250.00	0	0	3	8	2,750.00	0	0	5	5	2,750.00	0	0	5	5	2,750.00	30	550.00	16,500.00
137		INK	HP CS, magenta	bottle	0	5	3	10	3,500.00	0	0	5	5	1,750.00	0	0	5	5	1,750.00	0	0	5	5	1,750.00	25	350.00	8,750.00
138		INK	HP CS, cyan	bottle	0	5	3	10	3,500.00	0	0	5	5	1,750.00	0	0	5	5	1,750.00	0	0	5	5	1,750.00	25	350.00	8,750.00
139		INK	HP CS, yellow	bottle	0	5	3	10	3,500.00	0	0	5	5	1,750.00	0	0	5	5	1,750.00	0	0	5	5	1,750.00	25	350.00	8,750.00
140		STICKER PAPER	100mm x 150mm	pack	0	200	0	200	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	60.00	12,000.00
146		STICKY NOTES	100mm x 150mm	pack	0	10	0	10	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	60.00	600.00
149		PAGE MARKERS	100mm x 150mm	pack	0	2	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	300.00	600.00
151		NCTE PAD	1.5" x 2"	piece	0	3	0	3	75.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	25.00	75.00
152		Specialty Paper	100mm x 150mm	pack	0	0	1	1	40.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	40.00	2	40.00	80.00
153		Ballpen Ordinary	black	piece	0	0	1	1	8.00	0	1	0	1	8.00	1	0	0	1	8.00	1	0	0	1	8.00	4	8.00	32.00
154		Photo paper	100mm x 150mm	pack	0	0	1	1	70.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	70.00	2	70.00	140.00
155		Sticker Paper	100mm x 150mm	pack	0	0	1	1	60.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	60.00	2	60.00	120.00
156		Dc.ble Sided Tape	48mm	roll	0	0	1	1	50.00	0	0	0	0	0.00	1	0	0	1	50.00	1	0	0	1	50.00	3	50.00	150.00
157		Certificate Frame	A4	piece																							

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					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
142		RING BINDER		piece	0	12	0	12	336.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	12	28.00	336.00	
143		MOUSE		piece	0	10	0	10	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	10	300.00	3,000.00	
109		Customized Official Receipt	Size 8-1/2" x 5-1/2" (outline rounded holes) Material: White, Felt and Canvas Co. (business Paper)	pad	30	0	0	30	111,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	30	3,700.00	111,000.00	
110		Checkbook		pad	15	0	0	15	10,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	15	700.00	10,500.00	
119		CLORINE		lbu	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	48	280.00	12,000.00	
160		Fabric Conditioner		atleast 900ml	15	0	0	15	3,000.00	15	0	0	15	2,500.00	15	0	0	15	3,000.00	10	0	0	10	2,000.00	50	200.00	10,000.00
161		Mop Head		nylon	30	0	0	30	1,500.00	5	0	0	5	750.00	30	0	0	30	1,500.00	5	0	0	5	750.00	30	150.00	4,500.00
162		Mop Handle		wood	10	0	0	10	1,800.00	0	0	0	0	0.00	10	0	0	10	1,800.00	0	0	0	0	0.00	20	180.00	3,600.00
163		Mop Bucket Squeezzer		single mop	2	0	0	2	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,000.00	5,000.00
164		Dust Mop		handle	10	0	0	10	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	700.00	7,000.00
165		Dust Mop		nylon	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	4,500.00	0	0	0	0	0.00	10	450.00	4,500.00
166		Floor Squeegee		22"	5	0	0	5	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	800.00	4,000.00
167		Gloves Squeegee		atleast 45 cm	10	0	0	10	2,300.00	0	0	0	0	0.00	10	0	0	10	2,300.00	0	0	0	0	0.00	20	230.00	4,600.00
168		Hand Brush		atleast 30cm	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40	40.00	1,600.00
169		Hand Brush		handle	5	0	0	5	600.00	5	0	0	5	600.00	5	0	0	5	600.00	5	0	0	5	600.00	20	120.00	2,400.00
170		Floor Scrub Brush		nylon	10	0	0	10	1,800.00	5	0	0	5	900.00	10	0	0	10	1,800.00	5	0	0	5	900.00	30	180.00	5,400.00
171		Toilet Brush		nylon	10	0	0	10	1,000.00	10	0	0	10	1,000.00	10	0	0	10	1,000.00	10	0	0	10	1,000.00	40	100.00	4,000.00
172		Pail		plastic	10	0	0	10	3,000.00	0	0	0	0	0.00	10	0	0	10	3,000.00	0	0	0	0	0.00	20	300.00	6,000.00
173		Dipper		Ordinary	15	0	0	15	600.00	0	0	0	0	0.00	15	0	0	15	600.00	0	0	0	0	0.00	30	40.00	1,200.00
174		Hooded Trashbin		atleast 22"	15	0	0	15	37,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	2,800.00	37,800.00
175		Hooded Trashbin		atleast 22"	24	0	0	24	31,200.00	0	0	0	0	0.00	6	0	0	6	7,800.00	0	0	0	0	0.00	30	1,300.00	39,000.00
176		Rolling Trashbin		nylon	10	0	0	10	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	5,000.00	90,000.00
177		Gloves		nylon	5	0	0	5	600.00	5	0	0	5	600.00	5	0	0	5	600.00	5	0	0	5	600.00	20	120.00	2,400.00
178		Gloves		nylon	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40	40.00	1,600.00
179		Trigger Spray		atleast 600ml	10	0	0	10	600.00	0	0	0	0	0.00	10	0	0	10	600.00	0	0	0	0	0.00	20	60.00	1,200.00
180		Fleisher Duster		ordinary	15	0	0	15	900.00	0	0	0	0	0.00	10	0	0	10	600.00	0	0	0	0	0.00	25	60.00	1,500.00
181		Toilet Plunger		wood	10	0	0	10	800.00	10	0	0	10	800.00	10	0	0	10	800.00	10	0	0	10	800.00	40	80.00	3,200.00
182		Doormats		cotton	20	0	0	20	1,200.00	20	0	0	20	1,200.00	20	0	0	20	1,200.00	20	0	0	20	1,200.00	80	60.00	4,800.00
183		Doormats		rubber	10	0	0	10	700.00	10	0	0	10	700.00	10	0	0	10	700.00	10	0	0	10	700.00	40	70.00	2,800.00
184		Calcium Board		yellow	15	0	0	15	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	300.00	4,500.00
185		Methac Acid		1 gallon	10	0	0	10	3,000.00	10	0	0	10	3,000.00	10	0	0	10	3,000.00	10	0	0	10	3,000.00	40	300.00	12,000.00
186		Liquid Detergent		1 liter	10	0	0	10	2,800.00	10	0	0	10	2,800.00	10	0	0	10	2,800.00	10	0	0	10	2,800.00	40	350.00	10,000.00
187		Dilwashing Liquid		1 liter	10	0	0	10	600.00	0	0	0	0	0.00	10	0	0	10	600.00	0	0	0	0	0.00	20	60.00	1,200.00
188		Toilet Deodorant Cake		100	30	0	0	30	2,700.00	20	0	0	30	2,700.00	30	0	0	30	2,700.00	30	0	0	30	2,700.00	120	90.00	10,800.00
189		Metal Polish		150	10	0	0	10	3,000.00	10	0	0	10	3,000.00	10	0	0	10	3,000.00	10	0	0	10	3,000.00	40	300.00	12,000.00
190		Insecticide		1 type	15	0	0	15	5,250.00	15	0	0	15	5,250.00	15	0	0	15	5,250.00	15	0	0	15	5,250.00	60	350.00	21,000.00
191		Hand Sanitizer		500	15	0	0	15	3,000.00	15	0	0	15	3,000.00	15	0	0	15	3,000.00	15	0	0	15	3,000.00	60	200.00	12,000.00
192		Twine		1 kilo	3	0	0	3	390.00	3	0	0	3	390.00	3	0	0	3	390.00	3	0	0	3	390.00	12	130.00	1,560.00
193		Wastebasket		nylon	10	0	0	10	2,800.00	10	0	0	10	2,800.00	10	0	0	10	2,800.00	10	0	0	10	2,800.00	40	280.00	10,000.00
194		Trashbag		XL, black	5	0	0	5	500.00	0	0	0	0	0.00	5	0	0	5	500.00	0	0	0	0	0.00	10	100.00	1,000.00
195		Trashbag, XXL size		XXL, black	5	0	0	5	650.00	0	0	0	0	0.00	5	0	0	5	650.00	0	0	0	0	0.00	10	130.00	1,300.00
196		Scouring Pad		nylon	10	0	0	10	1,800.00	10	0	0	10	1,800.00	10	0	0	10	1,800.00	10	0	0	10	1,800.00	40	180.00	7,200.00
197		Rags		Cotton	5	0	0	5	500.00	5	0	0	5	500.00	5	0	0	5	500.00	5	0	0	5	500.00	20	100.00	2,000.00
198		Hand Soap		500	10	0	0	10	3,000.00	10	0	0	10	3,000.00	10	0	0	10	3,000.00	10	0	0	10	3,000.00	40	300.00	12,000.00
199		Furniture Cleaner		1 type	10	0	0	10	3,800.00	10	0	0	10	3,800.00	10	0	0	10	3,800.00	10	0	0	10	3,800.00	40	380.00	14,000.00
200		Dust Pan		nylon	5	0	0	5	375.00	5	0	0	5	375.00	5	0	0	5	375.00	5	0	0	5	375.00	20	78.00	1,560.00
201		Disinfectant Spray		atleast 500	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	40	600.00	24,000.00
202		Toilet Bowl and Urinal Cleaner		atleast 900ml	15	0	0	15	3,000.00	15	0	0	15	3,000.00	15	0	0	15	3,000.00	15	0	0	15	3,000.00	60	200.00	12,000.00
203		Broom		nylon	15	0	0	15	900.00	15	0	0	15	900.00	15	0	0	15	900.00	15	0	0	15	900.00	60	60.00	3,600.00
204		Broom		nylon	15	0	0																				

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					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
146		EXTENSION CORD	extension cord	piece	0	2	0	2	1,400.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	700.00	1,400.00
147		EXTENSION WHEEL CORD	wheel cord	piece	0	1	0	1	1,600.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,600.00	1,600.00
150		DCORMAT	string	piece	0	30	0	30	2,900.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	90.00	2,900.00
<b>A. TOTAL</b>																							P	790,069.64				
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																							P	79,006.96				
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)</b>																							P	-				
<b>D. GRAND TOTAL (A + B + C)</b>																							P	870,066.38				
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b>																												
In Figures and Words:																												

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

*[Signature]*  
Ms. MARIELLE DELAS ALAS  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

*[Signature]*  
Ms. APPLE KHEER CHUDIAN / Ms. ELEONOR T. LARA  
Accountant / Budget Officer

Approved by:

*[Signature]*

ENRICO M. DALANGIN  
Head of Office/Agency

Date Prepared: 07/29/2024