

Batangas State University Annual Procurement Plan (APP) Non-Common-Use Supplies and Equipment (NON-CSE) for FY 2025

CHANGES WITHIN 1st SEMESTER

LIPA

Fund Source: NEP (MDS)

Code (PAP)	Procurement Program/Project	PMO/ End User	Mode Of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PROCUREMENT OF GOODS - Lipa												
5020301000	Procurement of Office Supplies	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	431,770.00	431,770.00		This project encompasses expenses for office supplies, ensuring that the institution has the necessary materials to support daily administrative functions and facilitate efficient operations.
5020302000	Procurement of Accountable Forms	Cashiering Office	Agency to Agency	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	71,500.00	71,500.00		This project involves expenses related to the procurement of accountable forms, ensuring proper documentation and compliance with institutional requirements for record-keeping and financial transactions.
5020309000	Procurement of Fuel, Oil and Lubricants	GAS	NP-53.9 Small Value Procurement	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	80,760.00	80,760.00		This project involves the procurement of fuel, oil, and lubricants to support the operational needs of vehicles and machinery within the institution, ensuring efficient performance and maintenance.
5020311000	Procurement of Textbooks and Instructional Materials	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	100,000.00	100,000.00		This project involves the procurement of books to enrich the institution's library and learning resources, ensuring that students and faculty have access to essential reading materials for education and research.
5020321002	Procurement of Semi-Expendable Office Equipment	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	34,475.00	34,475.00		This project entails the procurement of semi expendable office equipment to improve administrative efficiency and support the daily operations of the institution, ensuring that staff have the necessary tools for effective work.
5020399000	Procurement Various Supplies and Materials	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	241,246.00	241,246.00		This project encompasses expenses for various supplies and materials not categorized elsewhere, ensuring the institution has the necessary resources to support daily operations and activities effectively.
5020501000	Procurement of Various Postage and Courier Services	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	1,600.00	1,600.00		This project covers expenses related to postage and courier services, ensuring efficient communication and timely delivery of documents and materials essential for the institution's operations.

5020503000	Procurement of Internet Subscription Services	ICT	NP-53.9 Small Value Procurement	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	603,249.23	603,249.23		This project involves expenses for internet subscription services, ensuring reliable connectivity and access to online resources that support the institution's educational, administrative, and research activities.
5021203000	Procurement of Security Services	Various Offices and Colleges	Direct Contracting	1st - 3rd Quarter	N/A	1st - 3rd Quarter	1st - 3rd Quarter	MDS - FUND 101	596,400.00	596,400.00		FOR CONSOLIDATION OF CENTRAL ADMINISTRATION
5021304002	Repair and Maintenance - School Buildings	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	20,600.00	20,600.00		
5021305003	Repair and Maintenance - ICT Equipment	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	16,660.00	16,660.00		
5021304099	Repair and Maintenance - Other Structures	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	25,000.00	25,000.00		
5021305002	Repair and Maintenance - Office Equipment	Various Offices and Colleges	NP-53.9 Small Value	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	23,821.12	23,821.12		
5021307000	Repair and Maintenance - Furniture and Fixtures	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	15,000.00	15,000.00		
5021399000	Repair and Maintenance - other Property, Plant and Equipment	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	8,330.00	8,330.00		
5021305099	Repair and Maintenance - other Machinery and Equipment	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	85,830.00	85,830.00		
5021306001	Repair and Maintenance - Motor Vehicle	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	94,302.31	94,302.31		
5021503000	Insurance Expenses	GAS	Agency to Agency	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	160,780.82	160,780.82		This project encompasses expenses for insurance of motor vehicles and buildings.

5029905003	Rent - Motor Vehicles	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	4,660.00	4,660.00		
5029903000	Representation Expenses	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	101,678.88	101,678.88		This project encompasses representation expenses incurred during official functions and events, aimed at fostering relationships, promoting the institution, and supporting networking opportunities.
5029907099	Procurement of Various Subscription	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	50,000.00	50,000.00		This project encompasses various subscription expenses not categorized elsewhere, ensuring the institution has access to essential services and resources that support its operations and programs.
5029999099	Procurement of Materials and Operating Expenses for Various Offices	Various Offices and Colleges	NP-53.9 Small Value Procurement	1st - 4th Quarter	N/A	1st - 4th Quarter	1st - 4th Quarter	MDS - FUND 101	99,266.00	99,266.00		This project covers miscellaneous maintenance and operating expenses that are not specifically categorized, ensuring the smooth functioning of the institution's operations and facilities.
TOTAL FOR PROCUREMENT OF GOODS - BatStateU Lipa									2,866,929.36	2,866,929.36	0.00	
GRAND TOTAL FOR FY 2025 NEP (MDS) - BatStateU Lipa / CHANGES WITHIN 1st SEMESTER									2,866,929.36			

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