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ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Procurement of Traveling-related Supplies and Materials for Employees and Faculty for Local Travel	Various Offices	Procurement of various Traveling related Supplies and Materials for Employees and Faculty for assistance to be used for Local Travel (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	276,000.00	-	Procurement of Traveling Expenses (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Training-related Supplies and Materials for Employees and Faculty for Training and Seminar-related Activities	Various Offices	Procurement of various Training related Supplies and Materials for Employees and Faculty for assistance to be used for Seminar related Activities (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	925,000.00	-	Procurement of Training Expenses (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Accountable Forms	Cashier's Office	Supply and Delivery of various Accountable Forms for various Cashier & RGO (Goods)	Negotiated Procurement - Agency-to-Agency	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	31,000.00	-	Procurement of Accountable Forms (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Semi-Expendable ICT Equipment	Various Offices	Supply and Delivery of various Semi-Expendable ICT Equipment for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	45,000.00	-	Procurement of Semi-Expendable ICT Equipment (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Semi-Expendable Furnitures & Fixtures	Various Offices	Supply and Delivery of various Semi-Expendable Furnitures & Fixtures for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	60,000.00	-	Procurement of Semi-Expendable Furnitures & Fixtures (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Fuel, Oil and Lubricants	GSO	Supply and Delivery of various Fuel, Oil, and Lubricants for GSO (Goods)	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil, and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	300,000.00	-	Procurement of Fuel, Oil, and Lubricants (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Textbooks and Instructional Materials	Library	Supply and Delivery of various Textbooks and Instructional Materials for Library (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	100,000.00	-	Procurement of Textbooks and Instructional Materials (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Postage and Courier Services	Various Offices	Supply and Delivery of Postage and Courier Services for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	2,000.00	-	Procurement of Postage & Courier Services (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Landline	Various Offices	Supply and Delivery of Landline Expenses for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	108,000.00	-	Procurement of Landline Expenses (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Internet Subscription Expenses	ICT	Supply and Delivery of Internet Subscription Expenses for various Offices (Goods)	Small Value Procurement	No	LCRB	November 2025	November 2026	GAA 2026 - Current Appropriations	1,280,000.00	-	Fund for Internet Services Expenses from November 2025 to November 2026
Security Services	Various Offices	Supply and Delivery of Security Services for various Offices (Goods)	Competitive Bidding	Yes	LCRB	October 2025	December 2025	GAA 2026 - Current Appropriations	3,524,000.00	-	Contract to be extended to December 2025

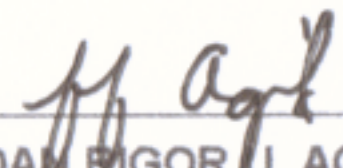
Procurement of Materials & Services for the Repair & Maintenance - School Buildings	Various Offices	Supply and Delivery of Materials & Services for the Repair & Maintenance of School Buildings for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	100,000.00	-	Procurement of Materials & Services for the Repair & Maintenance of School Buildings (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Materials & Services for the Repair & Maintenance - ICTE	Various Offices	Supply and Delivery of Materials & Services for the Repair & Maintenance of ICTE for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	25,000.00	-	Procurement of Materials & Services for the Repair & Maintenance of ICTE (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Materials & Services for the Repair & Maintenance - Other Structures	Various Offices	Supply and Delivery of Materials & Services for the Repair & Maintenance of Other Structures for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	100,000.00	-	Procurement of Materials & Services for the Repair & Maintenance of Other Structures (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Materials & Services for the Repair & Maintenance - Office Equipment	Various Offices	Supply and Delivery of Materials & Services for the Repair & Maintenance of Office Equipment for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	25,000.00	-	Procurement of Materials & Services for the Repair & Maintenance of Office Equipment (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Materials & Services for the Repair & Maintenance - Other Machinery & Equipment	Various Offices	Supply and Delivery of Materials & Services for the Repair & Maintenance of Other Machinery & Equipment for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	600,000.00	-	Procurement of Materials & Services for the Repair & Maintenance of Other Machinery & Equipment (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of Materials & Services for the Repair & Maintenance - Motor Vehicle	Various Offices	Supply and Delivery of Materials & Services for the Repair & Maintenance of Motor Vehicle for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	102,000.00	-	Procurement of Materials & Services for the Repair & Maintenance of Motor Vehicle (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Fidelity Fund Premiums	Various Offices	Supply and Delivery of Materials & Services for Fidelity Fund Premiums for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	56,000.00	-	Procurement of Fidelity Fund Premiums (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Representation Expenses	Various Offices	Supply and Delivery of Materials & Services for Representation Expenses for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	303,000.00	-	Procurement of Representation Expenses (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Rent - Motor Vehicles	Various Offices	Supply and Delivery of Materials & Services for Rent of Motor Vehicle for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	3,000.00	-	Procurement of Rent for Motor Vehicle (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Other Subscription Expenses	Various Offices	Supply and Delivery of Materials & Services for Other Subscription Expenses for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	50,000.00	-	Procurement of Other Subscription Expenses (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Other Maintenance and Operating Expenses	Various Offices	Supply and Delivery of Materials & Services for Other Maintenance & Operating Expenses for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	342,000.00	-	Procurement of Other Maintenance & Operating Expenses (Goods) under Maintenance and Other Operating Expenses (MOOE) category
Procurement of ICT Equipment (For newly filled plantilla positions & instruction)	Various Offices	Supply and Delivery of ICT Equipment for various Offices (Goods)	Small Value Procurement	No	LCRB	January 2026	December 2026	GAA 2026 - Current Appropriations	975,000.00	-	Procurement of ICT Equipment (Goods) under Capital Outlay (CO) category
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Procurement of Office Supplies	Various Offices	-	-	-	-	-	-	GAA 2026 - Current Appropriations	602,000.00	-	-

Procurement of Other Supplies & Materials	Various Offices	-	-	-	-	-	-	GAA 2026 - Current Appropriations	342,000.00	-	-
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Note: Insert additional rows as necessary


Total Amount of Estimated Budget for EPA Projects: 3,524,000.00
Total Amount of CSEs to be purchased from PS-DBM: 944,000.00
Total Amount of Estimated Budget: 10,276,000.00

Prepared by:




 ROLDAN RIGOR J. AGUILA
Bids and Awards Committee Secretariat
 Date: 10/06/2025

Recommended by:
 By the Authority of the Bids and Awards Committee:



 DR. SHARON G. ANGULO
Bids and Awards Committee Chairperson
 Date: 10-06-2025

Approved by:



 ASSOC. PROF. ANTONIO F. GAMBOA
Head of the Procuring Entity
 Date: 10/07/2025