



Republic of the Philippines
BATANGAS STATE UNIVERSITY
The National Engineering University
Lipa Campus

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ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. _____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Office Supplies	Various Offices and Colleges	Procurement of Office Supplies	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	444,070.00	N/A	
Accountable Forms	Cashiering Office	Procurement of Accountable Forms	Negotiated Procurement - Agency	No	N/A	02/2026	12/2026	NEP FY 2026	31,000.00	N/A	
Fuel, Oil and Lubricants	GAS	Procurement of Fuel, Oil and Lubricants	Direct Contracting	No	N/A	01/2026	12/2026	NEP FY 2026	78,000.00	N/A	
Textbooks and Instructional Materials	Various Offices and Colleges	Procurement of Textbooks and Instructional Materials	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	80,000.00	N/A	
Semi-Expendable ICT Equipment	Various Offices and Colleges	Procurement of Semi-Expendable ICT Equipment	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	83,300.00	N/A	
Various Supplies and Materials	Various Offices and Colleges	Procurement Various Supplies and Materials	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	390,400.00	N/A	
Postage and Courier Services	Various Offices and Colleges	Procurement of Various Postage and Courier	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	1,600.00	N/A	
Mobile loadcards	Various Offices and Colleges	Procurement of Mobile loadcards	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	169,800.00	N/A	
Internet Subscription Services	ICT	Procurement of Internet Subscription Services	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	1,242,000.00	N/A	
Security Services	Various Offices and Colleges	Procurement of Security Services	Direct Contracting	No	N/A	01/2026	12/2026	NEP FY 2026	631,300.00	N/A	
Repair and Maintenance - School Buildings	Various Offices and Colleges	Repair and Maintenance	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	20,600.00	N/A	
Repair and Maintenance - ICT Equipment	Various Offices and Colleges	Repair and Maintenance	Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	8,330.00	N/A	
Repair and Maintenance - Other Structures	Various Offices and Colleges	Repair and Maintenance	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	25,000.00	N/A	

Repair and Maintenance - Office Equipment	Various Offices and Colleges	Repair and Maintenance	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	15,000.00	N/A	
Repair and Maintenance - Furniture and Fixtures	Various Offices and Colleges	Repair and Maintenance	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	23,330.00	N/A	
Repair and Maintenance - other Property, Plant and Equipment	Various Offices and Colleges	Repair and Maintenance	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	8,330.00	N/A	
Repair and Maintenance - other Equipment	Various Offices and Colleges	Repair and Maintenance	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	85,830.00	N/A	
Repair and Maintenance - Motor Vehicle	Various Offices and Colleges	Repair and Maintenance	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	63,600.00	N/A	
Insurance Expenses	GAS	Insurance Expenses	Procurement - Agency	No	N/A	01/2026	12/2026	NEP FY 2026	150,000.00	N/A	
Rent - Motor Vehicles	Various Offices and Colleges	Rent	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	2,800.00	N/A	
Representation Expenses	Various Offices and Colleges	Representation Expenses	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	110,500.00	N/A	
Various Subscription	Various Offices and Colleges	Procurement of Various Subscription	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	50,000.00	N/A	
Materials and Operating Expenses for Various Offices	Various Offices and Colleges	Procurement of Materials and Operating Expenses for	Small Value Procurement	No	LCRB / MEARB / MARB	02/2026	12/2026	NEP FY 2026	180,800.00	N/A	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
N/A											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM	Various Offices and Colleges	Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM	Negotiated Procurement - Agency to Agency	No	N/A	N/A	N/A	NEP FY 2026	400,827.86	N/A	

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 3,895,590.00
Total Amount of CSEs to be purchased from PS-DBM: 400,827.86
Total Amount of Estimated Budget: 4,296,417.86

Prepared by:

Recommended by:
By the Authority of the Bids and Awards Committee:

Approved by:

SGD

SGD

SGD

EVANGELINE A. GARCIA
 Administrative Officer III
Bids and Awards Committee Secretariat

DR. IMELDA M. FLORES
 Vice Chancellor for Academic and Affairs
Bids and Awards Committee Chairperson

Atty. ALVIN R. DE SILVA
 Chancellor
Head of the Procuring Entity

Date : _____

Date : _____

Date : _____