

Batangas State University Annual Procurement Plan (APP) Non-Common-Use Supplies and Equipment (NON-CSE) for FY 2025

CHANGES WITHIN 2nd SEMESTER

LIPA

Fund Source: NEP (MDS)

| Code (PAP) | Procurement Program/Project | PMO/ End User | Mode Of Procurement | Schedule of Each Procurement Activity | | | | Source of Funds | Estimated Budget | | | Remarks (brief description of Program/Project) |
|------------------------------------|--|------------------------------|---------------------------------|---------------------------------------|------------------|-------------------|-------------------|-----------------|------------------|------------|----|---|
| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| PROCUREMENT OF GOODS - Lipa | | | | | | | | | | | | |
| 5020301000 | Procurement of Office Supplies | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 204,675.29 | 204,675.29 | | This project encompasses expenses for office supplies, ensuring that the institution has the necessary materials to support daily administrative functions and facilitate efficient operations. |
| 5020302000 | Procurement of Accountable Forms | Cashiering Office | Agency to Agency | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 71,500.00 | 71,500.00 | | This project involves expenses related to the procurement of accountable forms, ensuring proper documentation and compliance with institutional requirements for record-keeping and financial transactions. |
| 5020309000 | Procurement of Fuel, Oil and Lubricants | GAS | NP-53.9 Small Value Procurement | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 83,619.27 | 83,619.27 | | This project involves the procurement of fuel, oil, and lubricants to support the operational needs of vehicles and machinery within the institution, ensuring efficient performance and maintenance. |
| 5020311000 | Procurement of Textbooks and Instructional Materials | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 100,000.00 | 100,000.00 | | This project involves the procurement of books to enrich the institution's library and learning resources, ensuring that students and faculty have access to essential reading materials for education and research. |
| 5020321002 | Procurement of Semi-Expendable Office Equipment | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 34,475.00 | 34,475.00 | | This project entails the procurement of semi-expendable office equipment to improve administrative efficiency and support the daily operations of the institution, ensuring that staff have the necessary tools for effective work. |
| 5020399000 | Procurement Various Supplies and Materials | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 212,427.74 | 212,427.74 | | This project encompasses expenses for various supplies and materials not categorized elsewhere, ensuring the institution has the necessary resources to support daily operations and activities effectively. |
| 5020501000 | Procurement of Various Postage and Courier Services | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 1,600.00 | 1,600.00 | | This project covers expenses related to postage and courier services, ensuring efficient communication and timely delivery of documents and materials essential for the institution's operations. |

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|------------|--|------------------------------|---------------------------------|-------------------|-----|-------------------|-------------------|----------------|------------|------------|--|---|
| 5020503000 | Procurement of Internet Subscription Services | ICT | NP-53.9 Small Value Procurement | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 358,025.87 | 358,025.87 | | This project involves expenses for internet subscription services, ensuring reliable connectivity and access to online resources that support the institution's educational, administrative, and research activities. |
| 5021203000 | Procurement of Security Services | Various Offices and Colleges | Direct Contracting | 1st - 3rd Quarter | N/A | 1st - 3rd Quarter | 1st - 3rd Quarter | MDS - FUND 101 | 638,677.25 | 638,677.25 | | FOR CONSOLIDATION OF CENTRAL ADMINISTRATION |
| 5021304002 | Repair and Maintenance - School Buildings | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 20,600.00 | 20,600.00 | | |
| 5021305003 | Repair and Maintenance - ICT Equipment | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 16,660.00 | 16,660.00 | | |
| 5021304099 | Repair and Maintenance - Other Structures | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 25,000.00 | 25,000.00 | | |
| 5021305002 | Repair and Maintenance - Office Equipment | Various Offices and Colleges | NP-53.9 Small Value | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 8,821.12 | 8,821.12 | | |
| 5021307000 | Repair and Maintenance - Furniture and Fixtures | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 15,000.00 | 15,000.00 | | |
| 5021399000 | Repair and Maintenance - other Property, Plant and Equipment | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 8,330.00 | 8,330.00 | | |
| 5021305099 | Repair and Maintenance - other Machinery and Equipment | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 1,615.00 | 1,615.00 | | |
| 5021306001 | Repair and Maintenance - Motor Vehicle | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 63,491.63 | 63,491.63 | | |
| 5021503000 | Insurance Expenses | GAS | Agency to Agency | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 191,957.69 | 191,957.69 | | This project encompasses expenses for insurance of motor vehicles and buildings. |
| 5029905003 | Rent - Motor Vehicles | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 4,660.00 | 4,660.00 | | |
| 5029903000 | Representation Expenses | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 507,101.45 | 507,101.45 | | This project encompasses representation expenses incurred during official functions and events, aimed at fostering relationships, promoting the institution, and supporting networking opportunities. |

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|---|---|------------------------------|---------------------------------|-------------------|-----|-------------------|-------------------|----------------|---------------------|---------------------|-------------|---|
| 5029907099 | Procurement of Various Subscription | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 50,000.00 | 50,000.00 | | This project encompasses various subscription expenses not categorized elsewhere, ensuring the institution has access to essential services and resources that support its operations and programs. |
| 5029999099 | Procurement of Materials and Operating Expenses for Various Offices | Various Offices and Colleges | NP-53.9 Small Value Procurement | 1st - 4th Quarter | N/A | 1st - 4th Quarter | 1st - 4th Quarter | MDS - FUND 101 | 585,519.19 | 585,519.19 | | This project covers miscellaneous maintenance and operating expenses that are not specifically categorized, ensuring the smooth functioning of the institution's operations and facilities. |
| TOTAL FOR PROCUREMENT OF GOODS - BatStateU Lipa | | | | | | | | | 3,203,756.50 | 3,203,756.50 | 0.00 | |
| GRAND TOTAL FOR FY 2025 NEP (MDS) - BatStateU Lipa / CHANGES WITHIN 2nd SEMESTER | | | | | | | | | 3,203,756.50 | | | |
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