

Republic of the Philippines  
**BATANGAS STATE UNIVERSITY**  
The National Engineering University

**Lipa Campus**

A. Tanco Drive, Marawoy, Lipa City, Batangas, Philippines 4217

Tel Nos.: (043) 774- 2526/(043) 980-0387 loc 3101

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**College of Accountancy, Business and Economics**

**CURRICULUM**

**Bachelor of Science in Business Administration**

**Major in Human Resource Management**

Academic Year 2023-2024

Reference CMOs: CMO 17 s.2017, CMO 4, s.2018, CMO 20 s.2013,

CMO No. 39, S. 2021, CMO No. 40, S. 2021

**Curriculum Description**

The Human Resource Management program prepares graduates for a career in the Human Resource Department of any organization, handling the many diverse human capital requirements of the organization, including recruitment, staffing, training and career development.

**Program Educational Objectives**

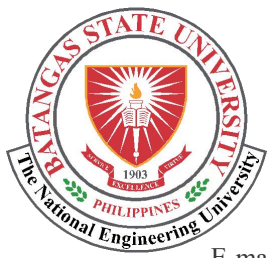
To produce business professionals who:

1. Assume supervisory and/or managerial responsibilities within their organization;
2. Pursue graduate studies in business and management; and
3. Manage a business.

**Institutional Graduate Attributes**

The student should achieve at least 75% for each IGA upon graduation.

1. **Knowledge Competence.** Demonstrate a mastery of the fundamental knowledge and skills required for functioning effectively as a professional in the discipline, and an ability to integrate and apply them effectively to practice in the workplace.
2. **Creativity and Innovation.** Experiment with new approaches, challenge existing knowledge boundaries and design novel solutions to solve problems.
3. **Critical and Systems Thinking.** Identify, define, and deal with complex problems pertinent to the future professional practice or daily life through logical, analytical and critical thinking.
4. **Communication.** Communicate effectively (both orally and in writing) with a wide range of audiences, across a range of professional and personal contexts, in English and Pilipino.
5. **Lifelong Learning.** Identify own learning needs for professional or personal development; demonstrate an eagerness to take up opportunities for learning new things as well as the ability to learn effectively on their own.
6. **Leadership, teamwork, and Interpersonal Skills.** Function effectively both as a leader and as a member of a team; motivate and lead a team to work towards goal; work collaboratively with other team members; as well as connect and interact socially and effectively with diverse culture.



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7. **Global Outlook.** Demonstrate an awareness and understanding of global issues and willingness to work, interact effectively and show sensitivity to cultural diversity.
  
8. **Social and National Responsibility.** Demonstrate an awareness of their social and national responsibility; engage in activities that contribute to the betterment of the society; and behave ethically and responsibly in social, professional and work environments.

**Program Outcomes**

Students of BS Business Administration should be able to:

1. Analyze the business environment for strategic direction;
2. Prepare operational plans;
3. Innovate business ideas based on emerging industry;
4. Manage a strategic business unit for economic sustainability; and
5. Conduct business research.

**Curriculum Components**

Courses	Units	Total
<b>A. General Education Courses</b>		<b>36 units</b>
Understanding the Self	3	
Readings in Philippine History	3	
The Contemporary World	3	
Mathematics in the Modern World	3	
Purposive Communication	3	
Art Appreciation	3	
Science, Technology, and Society	3	
Ethics	3	
Kontekstwalisadong Komunikasyon sa Filipino	3	
ASEAN Literature	3	
Filipino sa Iba't Ibang Disiplina	3	
Life and Works of Rizal	3	
<b>B. Other Courses</b>		
PATHFit 1 Movement Competency Training	2	<b>14 units</b>
PATHFit 2 Exercise-Based Fitness Activity	2	
PATHFit 3 Menu of Dance, Sports, Martial Arts, Group Exercise, Outdoor and Adventure Activities Menu Offering: Traditional and Recreational Game	2	
PATHFit 4 Menu of Dance, Sports, Martial Arts, Group Exercise, Outdoor and Adventure Activities Menu Offering: Team Sports (Basketball and Volleyball)	2	
National Service Training Program 1	3	
National Service Training Program 2	3	
<b>C. Common Business and Major Course</b>		<b>6 units</b>
Operations Management with Total Quality Management	3	
Strategic Management	3	
<b>D. Business Administration Core Courses</b>		<b>24 units</b>
Basic Microeconomics	3	



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Business Law (Obligations and Contracts)	3	
Taxation (Income Taxation)	3	
Good Governance and Social Responsibility	3	
Human Resource Management	3	
International Business and Trade	3	
Business Research	3	
Thesis Writing	3	
<b>E. Professional Courses</b>		<b>24 units</b>
Administrative and Office Management	3	
Recruitment and Selection	3	
Labor Law and Legislations	3	
Training and Development	3	
Labor Relations and Negotiations	3	
Compensation Administration	3	
Organizational Development	3	
Special Topics on HRM with Seminar	3	
<b>F. Electives</b>		<b>24 units</b>
Entrepreneurial Management	3	
Fundamentals in Business Process Outsourcing	3	
Business Communication	3	
Service Culture	3	
Business Analytics	3	
Organizational Behavior	3	
Performance Management	3	
International Human Resource Management	3	
<b>H. Internship/Practicum/Work Integrated Learning (600 hours)</b>		<b>6 units</b>

<b>SUMMARY</b>	
<b>Courses</b>	<b>Number of Units</b>
GE Courses	36 units
NSTP	6 units
PATHFit	8 units
Common Business and Management Courses	6 units
Business Administration Core courses	24 units
Professional Courses	24 units
Electives	24 units
Internship/Practicum	6 units
<b>TOTAL NO. OF UNITS</b>	<b>134 units</b>



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**PROGRAM OF STUDY**

Year	Course Code	Course Description	Credits	Lec	Lab	RLE	Pre-Requisite	Co-Requisite
<b>Year 1 FIRST SEMESTER</b>								
	<b>GEd 102</b>	Mathematics in the Modern World	3	3	0			
	<b>GEd 108</b>	Art Appreciation	3	3	0			
	<b>ECO 101</b>	Basic Microeconomics	3	3	0			
	<b>MGT 101</b>	Human Resource Management	3	3	0			
	<b>PATHFit1</b>	Movement Competency Training	2	2	0			
	<b>NSTP 111</b>	National Service Training Program 1	3	3	0			
	<b>TOTAL</b>		<b>17</b>	<b>17</b>	<b>0</b>			
<b>Year 1 SECOND SEMESTER</b>								
	<b>GEd 101</b>	Understanding the Self	3	3	0			
	<b>GEd 109</b>	Science, Technology, and Society	3	3	0			
	<b>HRM 101</b>	Administrative and Office Management	3	3	0		MGT 101	
	<b>HRM 102</b>	Organizational Behavior	3	3	0		MGT 101	
	<b>PATHFit 2</b>	Exercise Based Fitness Activity	2	2	0		PATHFit 1	
	<b>NSTP 121</b>	National Service Training Program 2	3	3	0		NSTP 111	
	<b>TOTAL</b>		<b>17</b>	<b>17</b>	<b>0</b>			
<b>Year 2 FIRST SEMESTER</b>								
	<b>LAW 201</b>	Law on Obligations and Contracts	3	3	0			
	<b>TAX 301</b>	Income Taxation	3	3	0			
	<b>FILI 101</b>	Kontekswalisadong Komunikasyon sa Filipino	3	3	0			
	<b>LITR 102</b>	ASEAN Literature	3	3	0			
	<b>GEd 104</b>	The Contemporary World	3	3	0			
	<b>HRM 203</b>	Recruitment and Selection	3	3	0		HRM 101, MGT 101	
	<b>PATHFit 3</b>	Menu of Dance, Sports, Martial Arts, Group Exercise, Outdoor and Adventure Activities Menu Offering: Traditional and Recreational Game	2	2	0		PATHFit 1 & 2	
	<b>Total</b>		<b>20</b>	<b>20</b>	<b>0</b>			
<b>Year 2 SECOND SEMESTER</b>								
	<b>FILI 102</b>	Filipino sa Iba't-ibang Disiplina	3	3	0			
	<b>GEd 106</b>	Purposive Communication	3	3	0			
	<b>GEd 103</b>	Life and Works of Rizal	3	3	0			
	<b>MGT 202</b>	Good Governance and Social Responsibility	3	3	0			
	<b>HRM 204</b>	Labor Law and Legislation	3	3	0		MGT 101, LAW 201	
	<b>BPO 201</b>	Fundamentals of Business Process Outsourcing (BPO)	3	3	0			
	<b>PATHFit 4</b>	Menu of Dance, Sports, Martial Arts, Group Exercise, Outdoor and Adventure Activities Menu Offering: Team Sports (Basketball and Volleyball)	2	2	0		PATHFit 1 & 2	



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<b>TOTAL</b>		<b>20</b>	<b>20</b>	<b>0</b>			
<b>Year 3</b>	<b>FIRST SEMESTER</b>						
	<b>MGT 303</b>	Operations Management with Total Quality Management	3	3	0		
	<b>GEEd 107</b>	Ethics	3	3	0		
	<b>MGT 304</b>	International Business and Trade	3	3	0		
	<b>BPO 302</b>	Business Communication	3	3	0		BPO 201
	<b>GEEd 105</b>	Readings in Philippine History	3	3	0		
	<b>HRM 305</b>	Training and Development	3	3	0		HRM 203
	<b>HRM 306</b>	Labor Relations and Negotiations	3	3	0		HRM 204
	<b>TOTAL</b>		<b>21</b>	<b>21</b>	<b>0</b>		
<b>Year 3</b>	<b>SECOND SEMESTER</b>						
	<b>HRM 310</b>	Research Methods Applied in Human Resource Management	3	3	0		
	<b>MGT 305</b>	Entrepreneurial Management	3	3	0		
	<b>BPO 303</b>	Service Culture	3	3	0		BPO 302
	<b>HRM 307</b>	Compensation Administration	3	3	0		HRM 204, HRM 306
	<b>HRM 308</b>	Organizational Development	3	3	0		HRM 305
	<b>HRM 309</b>	Performance Management	3	3	0		HRM 305
	<b>TOTAL</b>		<b>18</b>	<b>18</b>	<b>0</b>		
<b>Year 4</b>	<b>FIRST SEMESTER</b>						
	<b>HRM 413</b>	Special Topics in Human Resource Management with Seminar	3	3	0		MGT 101
	<b>HRM 412</b>	International Human Resource Management	3	3	0		MGT 101
	<b>ANA 401</b>	Business Analytics (Lecture)	2	2	0		
	<b>ANA 402</b>	Business Analytics (Laboratory)	1	0	3		
	<b>HRM 411</b>	Human Resource Management Thesis Writing	3	3	0		HRM 310
	<b>MGT 406</b>	Strategic Management	3	3	0		MGT 303
	<b>TOTAL</b>		<b>15</b>	<b>14</b>	<b>3</b>		
<b>Year 4</b>	<b>SECOND SEMESTER</b>						
	<b>HRM 414</b>	Practicum / Work Integrated Learning for Human Resource Management (600 hrs)	6	0	6		Regular Standing
	<b>TOTAL</b>		<b>6</b>	<b>0</b>	<b>0</b>		