

**Batangas State University Annual Procurement Plan for FY 2025 (Changes within the 1st Semester)**

**PABLO BORBON**

**Fund Source: PROGRAM OF RECEIPTS AND EXPENDITURES (PRE)**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
COMPETITIVE BIDDING:													
INFRASTRUCTURE PROJECTS													
5060404099	Construction of Various Structures in BatStateU Pablo Borbon (Rehabilitation of Sewage Treatment Plant)	Environmental Management Unit	NO	Competitive Bidding	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	2,000,000.00		2,000,000.00	This project includes the development and construction of various auxiliary structures to support the institution's operational needs, enhance functionality, and improve campus facilities
SUBTOTAL:										2,000,000.00	-	2,000,000.00	
PROCUREMENT OF GOODS													
5060405014	Procurement of Various Technical and Scientific Equipment	Various Offices and Campuses	NO	Competitive Bidding	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	1,032,000.00		1,032,000.00	This project involves the procurement of technical and scientific equipment to support research, experimentation, and advanced learning, enhancing the institution's capabilities in science and technology education
5060405003	Procurement of Various Information & Communication Technology Equipment	Various Offices and Campuses	NO	Competitive Bidding	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	3,415,240.00		3,415,240.00	Includes expenses related to the purchase, maintenance, and upgrading of ICT equipment, such as computers, servers, and communication devices, essential for operational efficiency and effective communication
5021503000	Insurance Expenses (Student Personal Accident Insurance)	Resource Generation Office	NO	Competitive Bidding	Jul. 2025	Aug. 2025	Sep. 2025	Oct. 2025	Income	497,200.00	497,200.00		Details costs for personal accident insurance policies covering students, providing financial protection and support in the event of accidents or injuries during university-related activities; For consolidation of Central Administration.
5021203000	Procurement of Security Services	Pablo Borbon	NO	Competitive Bidding	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	19,192,360.00	19,192,360.00		This project involves the procurement of security services to safeguard the institution's facilities, personnel, and students, ensuring a secure environment conducive to learning and operational efficiency; For consolidation of Central Administration.
5029907001	Procurement of ICT Software Subscription	Various Offices and Campuses	NO	Competitive Bidding	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	2,364,000.00	2,364,000.00		This project encompasses expenses for ICT software subscriptions, ensuring access to essential digital tools and resources that support teaching, learning, and administrative functions within the institution
5029907004	Procurement of Library and Other Reading Materials Subscription	Library Services	NO	Competitive Bidding	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	3,340,500.00	3,340,500.00		This project involves expenses for subscriptions to library and other reading materials, ensuring access to essential resources that support research, study, and the academic growth of students and faculty
5020503000	Procurement of Internet Subscription Services	ICT Services	NO	Competitive Bidding	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	622,070.00	622,070.00		This project involves expenses for internet subscription services, ensuring reliable connectivity and access to online resources that support the institution's educational, administrative, and research activities
SUBTOTAL:										30,463,370.00	26,016,130.00	4,447,240.00	



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DIRECT CONTRACTING													
5020307000	Subscription to Philippine Online Legal Database in BatStateU Pablo Borbon	Library Services	NO	Direct Contracting	Mar. 2025	Mar. 2025	Apr. 2025	May. 2025	Income	1,530,150.00	1,530,150.00		This project covers expenses for the procurement of drugs and medicines to support the health and wellness programs of the institution, ensuring the availability of essential medical supplies
SUBTOTAL:										1,530,150.00	1,530,150.00	-	
SHOPPING													
5020307000	Procurement of Various Drugs and Medicines Expenses	Various Offices and Campuses	NO	Shopping	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	292,800.00	292,800.00		This project covers expenses for the procurement of drugs and medicines to support the health and wellness programs of the institution, ensuring the availability of essential medical supplies
SUBTOTAL:										292,800.00	292,800.00	-	
NP-53.5 - AGENCY-TO-AGENCY													
5020399000	Procurement of Various Supplies and Materials	Various Offices and Campuses	NO	NP-53.5 Agency-to-Agency	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	7,541,840.00	7,541,840.00		This project encompasses expenses for various supplies and materials not categorized elsewhere, ensuring the institution has the necessary resources to support daily operations and activities effectively
5020302000	Accountable Forms Expenses	Various Offices and Campuses	NO	NP-53.5 Agency-to-Agency	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	494,650.00	494,650.00		This project involves expenses related to the procurement of accountable forms, ensuring proper documentation and compliance with institutional requirements for record-keeping and financial transactions
5020301002	Procurement of Various Office Supplies	Various Offices and Campuses	NO	NP-53.5 Agency-to-Agency	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	5,564,790.00	5,564,790.00		This project encompasses expenses for office supplies, ensuring that the institution has the necessary materials to support daily administrative functions and facilitate efficient operations
SUBTOTAL:										13,601,280.00	13,601,280.00	-	
NP-53.9 - SMALL VALUE PROCUREMENT													
5060407001	Procurement of Various Furniture and Fixtures	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	900,000.00		900,000.00	This project involves the procurement of furniture and fixtures to enhance the functionality and comfort of the institution's facilities, creating a more conducive environment for learning and work
5060405011	Procurement of Various Medical Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	300,000.00		300,000.00	This project entails the procurement of medical equipment to enhance healthcare services, supporting clinical training, research, and the health needs of the institution's community
5020502001	Procurement of Load Cards	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	36,050.00	36,050.00		This project involves the allocation of expenses for mobile telephone services, specifically for the procurement of load cards, to ensure effective communication for staff and administrative functions within the institution

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					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020101000	Procurement of Traveling-related Expenses (Local)	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	755,270.00	755,270.00		This section details expenses incurred for local travel related to business activities. It includes costs for transportation, parking, fuel, and other necessary expenses for employees conducting business within the local area, supporting operational and client engagement needs.
5020102000	Procurement of Traveling-related Expenses (Foreign)	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	1,966,000.00	1,966,000.00		This project covers expenses related to foreign travel, including accommodations, transportation, and other costs incurred by staff and faculty during international assignments or conferences, supporting the institution's global engagement and collaboration.
5020102000	Procurement of Traveling-related Expenses (Student Mobility)	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	400,000.00	400,000.00		This project covers expenses related to international travel for student mobility programs. It includes costs for airfare, accommodation, transportation, travel insurance, and other necessary expenses associated with sending students abroad for educational exchanges, internships, or study programs.
5020201000	Procurement of Training-related Supplies and Material	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	4,542,500.00	4,542,500.00		This section includes expenses related to employee training and development. It covers costs for workshops, seminars, online courses, certifications, materials, and any other resources necessary to enhance employees' skills and knowledge, supporting the organization's growth and capacity-building efforts.
5020308000	Procurement of Various Medical, Dental and Laboratory	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	1,164,670.00	1,164,670.00		This project covers expenses for medical, dental, and laboratory supplies, ensuring the institution has the essential resources to support healthcare services, clinical training, and scientific research initiatives.
5020311001	Procurement of Various Textbooks and Instructional Materials	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	13,700.00	13,700.00		This project encompasses expenses for textbooks and instructional materials, ensuring that students and faculty have access to essential resources to support effective teaching and learning across various academic programs.



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					Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020321001	Procurement of Various Semi-Expendable Machinery	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	48,000.00	48,000.00		This project involves the procurement of semi-expendable machinery to enhance operational capabilities, providing essential equipment for various programs and supporting hands-on learning and research initiatives within the institution
5020321002	Procurement of Various Semi-Expendable Office Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	490,710.00	490,710.00		his project entails the procurement of semi-expendable office equipment to improve administrative efficiency and support the daily operations of the institution, ensuring that staff have the necessary tools for effective work
5020321003	Procurement of Various Semi-Expendable ICT Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	1,630,040.00	1,630,040.00		This project involves the procurement of semi-expendable ICT equipment to enhance technological capabilities and support the institution's educational and administrative functions, facilitating improved access to digital resources
5020321007	Procurement of Various Semi-Expendable Communications Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	141,090.00	141,090.00		This project involves the procurement of semi-expendable communications equipment to enhance the institution's communication infrastructure, supporting effective information exchange and collaboration across various departments and initiatives
5020321010	Procurement of Various Semi-Expendable Medical Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	31,000.00	31,000.00		This project entails the procurement of semi-expendable medical equipment to support healthcare services, clinical training, and research within the institution, ensuring access to essential medical resources for students and faculty
5020321012	Procurement of Various Semi-Expendable Sports Equipment	Sports and Development	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	661,290.00	661,290.00		This project involves the procurement of semi-expendable sports equipment to enhance athletic programs and activities, providing students with the necessary resources to engage in physical education and promote overall wellness
5020321013	Procurement of Various Semi-Expendable Technical and Scientific Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	821,970.00	821,970.00		This project focuses on the procurement of semi-expendable technical and scientific equipment to support research and educational initiatives, ensuring that students and faculty have access to essential tools for experimentation and innovation
5020321099	Procurement of Various Semi-Expendable Other Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	606,980.00	606,980.00		This project involves the procurement of semi-expendable equipment that does not fall under specific categories, providing the institution with necessary resources to support a variety of operational and educational needs across different departments

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5020322001	Procurement of Various Semi-Expendable Furniture and Fixture	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	1,385,970.00	1,385,970.00		This project entails the procurement of semi-expendable furniture and fixtures to enhance the functionality and aesthetics of institutional spaces, providing comfortable and efficient environments for students and staff
5020322002	Procurement of Various Semi-Expendable Books	Library Services	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	13,700.00	13,700.00		This project involves the procurement of semi-expendable books to enrich the institution's library and learning resources, ensuring that students and faculty have access to essential reading materials for education and research
5020401000	Procurement of Drinking Water	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	498,030.00	498,030.00		Covers costs for water supply, usage, and maintenance essential for operational and sanitation needs
5020501000	Procurement of Various Postage and Courier Services	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	38,300.00	38,300.00		This project covers expenses related to postage and courier services, ensuring efficient communication and timely delivery of documents and materials essential for the institution's operations
5021201000	Procurement of Environment/Sanitary Services	Environmental Management Unit	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	765,000.00	765,000.00		This project involves expenses for environmental and sanitary services to ensure compliance with health and safety regulations, promoting a clean and safe environment for the institution's community
5029902000	Procurement of Printing and Publication Services	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	5,774,500.00	5,774,500.00		This project involves expenses for printing and publication activities, ensuring the production of high-quality materials for communication, marketing, and educational purposes within the institution
5029903000	Procurement of Various Representation Services-related Supplies and Materials	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	74,800.00	74,800.00		This project encompasses representation expenses incurred during official functions and events, aimed at fostering relationships, promoting the institution, and supporting networking opportunities
5029904000	Procurement of Transportation and Delivery Services	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	18,000.00	18,000.00		This project covers transportation and delivery expenses to facilitate the efficient movement of personnel, materials, and resources, ensuring smooth operational processes within the institution
5029905001	Lease of Buildings and Structures	Pablo Borbon	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	900,000.00	900,000.00		This project involves expenses related to the rental of buildings and structures, ensuring the institution has the necessary facilities for operations, programs, and activities while maintaining a conducive learning environment



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5029905004	Lease of Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	316,250.00	316,250.00		This project involves expenses related to the rental of equipment, ensuring the institution has access to necessary tools and machinery for various operational and educational activities without the burden of ownership costs
5029999099	Procurement of Materials and Operating Expenses for Various Offices	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	19,858,920.00	19,858,920.00		This project covers miscellaneous maintenance and operating expenses that are not specifically categorized, ensuring the smooth functioning of the institution's operations and facilities
5040201000	Procurement of Various Supplies and Materials for RGO Projects	Resource Generation Office	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	11,069,800.00	11,069,800.00		Includes all direct costs associated with the production and delivery of goods or services sold by the organization, essential for calculating profitability and managing inventory
	Extension, PAPS (Unidentified)	Extension Services Office	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	2,200,000.00	2,200,000.00		This project involves the extension of various programs, activities, and projects (PAPS) aimed at fostering community engagement and development, promoting educational outreach, and enhancing the institution's impact in local and regional areas
	Research Projects (Unidentified)	Research Office	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	3,500,000.00	3,500,000.00		This project encompasses a comprehensive research initiative aimed at advancing knowledge and innovation within a specific field, fostering collaboration among researchers, and contributing valuable insights to the academic community and beyond
5060405002	Procurement of Various Office Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	390,000.00		390,000.00	This project focuses on the procurement of office equipment to support administrative functions, ensuring that staff have the necessary tools to enhance productivity and efficiency in daily operations
5060405013	Procurement of Various Sports Equipment	Sports and Development	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	139,450.00		139,450.00	This project highlights the latest trends in sports equipment, focusing on innovations that enhance performance, safety, and enjoyment for athletes of all levels
5060405099	Procurement of Various Machinery and Equipment	Various Offices and Campuses	NO	NP-53.9 - Small Value Procurement	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	705,000.00		705,000.00	This project provides additional details or clarifications related to machinery and equipment not covered under standard categories. It includes information on non-standard, specialized, or ancillary equipment used for various operational or industrial purposes.
<b>SUBTOTAL:</b>										<b>62,156,990.00</b>	<b>59,722,540.00</b>	<b>2,434,450.00</b>	
<b>NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets</b>													
5020309000	Procurement of Fuel, Oil and Lubricants	General Services Office	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Others	410,260.00	410,260.00		This project involves the procurement of fuel, oil, and lubricants to support the operational needs of vehicles and machinery within the institution, ensuring efficient performance and maintenance.

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5029907099	Procurement of Various Subscription	Various Offices and Campuses	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	Income	170,000.00	170,000.00		This project encompasses various subscription expenses not categorized elsewhere, ensuring the institution has access to essential services and resources that support its operations and programs
SUBTOTAL:										580,260.00	580,260.00	-	
GRAND TOTAL:										109,094,700.00	100,213,010.00	8,881,690.00	

Prepared by:

  
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